



VALLEY TOWNSHIP

Regular Session – Tuesday, December 19, 2023 @ 7:30 P.M.

AGENDA

RULES & ORDER OF THE DAY - ROBERTS RULES

1. **CALL TO ORDER**
 - a. Silent Moment
 - b. Pledge of Allegiance
2. **ANNOUNCEMENT OF MEETINGS/ACTIONS OF THE BOARD**
3. **CITIZEN'S COMMENTS ON AGENDA ITEMS**
4. **APPROVAL OF CONSENT AGENDA**
 - a. **Approve Minutes as written** – December 5, 2023
 - b. **Approve bills presented for payment**
 - c. **Approve Treasurer's Report for month ending November 30, 2023**
 - d. **Ratification of PLGIT Term Investment that matured on December 6, 2023 (2,113,614.55) to a 270-day TERM investment**
 - e. **Authorization to issue 45-day public notice for the W. Lincoln Hwy Corridor Master Plan and to schedule public hearing for February 6, 2024 at 7:00 PM**
5. **BOARD GENERAL COMMENTS** (see page 2)
6. **CITIZENS REQUEST TO BE ON THE AGENDA**
7. **SPECIAL RECOGNITION**
8. **DEPARTMENT REPORTS**
 - a. Police
 - b. Fire/EMS
 - c. Public Works/Facility
 - d. Administration
 - e. Codes
9. **PLANNING COMMISSION REPORT** – Joe Arvay
10. **SOLICITOR'S REPORT**
11. **ENGINEER'S REPORT**
 - a. Consideration to approve Change Order #1 for Bradley Avenue Bridge Reconstruction in the amount of \$33,365.94
 - b. Consideration to approve Payment Application #2 for Bradley Avenue Bridge Reconstruction in the amount of \$222,874.39
 - c. Consideration to approve Change Order #1 for 2023 Road Program in the amount of \$3,186.60
 - d. Consideration to approve Payment Application #1 (Final) for 2023 Road Program in the amount of \$158,899.60
 - e. Engineer's Report

12. **OLD BUSINESS**

13. **ADOPTION OF 2024 BUDGET**

- a. Consideration to adopt a Resolution setting the 2024 tax rates
- b. Consideration to adopt a Resolution adopting the Valley Township 2024 Budget – All Funds
- c. Consideration to adopt a Resolution setting the quarterly charge for solid waste effective January 1, 2024
- d. Consideration to adopt the 2024 pay/wage rates

14. **NEW BUSINESS**

- a. Consideration to declare the position of Elected Tax Collector vacant and appoint Chester County Treasurer as the township's real estate tax collector
- b. Consideration to approve additional 40 hours of vacation carry over for Officer Jeff Canale in addition to 40 hours allowable by the CBA (total of 80 hours)
- c. Consideration to sign employment agreements with Kris Lenhart, Public Works/Facility, Director and Janis Rambo, Township Manager
- d. Discussion regarding Township Building Entrance Lighting
- e. Discussion/Consideration regarding elected auditor vacancy
- f. Consideration regarding Brandywine Valley SPCA outstanding balance

15. **COMMITTEE/AUTHORITY REPORTS**

- a. Safety
- b. Parks & Recreation
- c. ESAC
- d. COG

16. **CITIZEN COMMENTS**

17. **ADJOURN**

General Comments/Upcoming Events

- Drop off recycling of electronics at the Township Building during normal business hours. Television collection (prepay for collection) is the last Monday of each month; televisions can be dropped off at Township Building – **please note you must be able to lift and carry in the television**. Residents can also take **three** televisions per vehicle to the Chester County Solid Waste Authority Landfill (Route 322, west of Honey Brook) as well as a **small** electronic drop off site. Both the CCSWA and the Township drop off will accept **small** electronic items such as computer cables/wires, stereos, radios, cameras, video cameras, tape recorders, VCR/DVD/Blu-ray, video game systems, MP3 players, handheld computer devices, disk drives, calculators, answering machines/telephone systems, satellite receivers/descramblers, projectors, anything with a plug or circuit board, blenders (no glass), coffee maker/Keurig (no glass), blow dryers, curling irons. **You must be able to carry your items into the building.** No large appliances or microwaves.
- Discount movie tickets are available for purchase for \$9.50 each (no checks)
- Compost site open January 6, 2024 from 8:00 a.m. – 2:00 p.m.
- Mattress & TV collection – December 26, 2023 – pre-paid fees apply
- Debit/credit card payments are now being accepted in the township office and trash payments can also be paid online (processing fee applies)
- The Township office will be closing early at Noon on Friday, December 22, 2023 for the holiday weekend
- The Township office will be closed on Monday, December 25, 2023 for Christmas Day. Monday's trash will be collected on Tuesday, December 26.
- The Township office will be closed on Monday, January 1, 2024 for New Year's Day. Monday's trash will be collected on Tuesday, January 2.
- Christmas tree pick up will be on January 8 and January 22
- The Annual Organization of Board of Supervisors meeting is January 2 at 7:00 p.m.

Meeting Format:

The Valley Township Board of Supervisors meeting is being conducted in person and with virtual participation via the *Go To Meeting* platform.

For those who wish to make a comment on any agenda item, that is done under Item 3, “Citizens Comment on Agenda Items”. For those in attendance, please go to the microphone to be recognized by the Chair.

Before addressing the Board, whether in person or virtually, please provide your name and address for the record.

For those who have requested to be on the agenda, you will be recognized under Item 6 on the Agenda. All others who wish to address the Board on a non-agenda item, you will be recognized under Item 16 on the Agenda.

For those that are participating virtually, we ask that you keep your audio on mute and unmute at your designated time to speak or when called upon by the Board of Supervisors. With any disruption, we will provide a warning. If a second warning is issued, we reserve the right to disconnect and block the person from re-entering the call.