

VALLEY TOWNSHIP PROPOSED 2022 BUDGET ALL FUNDS

Public inspection: December 1 – 21, 2021



**Consideration for adoption
December 31, 2021**

Annualized Planning Budget Report - (01- General)

Valley Township

01 - General Fund

01 - General Fund		
ACCOUNT		
ACCT #	ACCOUNT DESCRIPTION	2022 BUDGET
01.100.0000	Cash Forward	\$525,000
301	REAL PROPERTY TAXES	1,036,000
01.301.1000	Real Estate Tax - Current Year (2.75 mills)	1,000,000
01.301.2000	Real Estate Taxes - Prior Year	10,000
01.301.5000	Real Estate Taxes - Liened	25,000
01.301.6000	Real Estate Taxes - Interim	1,000
310	LOCAL TAX ENABLING ACT (ACT 511) TAXES	1,425,000
01.310.1000	Real Estate Transfer Tax	200,000
01.310.2000	Earned Income Tax	1,160,000
01.310.5000	Occupational Privilege Tax	65,000
321 - 322	BUS. & NON-BUS. LICENSES AND PERMITS	158,240
01.321.3200	Junkyard Licenses	300
01.321.6010	Contractors Licenses	2,825
01.321.6100	Solicitation Permits	150
01.321.8000	Cable Television Franchise	150,000
01.322.2000	Demolition Permits	90
01.322.4100	Alarm Permits	4,375
01.322.4200	Sign Permit	250
01.322.8200	Street Encroachment	250
331	FINES	31,540
01.331.1000	Court Fines - District Magistrate	20,000
01.331.1300	State Police Fines	3,200
01.331.1400	Parking Violations	340
01-332-1000	Restitution	8,000
341 - 342	INTEREST EARNINGS, RENTS & ROYALTIES	17,000
01.341.0000	Interest Earnings	17,000
01.342.5300	Royalties From Cell Tower	-
351 - 352	EMERGENCY SERVICES	406,756
01.351.1200	Emergency Relief	
01.352.5300	ARPA Allocation - 2022	406,756
354	STATE CAPITAL & OPERATING GRANTS	\$8,500
01.354.1500	Recycling	8,500
355	STATE SHARED REVENUE & ENTITLEMENTS	\$173,000
01.355.0100	PURTA (Public Utility Reimbursement)	2,400
01.355.0400	Alcoholic Beverage Taxes	600
01.355.0500	Genl. Municipal Pension state aid	130,000
01.355.0700	Foreign Fire Ins. Premium Tax	40,000
357	LOCAL GOV. UNITS CAPITAL & OPER. GRANTS	290,900
01.357.0200	Public Safety Grant (1,600
01.357.0341	Valley Crossing SWM Rehab Growing Greener Grant	188,000
01.357.0340	County Grant - CDBG - Concord Road	
01.357.0400	PAWC Engineering Contribution for Wagontown Road	100,000
01.357.0800	County/DEP Household Hazardous Collection Reimbursement	1,300
361	CHARGES FOR SERVICES (DEPT. EARNINGS)	16,950
01.361.3100	Prelim. and Final Subdiv-Ld Dev.	2,800
01.361.3300	Zoning Permits	3,075
01.361.3310	Zoning Permit Application Fee	2,050
01.361.3400	Hearing Fees	4,750
01.361.7500	Utility Certifications	3,750
01.361.8000	Faxes, Copies, Motion Lights	25
01.361.8200	Newsletter Advertising	500
362	PUBLIC SAFETY	235,430
01.362.1100	Police Reports	1,200
01.362.4100	Building Permits	125,000
01.362.4110	Building Permit Application Fee	8,500

Annualized Planning Budget Report - (01- General)

Valley Township

01 - General Fund

01 - General Fund		
ACCOUNT		
ACCT #	ACCOUNT DESCRIPTION	2022 BUDGET
01.362.4113	Septic Management Fee	2,500
01.362.4300	Plumbing Registration	1,500
01.362.4500	Use and Occupancy Permits - Building	12,000
01.362.4501	Use and Occupancy Permits - Resale	25,000
01.362.4502	Use and Occupancy Permits - Rental	4,095
01.362.4520	Reinspections	960
01.362.4540	Rental Registration	38,175
01.362.4541	Vacant Property Registration	16,500
363 - 364	HIGHWAYS & STREETS, SANITATION	926,425
01.364.1200	Sewage Charges -- previous accounts receivable	50,000
01.364.3000	Trash Collection Fees	849,000
01.364.3005	Trash Collection Penalty	21,000
01.364.3010	Bulk Trash Fees	6,000
01.364.5100	Recyclable Sales (Totes)	425
367	PARK & RECREATION	\$3,975
01.367.3000	Park/Rec Movie Ticket Sales	2,375
01.367.3100	Park/Rec Bus Trip Sales & Raffle	1,500
01.367.3200	Park Rental Fees	100
386	ESCHEATS (SALE OF PERSONAL PROPERTY)	
01.386.0000	Escheats (Sale of Personal Property)	-
378	WATER SYSTEM	\$25,000
01.378.1000	Water Charges -- previous accounts receivable	25,000
387	DONATIONS & CONTRIBUTIONS	14,350
01.387.0000	Dontions/Contributions - Misc.	250
01.387.0100	Donations/Contributions (Holiday Party)	4,500
01.387.0200	Donations/Contributions (Valley Day)	9,500
01.387.0600	Contributions - Volunteer Gift Sponsorship	100
389	MISCELLANEOUS REVENUES	47,840
01.389.0000	Miscellaneous Revenue	1,000
01.389.0100	Insurance Claim Receipts	1,500
01.389.0200	Workers Comp Receipts	38,440
01.389.0300	COBRA Reimbursement	6,900
391	PROCEEDS OF GENL. FIXED ASSET DISPOSITION	2,000
01.391.1000	Sale of Genl. Fixed Assets (Vehicle)	2,000
392	INTERFUND OPERATING TRANSFERS	\$8,481,651
01.392.0110	Transfer from Escrow Funds	131,651
01.392.0120	Transfer from PLIGIT	7,900,000
01.392.0600	Transfer from Water Fund (close of account following sale of system)	400,000
01.392.0800	Transfer from Sewer Fund	
01.393.0900	Transfer from Payroll Fund (closing of account)	45,000
01.392.3000	Transfer from ARPA Fund	-
01.395.0000	Rebates - Prior Year Insurance	5,000
Total Revenues		13,825,557

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Valley Township

01 - General Fund

01 - General Fund		
ACCOUNT		
ACCT #	ACCOUNT DESCRIPTION	2022 BUDGET
400	GOVERNING BODY	\$32,000
01.400.1050	BOS Salary	12,500
01.400.3400	BOS Printing, Meeting Legal Ads	3,000
01.400.4200	BOS Dues, Subscriptions, etc.	500
01.400.4600	BOS Mtgs, Conf, Training, Luncheons, Bldg Dedication	12,500
01.400.4610	BOS Travel, Lodging, Meals	2,500
01.400.5100	BOS Contributions/Gifts	1,000
401	MANAGER	\$107,500
01.401.1100	Manager Salary	105,000
01.401.2410	Manager - Other Operating Supplies	500
01.401.2600	Manager - Small Tools & Minor Equipment	500
01.401.4200	Manager - Dues & Subscriptions	500
01.401.4600	Manager - Meetings, Conference, Training	500
01.401.4610	Manager - Travel, Lodging, Meals	500
402	AUDITORS/FINANCE	\$10,650
01.402.1050	Auditors - Elected	150
01.402.3110	Auditors - Professional Services	10,500
404	SOLICITOR/LEGALSERVICES	\$211,000
01.404.3100	Law Other Charges & Services	110,000
01.404.3140	Labor Legal Counsel	60,000
01.404.3141	Litigation Legal Counsel	40,000
01.404.3180	Court Stenographer - Conditional Use Hearings	1,000
405	ADMINISTRATIVE	\$201,370
01.405.1100	Salary - Assistant Township Manager/Secretary	78,000
01.405.1101	Administrative Wages	74,160
01.405.1800	Admin Overtime Salary	300
01.405.2600	Small Tools And Minor Equipment - (Admin. PC)	500
01.406.3100	Financial Consultant/Assistant Treasurer	45,000
01.405.4200	Admin Dues & Subscriptions	410
01.405.4600	Admin Training & Conferences	2,000
01.405.4610	Admin Travel, Lodging, Meals	1,000
406	GENERAL GOVERNMENT ADMINISTRATION	\$235,580
01.406.2100	General Government Office Supplies	9,000
01.406.2150	General Government Postage	10,000
01.406.2600	General Government Tools & Minor Equipment	250
01.406.3100	General Government Payroll Service Fee	7,000
01.406.3180	Re-Codification of Ordinances	7,500
01.406.3190	Pre-Employment Costs	4,000
01.406.3200	General Government Website	5,030
01.406.3400	General Government Advertising, Printing, Binding	8,000
01.406.3740	General Government Equipment	95,000
01.406.3900	General Government Bank Charges	800
01.406.4200	General Government Dues	3,000
01.406.4600	General Government Training	1,000
01.406.7400	General Government Capital Purchases	85,000
408	ENGINEERING	420,000
01.408.3120	Management Consulting Services	10,000
01.408.3130	Engineering	160,000
01.408.3131	Engineering - Wagontown Road Project Design	250,000
409	GENERAL GOVERNMENT BUILDINGS AND PLANTS	\$556,500
01.409.1400	Public Works Salary	6,400
01.409.1500	Building Cleaning/Janitor - Salary	
01.409.1800	Building Maintenance - Overtime Salary	1,600
01.409.2200	Building Supplies	16,000

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01 - General Fund

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ACCOUNT		
ACCT #	ACCOUNT DESCRIPTION	2022 BUDGET
01.409.2600	Building - Minor Equipment & Small Tools	500
01.409.3210	Phones	40,000
01.409.3250	Internet	5,000
01.409.3610	PECO Electric	28,000
01.409.3620	PECO Gas	10,000
01.409.3660	Public Water/Sewer	48,000
01.409.3720	Building Repair/Maintenance Services/Maint Contracts	95,000
01.409.4400	Plant/Bldg Cleaning Services	30,000
01.409.4700	Pre-Employment Drug Testing/Physical	1,000
01.409.6600	New Building - Professional Services	10,000
01.409.7200	Furniture / Equipment	5,000
01.409.7300	New Township Building - construction phase	260,000
410	POLICE	\$1,194,343
01.410.1100	Chief Salary	106,000
01.410.1120	Full-Time Officers Salary (8)	635,940
01.410.1150	Part-Time Officers Salary	84,240
01.410.1151	Police Admin Salary	24,050
01.410.1170	Sergeant Salary (1)	80,705
01.410.1800	Overtime-Wages Of Police	40,000
01.410.2100	Police Supplies	2,500
01.410.2120	Forms	1,500
01.410.2150	Postage	2,500
01.410.2310	Gasoline	20,000
01.410.2380	Uniforms	20,000
01.410.2420	Weapons & Ammunition	6,000
01.410.2490	Other Operating Supplies	3,000
01.410.2600	Small Tools & Minor Equipment	6,500
01.410.2700	Computer Equip/Software, Etc	6,000
01.410.3120	Recruitment/Pre-employment background and physicals/psych	4,500
01.410.3300	Transportation/Tolls	100
01.410.3740	Equipment Maintenance & Repair	1,200
01.410.3750	Vehicle Maintenance & Repair	12,500
01.410.4200	Police Dues, Subscriptions, Memberships	4,500
01.410.4500	Contracted Services	1,500
01.410.4600	Police Conferences & Training	7,000
01.410.4700	DUI/Lab Testing	1,410
01.410.7000	Capital Purchases	122,698
411	FIRE	\$40,000
01.411.5400	Contributions - Fire Companies - (Fireman's Relief Association)	40,000
413	CODE ENFORCEMENT DEPARTMENT	\$194,819
01.413.1120	Code Clerk Salary	48,719
01.413.1400	Wages - Public Works	200
01.413.1800	Code Clerk Overtime Salary	50
01.413.2400	Code Enforcement Supplies	1,000
01.413.2700	Computer Equipment & Software Support	13,500
01.413.3100	Solicitor - Code Enforcement	5,000
01.413.3170	Code Officer - Contracted Services	125,000
01.413.4000	Codes Court Costs and Investigations	150
01.413.4500	Weed Control - Codes Violations	1,200
01.413.4600	Training	125
414	PLANNING & ZONING	\$86,155
01.414.1100	PC Members & Secretary	4,080
01.414.1110	Zoning Hearing Board Pay	300
01.414.3040	Zoning Other Condemnations	1,000
01.414.3130	Engineering - Planning & Zoning	22,000
01.414.3131	VPP Grant - W Lincoln Highway Corridor Study	49,000

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01 - General Fund

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ACCOUNT		
ACCT #	ACCOUNT DESCRIPTION	2022 BUDGET
01.414.3140	Zoning Hearing Board Solicitor	8,000
01.414.3180	Court Stenographer	375
01.414.3410	Legal Notices - Zoning Hearings	900
01.414.4600	Planning/Zoning Training, Conferences	500
415	EMERGENCY SERVICES	\$3,500
01.415.3700	Emergency Services	3,000
01.415.4600	EMC Training & Conferences	500
422	ANIMAL CONTROL	\$15,000
01.422.4500	Animal Control	15,000
426	PUBLIC WORKS - RECYCLE	\$126,700
01.426.1400	Public Works Salary	65,000
01.426.1800	Overtime Salary	4,200
01.426.2320	Diesel Fuel - Recycle	16,000
01.426.3680	Recycling Disposal Expenses	10,000
01.426.3750	Recycle Equipment Maintenance & Repairs	30,000
01.426.4200	Dues & Subscriptions	1,500
427	PUBLIC WORKS - SOLID WASTE	\$468,497
01.427.1120	Admin Salary	36,445
01.427.1400	Public Works Salary	129,000
01.427.1800	Overtime Salary	3,000
01.427.2150	Postage - Trash Billing	7,200
01.427.2200	Operating Expense	5,500
01.427.2320	Diesel Fuel - Solid Waste	17,500
01.427.3420	Printing	500
01.427.3670	Disposal - Trash	175,000
01.427.3750	Vehicle Maintenance/Repair - Solid Waste	48,000
01.427.4200	Dues, Subscriptions	300
01.427.7400	Solid Waste Major Equipment Capital Purchase	46,052
430	PUBLIC WORKS - HIGHWAYS, ROADS & STREETS	\$286,010
01.430.2200	Highway - General Operating Expenses	3,000
01.430.2310	Hwy - Gas	4,000
01.430.2320	Hwy - Diesel Fuel	14,000
01.430.2380	Uniforms	12,000
01.430.2540	Supplies - Shop Items	6,000
01.430.2600	Highway Maint. Minor Equipment	9,000
01.430.3740	Small Equip Maint & Repairs	6,500
01.430.3750	Vehicle Maint & Repairs	20,000
01.430.3840	Hwy - Equipment Rental	2,500
01.430.4100	Damages & Judgments	1,500
01.430.4600	Training, Conferences - Public Works	2,500
01.430.4610	Lodging, Meals, Travel	950
01.430.4700	Drug Testing - Random/Pre-Employment	180
01.430.7400	Major Capital Purchases	203,880
432	PUBLIC WORKS - SNOW REMOVAL	\$48,500
01.432.1400	Salary - Snow Removal	16,000
01.432.1800	Overtime Salary - Snow Removal	25,000
01.432.3740	Maintenance & Repairs - Snow Equipment	7,500
434	STREET LIGHT CONSULTING	\$4,200
01.434.3120	Street Light Consulting	4,200
438	PUBLIC WORKS - MAINT & REPAIR OF ROADS AND BRIDGES	\$605,812
01.438.1400	Salary - Highway Maintenance	280,000
01.438.1800	Overtime Salary - Hwy Maintenance	10,000
01.438.2450	Materials - Roads & Bridges	50,000
01.438.3130	Engineering - Roads & Bridges	80,000
01.438.3131	Engineering/Project Share Cost	50,812
01.438.3132	Bradley Bridge Reconstruction Project (CDBG Grant)	85,000

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Valley Township

01 - General Fund

ACCOUNT		
ACCT #	ACCOUNT DESCRIPTION	2022 BUDGET
01.438.6100	Bridge Construction (South Park Bridge initial repairs)	50,000
439	PUBLIC WORKS - HIGHWAY CONSTRUCTION	\$50,000
01.439.6100	Highway Resurfacing Contracts	50,000
446	STORMWATER MANAGEMENT	\$419,200
01.446.2460	Materials for Maint/Repairs	5,000
01.446.3130	Engineering - SWM	50,000
01.436.3131	Engineering/Project Cost - Valley Crossing SWM Rehab Growing Greener	250,000
01.446.3400	SWM Legal Notices	1,200
01.446.3720	Swm Maint/Repairs - Contracted Services	4,500
01.446.4200	Annual Permitting	500
01.446.4500	Street Sweeping	8,000
01.446.7200	Capital Projects	100,000
01.446.7400	Capital Equipment Purchase	222,700
	HYDRANT SERVICE	6,000
01.448.3630	Hydrant Service	6,000
451 - 459	RECREATION/COMMUNITY/PARKS	\$118,755
01.451.1400	Public Works Salary - Park & Rec	16,660
01.451.1800	Overtime Salary - Park & Rec	2,060
01.451.3610	Park Electric	2,100
01.451.5310	Parks - Materials	17,000
01.451.5320	Easter Egg Hunt	1,500
01.451.5340	Movie Ticket Purchase	2,250
01.451.5350	Valley Day	16,000
01.451.5360	Christmas Party	5,500
01.451.5370	Comm Activities	21,100
01.451.5371	Volunteer of the Year Award	100
01.451.7300	Park Capital Improvements	20,000
01.456.5400	Library Contributions	7,985
01.459.5400	Community Contributions	6,500
471 - 475	DEBT SERVICE	\$6,925,500
01.471.2000	General Obligation Bond - Principal	6,925,000
01.472.2000	General Obligation Bond - Interest	-
01.475.0000	Fiscal Agent Fees	500
	MISC. EXPENSES	
481 - 484	EMPLOYER PAID BENEFITS & WITHHOLDING ITEMS	\$1,312,004
01.481.1000	Social Security - Employer	70,000
01.481.2000	Medicare	28,000
01.481.3000	Unemployment Compensation	20,000
01.483.1000	Uniform Pension MMO	92,042
01.483.3000	Non-Uniform Pension MMO	103,522
01.484.0000	Workman's Compensation	85,000
01.484.1950	Workers Comp to Employee	38,440
01.486.1000	Liability Insurance	120,000
01.486.3530	Bonding - Treasurer	5,200
01.487.1960	Hospitalization	665,000
01.487.1980	Hra-Health Insurance	19,200
01.487.1981	Dental Insurance	18,500
01.487.1982	Life Insurance	6,000
01.487.1983	Short-Term Disability	13,500
01.487.1984	Long-Term Disability	20,850
01.487.1990	Vision Insurance	1,500
01.487.1991	Vision Reimbursement	5,250
489	MISCELLANEOUS	\$250
01.489.000	Miscellaneous Expense	250
Total Expense		\$13,679,845

Annualized Planning Budget Report - (01- General)

Valley Township

01 - General Fund

ACCOUNT		
ACCT #	ACCOUNT DESCRIPTION	2022 BUDGET
Differ. of Rev. over	01-General Fund	\$ 145,711

FIRE TAX REVENUE FUND

ACCOUNT		2022
ACCT #	ACCOUNT DESCRIPTION	BUDGET
03.301.1000	Fire Tax Revenue	200,000.00
03.301.2000	Fire Tax Prior Year	1,200.00
03.301.5000	Fire Liened R E Tax Revenue	1,500.00
03.301.6000	Fire Interim Tax Revenue	90.00
03.341.0000	Interest	200.00
Total Revenues		202,990.00
ACCOUNT		2022
ACCT #	ACCOUNT DESCRIPTION	BUDGET
03.411.3540	Workers Comp - Volunteers	18,000.00
03.411.3740	Equipment Repairs (Engine 44-5)	2,500.00
03.411.5000	Contributions	137,600.00
03.411.0000	Capital Reserve/Equip Funding	44,000.00
Total Expense		202,100.00
Differ. of Rev. to Expend.	03 - Fire Tax Fund	890.00

2022 REAL ESTATE TAX RATE - 0.55 MILLS

AMBULANCE/EMS TAX REVENUE FUND

ACCOUNT		2022
ACCT #	ACCOUNT DESCRIPTION	BUDGET
04.301.1000	EMS Tax Revenue	185,000
04.301.2000	EMS Tax Prior Year	900
04.301.5000	EMS Liened R E Tax Revenue	1,500
04.301.6000	EMS Interim Tax Revenue	500
04.341.0000	Interest	200
Total Revenues		188,100
ACCOUNT		
ACCT #	ACCOUNT DESCRIPTION	
04.411.3520	Liability Insurance (autos)	3,240
04.411.3540	Workers Comp - Volunteers	950
04.411.5000	Contributions	129,500
04.411.0000	Capital Reserve/Equip Funding	57,000
Total Expense		187,450
Differ. of Rev. to Expend.	04 - EMS/AMB Tax Fund	650

2022 real estate rate: 0.50 mills

35 - Highway (State) Fund		
ACCOUNT		2022 BUDGET
ACCT #	ACCOUNT DESCRIPTION	
35.341.0000	Interest Earnings	\$15
35.355.0500	Motor Vehicle Fuel Taxes	\$228,300
Total Revenues		\$228,315

35.432.2460	Highway Maint. Snow Removal	\$50,408
35.433.2450	Signs	\$2,500
35.433.3610	Traffic Signal (electric)	\$1,000
35.433.3700	Traffic Signal - Maint & Repair	\$1,000
35.434.0000	Street Lighting (electric)	\$21,000
35.438.1000	Roads & Bridges (Materials)	\$5,000
35.439.1000	Resurfacing	\$125,000
Total Expense		\$205,908
Differ. of	35 - Highway (State) Fund	<u>\$22,407</u>