

VALLEY TOWNSHIP

Regular Session – Tuesday, December 7, 2021 @ 7:30 P.M.

AGENDA - REVISED

RULES & ORDER OF THE DAY - ROBERTS RULES

1. **CALL TO ORDER**
 - a. Moment of Silence
 - b. Flag Salute
 - c. Meeting Protocol
2. **ANNOUNCEMENT OF MEETINGS/ACTIONS OF THE BOARD**
3. **CITIZEN'S COMMENTS ON AGENDA ITEMS**
4. **OATH OF OFFICE – DAVID POMROY AS FULL-TIME POLICE OFFICER**
5. **APPROVE MINUTES AS WRITTEN – November 16, 2021**
6. **MOTION TO PAY BILLS**
7. **BOARD GENERAL COMMENTS** (see page 2)
8. **EMERGENCY MANAGEMENT REPORT**
9. **CITIZENS REQUEST TO BE ON THE AGENDA**
10. **SOLICITOR'S REPORT**
 - a. Valley Suburban Subdivision & Land Development
 - Consideration to approve Subdivision and Land Development Agreement between Valley Township and Valley Square Development Associates, L.P.
 - Consideration to approve Financial Security Agreement between Valley Township and Valley Square Development Associates, L.P.
 - Consideration to accept Deed of Dedication for Open Space
 - Consideration to approve Stormwater Management Practices and Conveyances Operation and Maintenance Agreement between Valley Township and Valley Square Development Associates, L.P.
 - b. Discussion/consideration to declare elected auditor Elizabeth Stippich's seat vacant (term would have expired on 12/31/2025)
 - c. Discussion/consideration to appoint an elected auditor to fill the vacant seat (term would be to next general election – 12/21/23)
 - d. Consideration to set date for the Zoning Map Amendment hearing, involving Valley View Business Park Lot 8 and two other parcels (suggested: January 18, 2022 for advertising requirements)
11. **ENGINEER'S REPORT**
 - a. Engineer report review
12. **OLD BUSINESS**
 - a. Follow up presentation by Mike Fuller, Keystone Lighting Solutions, and discussion/consideration to adopt a Resolution authorizing Phase 2 and approval of the Agreement for Professional Services with Keystone Lighting Solutions for Phase 2
 - b. **Consideration to add to the agenda to make an appointment to the Planning Commission to fill a vacant seat**
 - c. **Public Comment on agenda modification to make an appointment to the Planning Commission to fill a vacant sea**
 - d. **Consideration to make an appointment to fill the vacant seat on the Planning Commission**
 - e. **Considertation to add to the agenda to adopt a Resolution to allow for a Planning Commission Alternate to be chosen by the Planning Commission**

- f. **Public comment on agenda modification to consider adoption of a Resolution to allow for an Alternate Member on the Planning Commission**
- g. **Consideration to adopt a Resolution to allow for an Alternate Member on the Planning Commission**

13. **MANAGER'S REPORT**

14. **NEW BUSINESS**

- a. Consideration to authorize advertising of annual Organization Meeting and first monthly meeting for January 3, 2022 at 7:00 p.m.
- b. Consideration to authorize advertising of annual Auditors Meeting for January 4, 2022, at 7:00 p.m.
- c. Consideration to authorize advertising to appoint auditor (CPA) at organization meeting
- d. Consideration to approve Traffic Signal Maintenance Two-Year Contract Renewal with Signal Service for 2022 and 2023 in the amount of \$525annually
- e. Consideration to approve Programmed Maintenance Program Agreement with Trefz Mechanical Inc. for 2022 in the amount of \$15,173.00 to be billed in quarterly payments
- f. Consideration to allow Kathy Jeffers to roll over one day (8 hours) of 2021 vacation to 2022
- g. Consideration to allow Sgt. Parker to roll over a total of 76 vacation hours (36 additional hours above the 40 hours generally permitted).
- h. Consideration to accept Denise Pugh's resignation from the Parks & Recreation Authority
- i. Consideration to modify the Township's group life insurance levels of coverage for Non-Uniform and Exempt Employees
- j. Discussion/consideration regarding completing the cleanout of former Township Building

15. **CITIZEN COMMENTS**

16. **ADJOURN**

General Comments/Upcoming Events

- Township Building has reopened to the public. Hours are 8:00 am to 4:00 pm, Monday through Friday (excluding holidays). MASKS ARE REQUIRED TO BE WORN.
- Drop off recycling of electronics and television collection has been suspended at the Township Building until our disposal company can begin collecting items and we are re-registered with the DEP. Residents can take one television per vehicle to the Chester County Solid Waste Authority Landfill (Route 322, west of Honey Brook)
- Discount movie ticket sales are available for purchase for \$9.50 each (cash sales only)
- Compost site open December 11, 2021, 8:00 am to 2:00 pm (2240 Upper Gap Road)
- Mattress collection – December 27 – pre-paid fees apply
- Township office and Public Works Department will be closed on December 24 and 31; Trash and Recycle pick up for those days will be the following Monday (December 27 and January 3)

Meeting Format:

The Valley Township Board of Supervisors meeting is being conducted in person and with virtual participation via the *Go To Meeting* platform.

For those who wish to make a comment on any agenda item, that is done under Item 3, "Citizens Comment on Agenda Items". For those in attendance, please go to the microphone to be recognized by the Chair.

Before addressing the Board, whether in person or virtually, please provide your name and address for the record.

For those who have requested to be on the agenda, you will be recognized under Item 9 on the Agenda. All others who wish to address the Board on a non-agenda item, you will recognized under Item 15 on the Agenda.

For those that are participating virtually, we ask that you keep your audio on mute and unmute at your designated time to speak or when called upon by the Board of Supervisors. With any disruption, we will provide a warning. If a second warning is issued, we reserve the right to disconnect and block the person from re-entering the call.