

# VALLEY TOWNSHIP

Regular Session – Tuesday, MAY 4, 2021 @ 7:30 P.M.

## AGENDA

### *RULES & ORDER OF THE DAY - ROBERTS RULES*

1. **CALL TO ORDER**
  - a. Silent Moment
2. **ANNOUNCEMENT OF MEETINGS/ACTIONS OF THE BOARD**
  - a. Executive Session of BOS – April 26, 2021 regarding personnel
  - b. Executive Session of BOS – April 27, 2021 regarding personnel
3. **CITIZEN'S COMMENTS ON AGENDA ITEMS**
4. **APPROVE MINUTES AS WRITTEN – April 20, 2021**
5. **MOTION TO PAY BILLS**
6. **BOARD GENERAL COMMENTS (see page 2)**
7. **EMERGENCY MANAGEMENT REPORT**
8. **CITIZENS REQUEST TO BE ON THE AGENDA**
  - a. Toni Morton – HHS/Passtown Elementary School (former Twp Bldg at 890 W Lincoln Hwy)
9. **SOLICITOR'S REPORT**
  - a. Consideration to approve preparation of easements needed for water and sewer sale by abstractor
10. **OLD BUSINESS**
  - a. Discussion/consideration regarding Valley Square Development waiver request extension to record plans
  - b. Discussion/consideration to authorize Chairwoman to sign acknowledgement letter for 2021 Multimodal Transportation Grant for Project ID 2021-06-15-221 (Wagontown Road)
  - c. Discussion/consideration regarding quotes for stripping of Irish Lane & East Glencrest Road
  - b. Consideration to ratify decision to allow police officers to extend 2020 vacation rollover to June 30, 2021 under the terms of the CBA
11. **ENGINEER'S REPORT**
  - a. Discussion/consideration to approve change order #3 with Marino for the Concord Street project in the amount of \$8,979.48
  - b. Discussion/consideration to approve final payment to Marino for the Concord Street project in the amount of \$94,528.99
  - c. Consideration to authorize Millview/359 East Glencrest Road CDBG application due by 5/20/21 for matching funds for the City's Growing Greener Grant
  - d. Consideration regarding 2021 Road Program bid scope
  - e. Consideration to authorize Escrow Release #6 for Little Red Dog/Cigas Machine Shop in the amount of \$39,230.20
  - f. Consideration to authorize Escrow Release #5 for Valley View Business Park Lot 6 (GA Vietri Inc.) in the amount of \$259,034.75
  - g. Engineer report review
12. **MANAGER'S REPORT**
13. **NEW BUSINESS**
  - a. Consideration to proceed to advertise for the Police Secretary/Receptionist position

14. CITIZEN COMMENTS

15. ADJOURN

*General Comments/Upcoming Events*

- Drop off recycling of electronics has been suspended at the Township Building until the Building is reopened to the public
- Discount movie ticket sales have been suspended until the Township Building is reopened to the public
- Compost site open May 8 & 22 (8:00 am to 2:00 pm)
- Mattress & TV pick-up – May 24, 2021 – pre-paid fees apply (must pay by close of business on May 17)
- Township Office and Public Works closed Monday, May 31; Monday's trash collected on Tuesday, June 1
- **Monthly e-Newsletter posted on website – subscribe for Township Alerts and/or Township News & Announcements**

**STREET SWEEPING SCHEDULE:**

May 17 Westwood area, Springbrook Village, Valley Crossing

May 18 Hillview, Country Ridge, Valley Farm

May 19 Quiet Village, Rainbow, Hayti, Washington Lane area

May 20 Beacon Hill, Country Club Valley, Valley Springs, Burgundy Lane, Hilltop Lane

May 21 Oakcrest Phase 1, Meadowbrook, Rock Run Area

***PLEASE ENSURE CARS ARE NOT PARKED ON THE STREETS STARTING AT 7:00 AM ON THE DATES LISTED ABOVE. SCHEDULE COULD BE ALTERED DUE TO WEATHER.***

**MINUTES FOR APRIL 20, 2021**  
**VALLEY TOWNSHIP BOARD OF SUPERVISORS**

The second monthly meeting of the Valley Township Board of Supervisors was held on Tuesday, April 20, 2021, via virtual meeting through *Go To Meeting*.

The Board of Supervisors meeting was called to order by Chairwoman Patrice Proctor at 7:54 p.m. Those participating in the meeting were Supervisors Kathy O'Doherty, Sharon Yates, Carmen Boyd, Casey Max Leidy, and Patrice Proctor. Also participating in the meeting were Amanda Sundquist, Esquire, of Unruh, Turner, Burke & Frees (Township Solicitor); Michael J. Ellis, P.E. of Pennoni Associates, Inc., Scott T. Piersol, Township Manager, and Kris Lenhart, Roadmaster – Public Works.

It was noted that the meeting was being conducted through *Go To Meeting* to comply with Governor Wolf's order that all individuals in Chester County stay home in an effort to slow the spread and minimize public exposure to COVID-19 and maintain social distancing.

**ANNOUNCEMENT OF MEETINGS/ACTIONS OF THE BOARD**

Ms. Proctor noted that the Board of Supervisors met in Executive Session at 6:30 p.m. prior to the meeting to discuss matters of real estate and personnel.

**CERTIFICATES OF COMMENDATION PRESENTATIONS**

Ms. Proctor noted that two separate incidents occurred in the Township that members of the police department reported to which resulted in actions taken by Officers that were above and beyond the line of duty. Officers James Chieffo and Jennifer Schreiber received a *Certificate of Commendation* for their actions on December 13, 2020, responding to a disturbance that quickly escalated, putting their lives in danger, to ensure the safety of the community. Officer Katelynn Duca and Sergeant Timothy Parker received a *Certificate of Commendation* for their actions on February 18, 2021, for successfully saving a life from a car fire and administering immediate medical attention and putting their own lives in danger. The Board expressed their sincere appreciation to the officers recognized this evening and noted that Officers Chieffo, Duca and Sergeant Parker were present on the virtual meeting.

**CITIZEN COMMENTS ON AGENDA ITEMS**

None

**APPROVE MINUTES AS WRITTEN**

**Ms. Boyd made a motion, seconded by Ms. Yates, to approve the minutes of the April 6, 2021, Board of Supervisors meeting.** The motion passed unanimously.

## **TREASURER'S REPORT**

Mr. Barsz reviewed the Treasurer's Report for the month ending March 31, 2021. He noted that updated Policies and Procedures are being worked on and a stamp has been ordered for the canceling of invoices. He also noted that a new report is being presented showing the bank balance of the accounts for the prior year for comparison.

## **APPROVE PAYMENT OF BILLS**

**Ms. O'Doherty made a motion, seconded by Ms. Boyd, to approve payment of bills as presented.** The motion passed unanimously.

## **BOARD GENERAL COMMENTS**

Ms. Proctor reviewed the remaining two Spring bulk collections and other community events.

## **CITIZEN REQUEST TO BE ON THE AGENDA**

Shawn Leonard, 854 West Chestnut Street – Mr. Leonard noted that Oakcrest Phase II was on the last meeting agenda and inquired about outstanding items. Mr. Piersol noted that he would forward the most recent Punchlist.

## **DEPARTMENT REPORTS**

Police – Sergeant Parker provided a review of the police department activity for the month of March to include 21 traffic citations; 36 citations; 9 non-traffic citations; 2 parking tickets; 6 criminal citations and response to 391 calls. He also reviewed various responses by officers.

Fire/EMS – Chief McWilliams reviewed the Fire and EMS reports for the month ending February 2021. He noted that the Fire Division responded to 30 calls in March, of which 18 calls were in Valley Township. The Ambulance/EMS Division responded to 102 calls in March, of which 79 calls were in Valley Township. He noted that as of April 15, 2021, Westwood is an ALS unit. He also reviewed a fire that occurred this morning on Winged Foot Drive which resulted in the homeowners being displaced from their home.

## **PLANNING COMMISSION REPORT**

Bruce Manning, representing the Planning Commission, also thanked the Officers that were present for their service to the Township. Mr. Manning reported on the Planning Commission's April 13, 2021, meeting. He noted that the Airport Expansion submission was reviewed and that Valley View Lot 8 land development plan review letter was issued from Pennoni Associates. He noted that the Planning Commission will be recommending a representative for the Lincoln Highway Corridor VPP Grant Steering Committee at their next meeting. The Commission also reviewed the recommendation from the Township Manager to amend the criteria for plan submissions from paper to electronic.

## **SOLICITOR REPORT**

Ms. Sundquist reported that the sale of the water and sewer assets continues to move forward with the PUC accepting all applications.

At this time, Ms. Sundquist departed the meeting.

## **ENGINEER'S REPORT**

Discussion regarding 2022 CDBG application cycle – Mr. Ellis noted that they had received notification that the re-application period for the 2022 CDBG application cycle has been open. The Township previously submitted two projects – Bradley Avenue Bridge and Road Construction and Valley Crossing Stormwater Management Basin Retrofit – that are eligible for re-application. After discussion and review of the two projects, it was the consensus of the Board to proceed to reapply for both grant applications and provided authorization for Pennoni to re-evaluate Bradley Avenue Bridge. The Board also concurred that the Bradley Avenue Bridge project should be the #1 priority project for this round.

Grant Award – It was noted that the Township received notification last Friday that they had been awarded \$1.5 million through a PennDOT Multimodal Transportation Fund for reconstruction of Wagontown Road. Mr. Ellis noted that the grant application noted award would be contingent that the waiver would be accepted that the Township could use a CDBG grant from the County of \$500,000 towards the MTF grant match. Mr. Ellis advised that they are waiting for confirmation that the waiver was accepted.

Discussion/Consideration regarding authorization to advertise 2021 Road Program bids – Mr. Ellis reviewed that it is recommended to have cores taken out of Chestnut Street to determine what is there to better estimate the cost and scope of this road. The consensus of the Board was to proceed with the core test at a cost not to exceed \$3,000. Mr. Ellis noted that if mill and overlay would only be required for Chestnut Street, they would like direction from the Board to proceed to advertise and contact PennDOT to get the project approved. This would keep the proposed schedule to have the work done in July and August. The Board concurred for Pennoni to continue as recommended.

The stripping program was reviewed noting that contractor quotes would be obtained for Irish Land and East Glencrest Road. Mr. Leidy inquired about the two roads chosen and it was confirmed that these are highly traveled roads with a history of numerous accidents. Mr. Ellis further noted that these roads were done several years ago, but the stripping is worn off. Ms. O'Doherty inquired about oil-based material.

The Board authorized Mr. Lenhart to proceed to obtain quotes for the stripping of Irish Lane and East Glencrest Road as proposed.

Discussion/consideration regarding Task Force for Lincoln Highway Corridor Master Plan – Mr. Ellis reviewed the membership for the Task Force to include a Board of Supervisor representative, the consultant team of Pennoni and TCA, a staff member, one member from the

planning commission, one commercial representative, one residential representative, and possible a representative from the school district and airport. Mr. Leidy was chosen as the Board of Supervisor representative. This item will continue to be discussed to establish the Task Force/Steering Committee.

The Engineer's Report was distributed and is on file at the Township Office.

Mr. Ellis reviewed the following items from the written report:

- Oakcrest Phase 2 – Mr. Ellis noted that the sanitary sewers were televised today.
- Valley Suburban – Mr. Ellis noted that the HOP for Valley Suburban development has been issued by PennDOT. All permits are now issued.
- Concord Street – The project is pretty much done with only minor items left. Mr. Ellis noted that he will be contacting the County to see if any additional funding can be obtained for the additional paving related to the storm sewer being moved and the impact of the project being suspended due to PA American Water installing their infrastructure.

At this time, Mr. Ellis departed the meeting.

## **DEPARTMENT/COMMITTEE/AUTHORITY REPORTS**

Public Works – The monthly written report was submitted. Ms. O'Doherty inquired about "Emergency PA One Call"; Mr. Lenhart advised it is a utility marking request that comes in after hours. Mr. Lenhart also advised that Valley Station Road is to be closed for approximately four days for repairs being made by the railroad. Mr. Lenhart stated that he is obtaining quotes for a replacement truck for the 2010 Ram 550, which would require significant body work. He also noted that we received 250 tons of salt to complete our 2020 commitment through CoStars and that West Sadsbury Township assisted pushing it with their loader into our salt shed.

Administration – Monthly report was distributed for March 2021 to include the statement of revenues and expenditures as of March 31, 2021.

Codes – Ms. Yates reviewed the distributed report. Ms. O'Doherty questioned the status of the filing of the L&I reports and the rental inspection schedule. Mr. Piersol stated that he will be meeting with the Codes Secretary. It was also a discussion to clarify the Septic Management fee that the fee is due when a report is required to be filed, not an annual fee. Ms. O'Doherty suggested that a clarification postcard or letter be sent to those that received an initial mailing who read it as an annual fee.

Workplace Safety Committee – Ms. O'Doherty reported that the Committee met on April 14. Again, a COVID policy was discussed and that the Committee's recommendations should be reviewed by the Board of Supervisors to finalize and issue a directive for working within the building and for when we open to the public. She suggested that the Board look at dates to meet to finalize these plans.

Parks & Recreation – Ms. Proctor reported that the Authority met in March and discussed a concert for 2021. Although there have been discussions regarding the annual Valley Day, Ms. Proctor is re-evaluating and will be requesting input from the Board of Supervisors, the Parks and Recreation Authority, and the volunteers who assist with the annual event.

Historic Committee – Ms. Boyd reported that the Committee met in March and organized selecting a Chair, Vice Chair, Secretary and Treasurer. She stated that they are interested in obtaining an atlas of Valley Township and/or map that could be used to identify known historic places. She noted that the Committee will be meeting on April 21 and hope that a Coatesville historian will be able to attend as tentatively scheduled.

EAC – Ms. Yates advised that the EAC will be participating in the annual Community Clean Up day on May 15, 2021. They are also looking at the Township maps to determine open spaces/properties to maintain an index. She also noted that the Valley Township EAC has a Facebook page. Ms. Proctor recommended that Concern be contacted to participate in the Clean Up Day and possible suggestions for refreshments for the volunteers following the event.

## **MANAGER’S REPORT**

Mr. Piersol reported on the following:

- Mr. Piersol reported that he, Mike Ellis and Lindsay (Frazier) Lucibello from Pennoni attended the Chester County Water Resources Authority’s Municipal Stormwater Summit last Friday
- Township is in the process of accepting ownership of one of the leaf vacuums from the CCCRA that was obtained a few years ago through a DEP grant.
- We continue to have maintenance issues with the 2010 Freightliner recycling collection vehicle that is used as a backup. Unfortunately, there the Section 902 grant program is suspended.
- Ms. Proctor, Mr. Ellis and Mr. Piersol met with Tomas Hanna, the new CASD Superintendent, to review the previous interest in partnering with the School District on creation of an active and passive recreation space on a 37-acre parcel located between our Municipal Campus and the Rainbow Elementary School. This concept is mentioned in the 2019 Open Space, Recreation, and Environmental Resources Plan.

## **OLD BUSINESS**

Discussion/consideration to proceed with water disconnections in May for delinquent accounts – **Mr. Leidy made a motion, seconded by Ms. Yates, to proceed with water disconnections in May for delinquent accounts as per our policy.** The motion passed unanimously.

Discussion/consideration regarding the vacant EAC seat – **Ms. Yates advised that Shawn Leonard has expressed an interest in filling the vacant seat on the EAC and moved to appoint Shawn Leonard to the EAC for fill the vacant term to expire on December 31, 2022. The motion was seconded by Ms. Boyd.** The motion passed unanimously.

## NEW BUSINESS

Discussion/consideration to move remaining funds at PSDLAF to PLIGIT General Fund Prime Account and close the PSDLAF account – It was noted that there is \$522,869.56 in the PSDLAF account, plus any accrued interest, that remains from the bond proceeds for the new building. **Ms. Leidy made a motion, seconded by Ms. Boyd, to authorize the transfer of funds in the PSDLAF fund to the PLIGIT Prime General Fund and to close the PSDLAF Fund.** The motion passed unanimously.

Consideration to remove Joy Hurst from probationary period effective May 1, 2021 – **Ms. O’Doherty made a motion, seconded by Mr. Leidy, to remove Joy Hurst from probationary period effective May 1, 2021.** The motion passed unanimously.

Consideration to authorize Casey Leidy as an authorized signer on all Township accounts – **Ms. Boyd made a motion, seconded by Ms. O’Doherty, to approve Casey Leidy as an authorized signer on all Township accounts.** The motion passed unanimously.

## CITIZEN COMMENTS

None

At this time (11:27 p.m.), the Board recessed into Executive Session to discuss a personnel issue and noted that they would be reopening the meeting.

At 11:33 p.m., the Board reopened the meeting. **Mr. Leidy made a motion, seconded by Ms. Yates, to appoint Officer Jeffrey Canale as Officer in Charge when Sgt. Parker is out on an extended basis on leave as per the Collective Bargaining Agreement.** The motion passed unanimously.

There being no further business to discuss, the meeting was properly adjourned at 11:40 p.m.

Janis A. Rambo, Township Secretary



VALLEY TOWNSHIP BILLS

ALL BILLS - MAY 4, 2021			\$369,877.78
GENERAL FUND	GL ACCT #	DESCRIPTION	\$87,189.38
ALLIED 100 LLC	01.410.2600	PEDIATRIC DEFIB PADS	\$644.52
BIGFOOT AUTOMOTIVE LLC	01.410.3750	OIL/FILTER CHANGE; TURN BULB	\$45.00
BIGFOOT AUTOMOTIVE LLC	01.410.3750	3803 -OIL/FILTER CHANGE	\$40.00
CHESTER COUNTY SOLID WASTE AUTHORITY	01.400.3670	TIPPING FEE - WEEK OF 4/15/2021	\$4,062.03
CHESTER COUNTY SOLID WASTE AUTHORITY	01.400.3670	TIPPING FEE - WEEK OF 4/22/2021	\$4,476.72
COLLINSON INC.	01.438.2450	MT AIRY RD GUIDERAIL & GUIDERAIL MATERIAL	\$13,901.50
COMCAST	01.409.3250	INTERNET - TWP BLDG	\$246.68
COMSTAR	01.409.3210	MONTHLY PHONE LEASE	\$979.67
D. E. GEMMILL INC.	01.430.2380	TEE SHIRTS FOR PUBLC WORKS	\$638.30
E. L. CARPENTER REPAIR	01.430.3750	TRK #10 - INSPECTION	\$86.00
E. L. CARPENTER REPAIR	01.430.3750	TRK #10 - BACK UPLIGHT, TURN SIGNAL, ETC.	\$258.90
GREAT AMERICA FINANCIAL SERVICES	01.406.3740	COPIER LEASE	\$304.00
HENSEL'S MOWER SERVICE	01.430.3740	WEEDEATER SERVICE (3 ECHO TRIMMERS)	\$114.87
MATTHEW BENDER	01.410.4200	ANNUAL PA CRIME CODE UPDATE	\$52.44
NAPA OF YORK-GAP	427.375	TRK #6 - FLASHER	\$57.80
NAPA OF YORK-GAP	01.426.3750 01.427.3750 01.430.3750	PALLET OF DEF FLUID	\$987.84
NEW HOLLAND AUTO GROUP	01.427.3750	TRK #3 - FUEL BRACKET	\$41.01
OFFIT KURMAN	01.404.3140	PERSONNEL ATTORNEY	\$483.00
OMEGA SYSTEMS CONSULTANTS, INC.	01.406.3740	MONTHLY REMOTE SUPPORT - COMPUTER	\$1,782.24
OMEGA SYSTEMS CONSULTANTS, INC.	01.406.3740	SMART HOST FEES	\$3,143.25
OMEGA SYSTEMS CONSULTANTS, INC.	01.406.3740	AFTER HOURS REMOTE SUPPORT	\$210.00
PECO	01.451.3610	ROCK RUN PARK	\$86.19
PECO	01.409.3610	MAINT GARAGE - ELECTRIC	\$459.89
PECO	01.409.3620	MAINT GARAGE - GAS	\$275.34
PECO	01.409.3620	TWP BLDG - 1145/GAS	\$272.06
PECO	01.409.3610	"890"/FORMER TWP BLDG - ELECTRIC	\$43.07
PENNSYLVANIA MUNICIPAL HEALTH INS COOPERATIVE	01.487.1960	MONTHLY HEALTHCARE PREMIUM - MAY 2021	\$42,846.10
READYFRESH	01.406.2100	WATER BOTTLE MACHINE RENT	\$19.95
SPCA	01.422.4500	ANIMAL CONTROL - MARCH 2021	\$576.26
SPRINT	01.409.3210	CELL PHONES	\$508.30
STAPLES	01.406.2100	copy paper, air duster, ink cartridges, tape	\$435.93
THE GILBERTSON GROUP, INC.	01.409.3720	TWP BLDG - EM24 MONITORING/DAILY TEST	\$850.00
UNIFIRST	01.430.2380	UNIFORM EXPENSE - WEEK OF 4/23/2021	\$96.44
UNIFIRST	01.430.2380	UNIFORM EXPENSE - WEEK OF 4/30/2021	\$96.44
VERIZON	01.409.3210	FIOS - TWP BLDG	\$163.61
VERIZON	01.409.3210	IP/DNS LINES - TWP BLDG	\$321.61
WESTERN CHESTER COUNTY COG	01.400.4200	ANNUAL DUJES	\$250.00
<b>GENERAL FUND EARLY PAY</b>			
ALDI	01.400.4600	SUPPLIES/REFRESH FOR CHIEF INTERVIEWS	\$57.84
AMAZON	01.406.2100	WIRELESS MICROPHONE STANDS	\$47.67
AMERIFLEX	01.487.1980	HRA TRANSACTIONS (4/20 - 4/30/2021)	\$362.64
DUNKIN' DONUTS	01.400.4600	REFRESHMENTS FOR CHIEF INTERVIEWS	\$21.18
PSATS	01.481.3000	U/C TAX - 1Q 2021	\$8,307.84

VENICE PIZZA & PASTA	01.400.4600	LUNCH FOR PA POLICE CHIEFS MTG/INTERVIEWS	\$127.02
<b>SEWER FUND</b>			<b>\$272,462.41</b>
DECKMAN MOTOR & PUMP INC.	08.429.3720	REBUILT PUMP - ROUNDHILL PUMP STATION 1	\$1,941.00
PECO	08.429.3620	ROUNDHILL PUMP STATION 1	\$216.22
PECO	08.429.3610	ROUNDHILL PUMP STATION 2	\$208.36
PECO	08.429.3610	MT AIRY ROAD/COUNTRY RIDGE PUMP STATION	\$478.80
PECO	08.429.3610	HILLVIEW PUMP STATION - ELECTRIC	\$370.80
PECO	08.429.3620	HILLVIEW PUMP STATION - GAS	\$42.81
PENNSYLVANIA AMERICAN WATER	08.429.3800	WASTEWATER TREATMENT 1/30 - 3/1/2021	\$271,145.42
<b>SEWER FUND EARLY PAY</b>			
<b>WATER FUND</b>			<b>\$8,096.11</b>
COMMONWEALTH OF PENNSYLVANIA	06.448.4800	CHAPTER 109 SAFE WATER ANNUAL FEE - VALLEY SPRINGS	\$4,000.00
COMMONWEALTH OF PENNSYLVANIA	06.448.4800	CHAPTER 109 SAFE WATER ANNUAL FEE - VALLEY CROSSING	\$100.00
COYNE CHEMICAL	06.448.2210	SODIUM HYPOCHLORITE, CAUSTIC SODA	\$994.77
COYNE CHEMICAL	06.448.2210	CREDIT - DRUM RETURN	-\$40.00
MICHAEL D. MONTGOMERY	06.448.3720	NEW WATER METER - 195 GLENCREST ROAD	\$75.00
PECO	06.448.3610	MINERAL SPRINGS PUMP STATION	\$1,208.91
PENNSYLVANIA AMERICAN WATER	06.448.3800	AIRPORT ROAD METER	\$4,231.85
PENNSYLVANIA AMERICAN WATER	06.448.3800	OLD LINCOLN HWY METER	\$2,180.40
USA BLUE BOOK	06.448.2600	GREASE CONTROL	\$399.95
<b>WATER FUND EARLY PAY</b>			
<b>STATE FUND</b>			<b>\$270.00</b>
SIGNAL SERVICE	35.433.3700	SERVICE CALL/TRAFFIC LIGHT - GREEN LED OUT	\$270.00
<b>PAYROLL FUND</b>			<b>\$1,859.88</b>
PENNSYLVANIA MUNICIPAL HEALTH INS COOPERATIVE	90.489.2000	EMPLOYEE DEPENDENT HEALTHCARE CONTR	\$1,859.88
VALLEY TOWNSHIP GENERAL FUND	90.489.2000	L MILLER SEWER/TRASH DEDUCTION	\$292.25
VALLEY TOWNSHIP GENERAL FUND	90.489.2000	B MYERS SEWER/TRASH DEDUCTION	\$292.25
<b>AMBULANCE/EMS TAX FUND</b>			<b>\$0.00</b>
<b>FIRE TAX FUND</b>			<b>\$0.00</b>

VALLEY TOWNSHIP BILLS

ALL BILLS MAY 4, 2021 - SUPPLEMENTAL LIST			\$86,322.68
GENERAL FUND	GL ACCT #	DESCRIPTION	\$56,910.05
21ST CENTURY MEDIA	01.406.3400	PUBLIC NOTICE - 2021 AUDIT	\$45.23
AMERICAN UNITED LIFE INSURANCE COMPANY	VARIOUS	LIFE, A/D/D, STD, LTD PREMIUM - MAY 2021	\$1,280.52
AMERIFLEX	01.487.1980	HRA CLAIM - 4/30/2021	\$20.00
AMERIFLEX	01.487.1980	HRA CLAIMS - 5/1-5/4/2021	\$43.92
COMPUTER SOFTWARE INC. (CSI)	01.413.2700	MAGNET HOSTING - APRIL & MAY 2021	\$700.00
PARADISE TRUCK TIRE SPECIALISTS, INC.	01.427.3750	TRK #6 - 2 FRONT TIRES/BALANCE/MOUNT	\$1,330.00
PECO	01.451.3610	WESTSWOOD PARK LIGHT	\$86.19
VALLEY TOWNSHIP PAYROLL FUND	VARIOUS	PAYROLL 2021-09 / PAY ENDING 5/2/2021	\$54,678.45
WEAVER MULCH	01.430.4100	STRAW/SEED - YARD RESTORATION	\$51.49
<b>SEWER FUND</b>			<b>\$1,797.25</b>
VALLEY TOWNSHIP PAYROLL FUND	VARIOUS	PAYROLL 2021-09 / PAY ENDING 5/2/2021	\$1,797.25
<b>WATER FUND</b>			<b>\$27,188.81</b>
PENNSYLVANIA AMERICAN WATER	06.448.3800	HILLVIEW METER	\$12,244.14
PENNSYLVANIA AMERICAN WATER	06.448.3800	RED ROAD METER	\$12,359.56
VALLEY TOWNSHIP PAYROLL FUND	VARIOUS	PAYROLL 2021-09 / PAY ENDING 5/2/2021	\$2,585.11
<b>STATE FUND</b>			<b>\$75.24</b>
PECO	35.433.3610	TRAFFIC LIGHT	\$75.24
<b>PAYROLL FUND</b>			<b>\$351.33</b>
NEW YORK LIFE	90.489.2000	EMPLOYEE PREMIUM	\$351.33
<b>AMBULANCE/EMS TAX FUND</b>			<b>\$0.00</b>
<b>FIRE TAX FUND</b>			<b>\$0.00</b>

**VALLEY TOWNSHIP  
ENGINEER'S REPORT**  
for May 4, 2021

1. **Highview Subdivision (formerly Oakcrest Phase 2)** – We performed inspections during the sanitary sewer cleaning & televising and documented the fire hydrant water usage for that work. There were no identified sewer deficiencies. We met on-site with a potential new site contractor, Land-Tech, to review all the punchlist items. We also performed E&S inspections including an on-site meeting with the County Conservation District (CCCD), who subsequently issued a deficiency report to the developer. The developer informed us that they will address the E&S issues the week of May 3. Enforcement actions by CCCD will be pursued if they are not addressed that week. We continued to respond to questions and requests from the developer about punchlist items. Lastly, we reviewed illumination plans for the proposed street lights, and we provided minor comments to the developer; a plan resubmission will be needed.
2. **Valley View Business Park Lot 6 (Vietri)** – We performed inspections during the installation of the level spreader for the detention basin, and we processed Financial Security Release #5.
3. **Valley View Business Park Lot 7 (Little Red Dog c/o Craig Cigas)** – We performed inspections during the subgrade preparation and proofrolling for curbing, and we processed Financial Security Release #6.
4. **Valley View Business Park Lot 8** – We met with Scott and Mr. Rigo (Hoffman Ave resident) to discuss the Land Development plans as well as ongoing construction on Lots 6 and 7.
5. **Airport** – There are three open submissions:
  - A. A stormwater management and grading permit plan application was submitted for the reconstruction of existing pavement and replacement of existing storm sewers around the existing T-Hangars. We completed our review and issued a comment letter.
  - B. We communicated with the design consultant about their proposed approach to address several of our stormwater comments from the first Preliminary Land Development Plan for the Airport expansion.
  - C. An additional grading permit application was reviewed for re-paving and storm sewer reconstruction of the taxiway/apron in front of several hangars. We previously reported that no comments were expected; however, upon submission of legible plans, we have asked the applicant to confirm the replaced storm sewer pipes will have adequate capacity due to shallower slopes than existing.
6. **Valley Suburban Center** – All PennDOT HOPs have been issued. We reviewed a revised access drive tie-in and grading plan to the Municipal Complex and forwarded questions to the Township. The design consultant has noted that they will make revisions to the Final Land Development Plans following approval of the tie-in connection plan.
7. **Micronic Manufacturing** – We provided comments to the design consultant on the revised Sewage Facilities Planning Module submission. The revised Land Development plan submission is currently under review.

8. **Township Municipal Complex** – PennDOT previously indicated their speed study along Lincoln Hwy would be complete by late April.
9. **Concord Street Reconstruction** – Marino Construction has completed all construction work including punchlist items. The road has been re-opened in full, and trash and recycling collection services have resumed along Concord Street. A final Change Order #3 was prepared to adjust the contract value for measured as-built quantities of unit price bid items, and a final Payment Application #5 has been processed. We also reviewed contract closeout documentation.
10. **2021 Road Program** – We performed pavement cores on W. Chestnut St on April 29. We are currently evaluating the coring results to determine the road rehabilitation scope. We also began preparing the bid document and PennDOT Liquid Fuels Project Approval application documentation.

The road paving and line striping will be solicited separately. We recommend the Township coordinate with Coatesville for the proposed line striping work on East Glencrest Road, for which ownership is shared between the Township and City.

11. **359 E. Glencrest Rd/Millview Basin Drainage** – A coordination meeting was conducted on April 22 with the property owners, Scott, and Patrice. In follow-up to the meeting, we prepared a concept sketch and cost estimate for alternative storm sewer replacement locations that were requested by the property owner. The sketch will be submitted to the property owner for their concurrence. We will also coordinate with Coatesville's engineer for the approach to submitting a CDBG application to DCD, which is due May 20.
12. **Valley Crossing Stormwater Basin and Swale Rehab** – No activity since our last report. The required PADEP Growing Greener grant award documentation was previously sent to PADEP for their review.
13. **Wagontown Road PennDOT MTF Grant Application** – We contacted PennDOT to determine if the \$1.5M grant award included a waiver to allow the use of the \$500K of CDBG funding as a match. PennDOT is looking into it.
14. **W. Lincoln Hwy Corridor Plan VPP Grant** – No activity since our last report.
15. **Water and Sewer Sale** – We attended weekly progress calls with the Valley and PAWC sales teams.
16. **Westwood Park Drainage Improvements** – No activity since our last report. All permits have been obtained so construction can now occur to install the underdrain. The prior intention had been for construction to be done by the Road Crew. The permit requires completion by June 30, 2021.
17. **CDBG Re-Applications** – We initiated the applications for the Bradley Ave Bridge & Road Reconstruction and the Valley Crossing Stormwater Management Basin Retrofit projects for the 2022 CDBG re-application cycle. An inspection of the Bradley Ave Bridge is being scheduled to confirm repair scoping. The applications are due on May 20, 2021.
18. **Water System** –
  - A. We continued preparation of the 2020 DRBC Water Audit and the 2020 Consumer Confidence Reports.
  - B. We are preparing asbestos monitoring waiver submissions to DEP for the three public water systems.
19. **Sewer System** – We performed an inspection of a sewer lateral replacement across the roadway at 1143 Valley Station Road.

20. **Codes Assistance** – We briefly discussed the permitting process with Arcelor Mittal for a proposed building expansion. A virtual pre-application meeting will be set up with Scott and the applicant to discuss their proposal in more detail and determine if a Land Development submission is required.
21. **Recreation Plan** – We attended a virtual meeting with Scott, Patrice, and the CASD Superintendent to discuss the proposed long-term lease/acquisition of the parcel to the east of the Municipal Complex for recreation use.

Sincerely,



Michael J. Ellis, PE  
Senior Engineer  
**PENNONI ASSOCIATES INC.**  
Township Engineer

cc: Scott Piersol, Township Manager  
Janis Rambo, Assistant Township Manager/Secretary  
Amanda Sundquist, Esq., Unruh Turner Burke & Frees