

# VALLEY TOWNSHIP

ORGANIZATION MEETING – Tuesday, January 2, 2023 @ 7:00 p.m.

## AGENDA

### ***RULES & ORDER OF THE DAY (ROBERTS RULES)***

#### **Appoint Board member to open meeting**

1. **OPEN MEETING**
  - a. Silent Moment
  - b. Flag Salute
  - c. Recognize newly elected/re-elected officials:  
Linda Baugher (four-year term); LeRoy D. Goldsmith (six-year term);  
Casey Max Leidy (six-year term)
2. **NOMINATIONS FOR CHAIRPERSON**
3. **NOMINATIONS FOR VICE-CHAIRPERSON**
4. **APPOINTMENTS** (Names in italic print are year-end 2023 appointees)
  - a. Manager (*Janis A. Rambo*)
  - b. Secretary (*Janis A. Rambo*)
  - c. Treasurer (*Peter Barsz*)
  - d. Chief of Police (*Glenn D. Eckman*)
  - e. Solicitor (*Unruh, Turner, Burke & Frees*)
  - f. Conflict Counsel (*Buckley Brion McGuire & Morris LLP*)
  - g. Engineer (*Pennoni Associates, Inc.*)
  - h. Alternate/Conflict Engineer
  - i. Public Works/Facility Director (*Kris Lenhart*)
  - j. Building/Code/Zoning/Plumbing/Mechanical/Electrical/Sewage Management Official (*Herbert E. MacCombie, Jr., Consulting Engineers and Surveyors Inc.*)
5. **COMMISSION/BOARD/OTHER EXPIRATIONS/REAPPOINTMENTS**
  - a. Vacancy Board (*Abby Garzia*)
  - b. Emergency Management Coordinator (*Joe Sciandra*)
  - c. Deputy Emergency Management Coordinators (*Amy Amer*)
  - d. Fire Marshal (*Mike McWilliams*)
  - e. Planning Commission (*Joseph Arvay – term expired 12/31/2023; four-year term*)
  - f. ESAC (Environmental Sustainability Advisory Council):
    - o *Jennifer Kowaleski's term expired 12/31/23; three-year term*
    - o *Sharon Yates' term expired 12/31/23; three-year term*
  - g. Western Chester County of Governments delegate and alternate (WCCCOG) (*2023 delegates - Kathy O'Doherty; Linda Baugher - backup*)
  - h. Parks & Recreation Authority:
    - o *Sydney Proctor – term expired on 12/31/2023; five-year term*
  - i. Delegate to the Central Chester County Recycle Authority (*currently Janis Rambo*)
  - j. Delegate and Alternate to the Chester County Tax Committee (*currently Janis Rambo, delegate, and Kathy O'Doherty, alternate*)
6. **APPOINTMENTS BY RESOLUTION**
  - a. Zoning Hearing Board (*Raymond Campbell's term expired 12/31/23; three-year term*)
  - b. Zoning Hearing Board Alternate - open
  - c. Auditor – appointed (BBD, LLP)

7. **RATIFICATION OF 2024 BUDGET AND 2024 TAX RATES**
8. **BANK DEPOSITORIES** (*Presence Bank, PLGIT*)
9. **CONSIDERATION TO SET AMOUNT OF TREASURER'S BOND** (*currently \$5 million*)
10. **SCHEDULE OF MEETINGS**
  - a. Regular Board of Supervisors meeting (*currently first & third Tuesday at 7:30 pm*)
    - *April 16 (third Tuesday) could conflict with members attending PSATS conference – there is 5 Tuesdays but the following Tuesday is tentatively the PA Primary*
    - *November 5 (first Tuesday) – Election Day*
  - b. Planning Commission Meeting (*second Tuesday at 7:00 pm*)
  - c. Recreation (*fourth Tuesday at 6:30 pm*)
  - d. Environmental Sustainability Advisory Council (*third Thursday of the month at 6:30 pm*)
11. **CLOSE ORGANIZATION MEETING**



# VALLEY TOWNSHIP

Regular Session – Monday, January 2, 2024  
immediately following Organization Meeting

*RULES & ORDER OF THE DAY (ROBERTS RULES)*

1. **OPENING OF FIRST REGULAR MONTHLY MEETING**
2. **PUBLIC COMMENTS ON AGENDA ITEMS**
3. **CONSENT AGENDA**
  - a. Approve Minutes as written – December 19, 2023
  - b. Ratify year-end bills dated December 29, 2023
  - c. Approve bills presented for payment
4. **BOARD GENERAL COMMENTS**
5. **CITIZENS REQUESTING TO BE ON AGENDA**
6. **SOLICITOR'S REPORT**
7. **ENGINEER'S REPORT**
  - a. Consideration to approve Payment Application #3 (Final) for Bradley Avenue Bridge Reconstruction in the amount of \$70,675.50
  - b. Engineer Update
8. **OLD BUSINESS**
  - a. Consideration to declare a vacancy for the six-year elected auditor seat
  - b. Consideration to appoint an elector of the Township to the vacant elected auditor seat
9. **NEW BUSINESS**
  - a. Designation of Public Notices for 2024:
    1. Daily Local News
    2. Township Bldg - Bulletin Board & Website
    3. readychesco.org
  - b. Authorization for PSATS Annual Conference attendance
  - c. Appointment of voting delegate for PSATS Annual Conference
  - d. Yearly resolutions
    - Police Pension Contribution Waiver
    - Non-Uniform Contribution Waiver
    - Resolution adopting the 2024 Engineering fees
    - Emergency Services Resolution
  - e. Consideration to adopt a Resolution setting the Permit Fee Schedule
  - f. Consideration to adopt a Resolution setting the Non-Permit Fee Schedule
  - g. Consideration to authorize LeRoy D. Goldsmith as a bank signer on all Township accounts
  - h. Appointment of Safety Committee (2023 members: Joy Hurst (3 yrs), Kris Lenhart Jr. (1 yr), Jeff Canale/Vernon Garner (1 year), Linda Baugher (1 year); Kris Lenhart (1 year)
  - i. Consideration to release \$45,371.12 from the Valley View Lot 6 Construction professional fee escrow (GA Vietri)
10. **CITIZEN'S COMMENTS**

## 11. ADJOURNMENT

### Upcoming Events/General Comments

- Christmas tree pickup in the Township – January 8 & 22
- Compost site open Saturday, January 13 (8:00 am – 2:00 pm) – 2240 Upper Gap Road
- Valley Township Office closed on Monday, January 15 (Monday’s trash collected on Tuesday, January 18)
- Discount movie ticket sales are available for purchase for \$9.50 each (NO CHECKS)
- Mattress collection – January 29, 2024 – pre-paid fees apply

### ***Meeting Format:***

The Valley Township Board of Supervisors meeting is being conducted in person and with virtual participation via the *Go To Meeting* platform.

For those who wish to make a comment on any agenda item, that is done under Item 2, “Public Comments on Agenda Items”. For those in attendance, please go to the microphone to be recognized by the Chair.

Before addressing the Board, whether in person or virtually, please provide your name and address for the record.

For those who have requested to be on the agenda, you will be recognized under Item 5 on the Agenda. All others who wish to address the Board on a non-agenda item, you will be recognized under Item 10 on the Agenda.

For those that are participating virtually, we ask that you keep your audio on mute and unmute at your designated time to speak or when called upon by the Board of Supervisors. With any disruption, we will provide a warning. If a second warning is issued, we reserve the right to disconnect and block the person from re-entering the call.