

VALLEY TOWNSHIP

Regular Session – Tuesday, December 21, 2021 @ 7:30 P.M.

AGENDA

RULES & ORDER OF THE DAY - ROBERTS RULES

1. **CALL TO ORDER**
 - a. Silent Moment; Pledge of Allegiance
 - b. Meeting Format review
2. **ANNOUNCEMENT OF MEETINGS/ACTIONS OF THE BOARD**
3. **CITIZEN'S COMMENTS ON AGENDA ITEMS**
4. **APPROVE MINUTES AS WRITTEN – December 7, 2021**
5. **TREASURER'S REPORT**
 - a. Treasurer's Report
 - b. Consideration regarding investment of funds
6. **MOTION TO PAY BILLS**
7. **BOARD GENERAL COMMENTS** (see page 2)
8. **CITIZENS REQUEST TO BE ON THE AGENDA**
 - a.
9. **EMERGENCY SERVICES DEPARTMENT REPORTS**
 - a. Police
 - i. Consideration to accept resignation from Officer Anthony Faraca
 - ii. Consideration to extend offer/hire a part-time police officer
 - iii. Consideration to allow Officer John McNeil to carry over 57 hours of overtime into 2022
 - b. Fire/EMS
10. **PLANNING COMMISSION REPORT**
11. **ENGINEER'S REPORT**
 - a. Consideration to accept Change Order for 2021 Road Program for final quantities
 - b. Consideration to approve final payment to John A. DiRocco General Contractors for 2021 Road Program Project
 - c. Engineer report review
12. **SOLICITOR'S REPORT**
 - a. Consideration to adopt a Resolution appointing a Planning Commission Alternate
 - b. Consideration to declare the position of Elected Tax Collector as vacant for 2022-23 and appoint the Chester County Treasurer to collect the Township's real estate taxes
 - c. Discussion/Consideration regarding Memorandum of Understanding with Westwood Fire Company
13. **ADOPTION OF 2022 BUDGET**
 - a. Consideration to adopt Resolution adopting the 2022 Budget
 - b. Consideration to adopt a Resolution setting the 2022 tax rates:
 - Real estate - General purposes – 2.75 mills
 - Real estate - Fire – 0.55 mills
 - Real estate - EMS/Ambulance – 0.50 mills
 - Earned Income Tax – 1%
 - Local Service Tax - \$1.00 per week (\$52.00)
 - Real estate transfer tax – 1%
 - d. Consideration to adopt 2022 Wages

14. **DEPARTMENT/COMMITTEE/AUTHORITY REPORTS**

- a. Public Works
- b. Administration
- c. Codes
- d. Safety
- e. Parks & Recreation
- f. Historic Committee
- g. EAC

15. **MANAGER'S REPORT**

16. **OLD BUSINESS**

- a. Consideration to adopt a Resolution adopting the Chester County 2021 Hazard Mitigation Plan
- b. Discussion/consideration to approve the annual Programmed Maintenance Program Agreement with Trefz Mechanical Inc. for 2022 in the amount of \$15,173.00 to be billed in quarterly payments
- c. Discussion/consideration regarding Agreement for Leaf Vac with East Fallowfield Township

17. **NEW BUSINESS**

- a. Consideration to allow Janice Duca to carry over 24 hours of 2021 vacation to 2022 to be used at 2021 rate by the end of the first quarter of 2022
- b. Consideration to allow Janice Duca to buy back 24 hours of 2021 vacation (CBA exception as requests need to be made by first pay in August and December)
- c. Consideration to modify the Valley Township Personnel Manual:
 - Section 12. Personal Days – Section 12.1 – Regular full-time employees who have completed their probationary period shall be granted _____ days per year/____ hours per year pro-rated the first year of hire
 - Section 10. Holidays – 10.1 Paid Holidays – add Juneteenth
 - Section 3. Employment with the Township - 3.2 Probationary Period –increase probationary period from six (6) months to one (1) year (Union employees should consult their union contract and full-time police are covered by the *Police Tenure Act*_)
- d. Consideration regarding application refund of \$50 for Lauren M. Streubert (311 Baltusrol Drive)
- e. Consideration to approve 2022 Holiday Schedule
- f. Consideration to approve 2022 Public Works Collection Dates

18. **CITIZEN COMMENTS**

19. **ADJOURN**

Meeting Format:

The Valley Township Board of Supervisors meeting is being conducted in person and with virtual participation via the *Go To Meeting* platform.

For those who wish to make a comment on any agenda item, that is done under Item 3, “Citizens Comment on Agenda Items”. For those in attendance, please go to the microphone to be recognized by the Chair.

Before addressing the Board, whether in person or virtually, please provide your name and address for the record.

For those who have requested to be on the agenda, you will be recognized under Item 8 on the Agenda. All others who wish to address the Board on a non-agenda item, you will be recognized under Item 19 on the Agenda.

For those that are participating virtually, we ask that you keep your audio on mute and unmute at your designated time to speak or when called upon by the Board of Supervisors. With any disruption, we will provide a warning. If a second warning is issued, we reserve the right to disconnect and block the person from re-entering the call.

General Comments/Upcoming Events

- Township Building has reopened to the public. Hours are 8:00 am to 4:00 pm, Monday through Friday (excluding holidays). MASKS ARE REQUIRED TO BE WORN.
- Drop off recycling of electronics and television collection has been suspended at the Township Building until our disposal company can begin collecting items and we are re-registered with the DEP. Residents can take one television per vehicle to the Chester County Solid Waste Authority Landfill (Route 322, west of Honey Brook)
- Discount movie ticket sales are available for purchase for \$9.50 each (cash sales only)
- Compost site open January 8, 2022, 8:00 am to 2:00 pm (2240 Upper Gap Road)
- Mattress collection – December 27 – pre-paid fees apply
- Township office will be closed on December 24 & 31
- December holiday trash/recycle collection: December 24 trash & recycle on Monday, December 27 and December 31 trash and recycle collection on January 3, 2022
- Annual Organization meeting – Monday, January 3, 2022, a 7:00 p.m. with regular monthly meeting to follow
- Christmas Tree collection: January 3, 10, and 24