



VALLEY TOWNSHIP

Regular Session – Tuesday, November 15, 2022 @ 7:30 P.M.

AGENDA

RULES & ORDER OF THE DAY - ROBERTS RULES

1. **CALL TO ORDER**
 - a. Silent Moment; Pledge of Allegiance
 - b. Meeting Format review
2. **ANNOUNCEMENT OF MEETINGS/ACTIONS OF THE BOARD**
 - a. Board of Supervisors met in Executive Session following the Budget Workshop Meeting of November 3, 2022 to discuss personnel
 - d. Board of Supervisors met in Executive Session following an interview on November 4, 2022, to discuss personnel
3. **CITIZEN'S COMMENTS ON AGENDA ITEMS**
4. **APPROVE MINUTES AS WRITTEN – November 1, 2022**
5. **TREASURER'S REPORT**
6. **MOTION TO PAY BILLS**
7. **BOARD GENERAL COMMENTS** (see page 2)
8. **CITIZENS REQUEST TO BE ON THE AGENDA**
9. **DEPARTMENT REPORTS**
 - a. Police
 - b. Fire/EMS
 - c. Public Works/Facility
 - Consideration regarding E.B. O'Reilly quote for HVAC Repair in HP-4 in the amount of \$5,636.00 (Breakroom Area)
 - Consideration regarding ordering of trash truck body and chassis
 - d. Administration/Codes
10. **PLANNING COMMISSION REPORT –**

11. **SOLICITOR'S REPORT**

- a. Consideration to set Conditional Use Hearing for Valley Square Development Associates, LP's application for convenience store with accessory filing station within a suburban center mixed-use development for December 12, 2022, at 6:30 p.m.
- b. Discussion/notice of conditional use hearing application of J. G. Petrucci status advising that the applicant grants a continuance of the timeframe within which the BOS must commence and hold hearing on the application. Commencement of the hearing within 45 days of written notice from the applicant shall be considered timely under the applicable timeframes of the MPC
- c. Discussion/consideration regarding status of Micronics Manufacturing USA's zoning amendment hearing application

12. **ENGINEER'S REPORT**

- a. Consideration regarding Zoning amendment for accessory dwellings, industrial building size and other various topics
- b. Consideration regarding SALDO amendment for plan submission procedures, wall-mounted, lighting, sidewalks and other various topics
- c. Consideration regarding Zoning amendment for clear-sight triangles
- d. Consideration regarding SALDO amendment for clear-sight triangles
- e. Discussion regarding West Lincoln Highway Drainage grant applications
- f. Discussion/consideration regarding Valley Suburban Center request for bond reduction
- g. Engineer's Report

13. **OLD BUSINESS**

- a. Consideration regarding trash fee waiver request for 715 Wagontown Road

14. **NEW BUSINESS**

- a. Consideration to accept Tom Burt's resignation from the Planning Commission effective January 31, 2023 (term to have expired 12/31/2023)
- b. Consideration to provide letter of support for the Housing Partnership of Chester County grant application for funding through PHARE relative to conservatorship process
- c. Discussion/consideration to authorize Brian Myers to roll over 24 hours of 2022 vacation to 2023
- d. Authorization to proceed to authorize 2023 budget to be advertised for public inspection
- e. Authorization to place public notices:
 - Annual Organization Meeting for January 3, 2023, at 7:00 p.m. with first monthly meeting to follow
 - Annual Elected Auditors meeting for January 4, 2023, at 7:00 p.m.
 - Notice that Valley Township will utilize appointed CPA for the 2022 audit

15. **COMMITTEE/AUTHORITY REPORTS**

- a. Safety
- b. Parks & Recreation
- c. Historic Committee
- d. EAC
- e. COG

16. **CITIZEN COMMENTS**

17. **ADJOURN**

Meeting Format:

The Valley Township Board of Supervisors meeting is being conducted in person and with virtual participation via the *Go To Meeting* platform.

For those who wish to make a comment on any agenda item, that is done under Item 3, “Citizens Comment on Agenda Items”. For those in attendance, please go to the microphone to be recognized by the Chair.

Before addressing the Board, whether in person or virtually, please provide your name and address for the record.

For those who have requested to be on the agenda, you will be recognized under Item 8 on the Agenda. All others who wish to address the Board on a non-agenda item, you will be recognized under Item 16 on the Agenda.

For those that are participating virtually, we ask that you keep your audio on mute and unmute at your designated time to speak or when called upon by the Board of Supervisors. With any disruption, we will provide a warning. If a second warning is issued, we reserve the right to disconnect and block the person from re-entering the call.

General Comments/Upcoming Events

- Drop off recycling of electronics at the Township Building during normal business hours. Television collection (prepay for collection) is the last Monday of each month; televisions can be dropped off at Township Building – please note you must be able to lift and carry in the television. Residents can also take **three** television per vehicle to the Chester County Solid Waste Authority Landfill (Route 322, west of Honey Brook) as well as a small electronic drop off site (computer cables/wires, stereos, radios, cameras, video cameras, tape recorders, VCR/DVD, Blu-ray, video game systems, MP3 players, handheld computer devices, disk drives, calculators, answering machines/telephone systems, satellite receivers/descramblers, projectors, anything with a plug or circuit board, blenders (no glass), coffee maker/Keurig (no glass), blow dryers, curling irons.
- Discount movie tickets are available for purchase for \$9.50 each (cash sales only)
- Compost site open December 10, 2022 -- 8:00 am to 2:00 pm (2240 Upper Gap Road)
- Leaf collection – November 21, 28 & December 5
- Mattress & TV collection – November 28, 2022 – pre-paid fees apply
- Valley Township Office & Public Works closed November 24 – trash and recycling collected on November 25
- Valley Township Office closed on November 25 – trash will be collected on November 25, Friday’s normal recycle collection will be collected on Monday, November 28
- Conditional Use Hearing for J.G. Petrucci – hearing was continued to November 30, 2022 at 6:30 p.m.; applicant has granted additional continuance of the timeframe to hold hearing – commencement of the hearing will be within 45 days of written notice
- Township currently has the following vacant positions: elected auditor, Planning Commission Secretary (non-voting member), Planning Commission Alternate, and EAC alternate. Please forward letters of interest to Township Secretary: jrambo@valleystownship.org
- Tree Lighting – Sunday, December 4, 2022
- Children’s Holiday Party – Saturday, December 10 – noon to 2:00 p.m.