

VALLEY TOWNSHIP

Regular Session – Tuesday, April 6, 2021 @ 7:30 P.M.

AGENDA

RULES & ORDER OF THE DAY - ROBERTS RULES

1. **CALL TO ORDER**
 - a. Silent Moment
2. **ANNOUNCEMENT OF MEETINGS/ACTIONS OF THE BOARD**
3. **CITIZEN'S COMMENTS ON AGENDA ITEMS**
4. **APPROVE MINUTES AS WRITTEN – March 16, 2021**
5. **MOTION TO PAY BILLS**
6. **BOARD GENERAL COMMENTS** (see page 2)
 - a. Recognition of Officer Vernon Garner sworn in on April 5, 2021 as a full-time police officer
7. **EMERGENCY MANAGEMENT REPORT**
8. **CITIZENS REQUEST TO BE ON THE AGENDA**
 - a. Toni Morton – HHS/Passtown Elementary School (former Twp Bldg at 890 W Lincoln Hwy)
9. **SOLICITOR'S REPORT**
10. **OLD BUSINESS**
 - a. Discussion regarding Oakcrest Phase 2 outstanding punchlist items
11. **ENGINEER'S REPORT**
 - a. Discussion/consideration to accept Valley Square Development, LP's request to amend the waiver/modification of Section 304.8 to grant a further extension of the timeframe to record the Valley Suburban plans up to and including December 14, 2021
 - b. Discussion/consideration regarding to approve Payment Application #4 to Marino Corporation for Concord Street Project in the amount of \$104,640.09
 - c. Discussion regarding 2021 Road Program & Road Striping
 - d. Discussion regarding formation of a Task Force for the Lincoln Highway Corridor Master Plan
 - e. Engineer report review
12. **MANAGER'S REPORT**
13. **NEW BUSINESS**
 - a. Consideration to remove Larry Brickus from probationary period
 - b. Consideration to accept resignation of Kate Kelly from the EAC due to move from Valley Township
 - c. Consideration regarding filling vacant seat on the EAC
 - d. Consideration to adopt a Resolution amending the Non-Permit Fee Schedule
 - e. Consideration to authorize conditional offers of employment for part-time police officers
14. **CITIZEN COMMENTS**
15. **ADJOURN**

General Comments/Upcoming Events

- Drop off recycling of electronics has been suspended at the Township Building until the Building is reopened to the public
- Discount movie ticket sales have been suspended until the Township Building is reopened to the public
- Compost site open April 10 & 24, 2021 (8:00 am to 2:00 pm)
- Mattress & TV pick-up – April 26, 2021 – pre-paid fees apply (must pay by close of business on April 21)
- **Monthly e-Newsletter posted on website – subscribe for Township Alerts and/or Township News & Announcements**

2021 BULK TRASH COLLECTION DATES:

Monday, April 19 & Monday, September 13

Hayti, Quiet Village, Rainbow, Rock Run, West
Lincoln Highway, Airport Road, Oakcrest &
Meadowbrook

Monday, April 26 & Monday, September 20

Mineral Springs Road, Hilltop Lane, Country Club Valley, Valley Springs, Beacon Hill, Country
Ridge, Valley Farms, Villages at Hillview

Monday, May 3 & Monday, September 27

Westwood area, Charles Street, Madison Street, Gap Road, Valley Crossing, Springbrook
Village

**MINUTES FOR MARCH 16, 2021
VALLEY TOWNSHIP BOARD OF SUPERVISORS**

The second monthly meeting of the Valley Township Board of Supervisors was held on Tuesday, March 16, 2021, via virtual meeting through *Go To Meeting*.

The Board of Supervisors meeting was called to order by Chairwoman Patrice Proctor. Those participating in the meeting were Supervisors Kathy O'Doherty, Sharon Yates, Carmen Boyd, Casey Max Leidy, and Patrice Proctor. Also participating in the meeting were Amanda Sundquist, Esquire, of Unruh, Turner, Burke & Frees (Township Solicitor); Lindsay Frazier of Pennoni Associates, Inc., Scott T. Piersol, Township Manager, and Kris Lenhart, Roadmaster – Public Works.

It was noted that the meeting was being conducted through *Go To Meeting* to comply with Governor Wolf's order that all individuals in Chester County stay home in an effort to slow the spread and minimize public exposure to COVID-19 and maintain social distancing.

ANNOUNCEMENT OF MEETINGS/ACTIONS OF THE BOARD

Ms. Proctor noted that the Board of Supervisors met in Executive Session at 6:00 p.m. prior to the meeting to discuss matters of possible litigation and personnel. She also noted that the Board met on March 10, 2021, to conduct interviews for the open full-time police officer position.

CITIZEN COMMENTS ON AGENDA ITEMS

None

APPROVE MINUTES AS WRITTEN

Ms. Boyd made a motion, seconded by Mr. Leidy, to approve the minutes of the March 2, 2021, Board of Supervisors meeting. The motion passed unanimously.

TREASURER'S REPORT

Mr. Barsz reviewed the Treasurer's Reports for the month ending January 2021 and February 2021. The reconciled total cash balance as of January was \$3,774,313.57 and for February it was \$3,260,722.25. Mr. Barsz reported that his goal was to have all accounts for 2020 reconciled for the annual DCED audit which was done. His staff had reconciled 11 of 12 months of bank statements for 2020 and is current through February 2021. He will have someone in the Valley Township office four days per month. He further recommended a "stamp" process for all invoices. He stated that the process is currently being done, but the actual stamp would be beneficial. **Ms. Boyd made a motion, seconded by Ms. Yates, to accept the Treasurer's Reports for January and February 2021.** The motion passed unanimously.

APPROVE PAYMENT OF BILLS

Ms. O’Doherty made a motion, seconded by Ms. Boyd, to approve payment of bills as presented. The motion passed unanimously.

BOARD GENERAL COMMENTS

Ms. Proctor reviewed the upcoming mattress and television collection pick up for March 29, 2021, which requires pre-payment; compost site collection schedule;

CITIZEN REQUEST TO BE ON THE AGENDA

Toni Morton, Hayti Historical Society (HHS) – Ms. Morton noted the Hayti Historical Society’s goal to work with the Township for control and ownership to repurpose the former Passtown School/Valley Township Building for the purpose of a community center. Ms. Morton thanked Mrs. Rambo for providing the financial information requested following the last meeting and the Board of Supervisors for their help. Ms. Proctor noted that the letter requested by the HHS to assist in applying for grants at the last meeting should be issued by the end of the week.

DEPARTMENT REPORTS

Police – The report for February 2021 was read by Ms. Proctor.

Ms. Yates made a motion, seconded by Ms. Boyd, to take the agenda out of order to consider the appointment of a full-time police officer as listed under Old Business. The motion passed unanimously.

Consideration to appoint a full-time police officer – Ms. O’Doherty noted that the Township had two part-time Valley Township officers that applied for the full-time position that were both well qualified. All Board members concurred about the qualifications of the two officers who were interviewed. **Ms. O’Doherty made a motion, seconded by Ms. Boyd, to appoint Vernon Garner to the position of Full-time Police Officer at a starting rate of \$28.50 with an effective date to be coordinated with Administration with his providing notice to his current full-time employer.** The motion passed unanimously.

Fire/EMS – Chief McWilliams reviewed the Fire and EMS reports for the month ending February 2021. He noted that the Fire Division responded to 18 calls in February, of which 12 calls were in Valley Township. The Ambulance/EMS Division responded to 103 calls in February, of which 70 calls were in Valley Township. Station 144/244 responded to 186 calls in February. Ms. O’Doherty asked if they could include the number of calls that Stations 144 and 244 responds to in Valley Township. It was noted that the annual Ambulance Membership mailing has gone out. He also added that they anticipate to have paramedic service certification within the next 20 to 30 days out of the Westwood Division (Station 44). The remaining inspection is with the County who is currently scheduled for inspection on March 30 or April 6. Upon passing the County inspection, they will be up and running.

Public Works – The written monthly report was provided to the Board of Supervisors. Mr. Lenhart reviewed the Spring Bulk Pick Up Collection dates. He also noted that a tentative street sweeping scheduled was included in his report. Mr. Piersol reported that Valley Township’s public works department assisted West Sadsbury Township with pothole maintenance and noted that in exchange West Sadsbury Township will provide their loader that will help Valley push salt in our salt shed.

Administration – Monthly report was distributed for February 2021.

Codes – Ms. Yates reviewed the distributed report.

Workplace Safety Committee – Ms. O’Doherty reported that the Committee had a lengthy meeting on March 10 to try and finalize a plan recommendation for reopening of the Township Building to the public.

Parks & Recreation – Ms. Proctor reported that the Authority did not meet in February.

Historic Committee – Ms. Boyd reported that the Committee met on February 17. Karen Marshall, Chester County Heritage Coordinator, was a guest speaker at the meeting and gave an educational overview on historic preservation and how to identify historic locations.

EAC – Ms. Yates advised that the EAC met in February and would be meeting on March 18. The EAC continues to work on annual activities, subject to COVID, as well as other projects and community outreach.

PLANNING COMMISSION REPORT

There was no report at the Planning Commission did not meet in March.

SOLICITOR’S REPORT

Ms. Sundquist did not have anything further this evening to report and departed the meeting at this time.

ENGINEER’S REPORT

The Engineer’s Report was distributed and is on file at the Township Office.

Ms. Frazier reviewed the following items from the written report:

- Concord Street Reconstruction – The curbing was completed on today’s date and the base course and driveway restoration work is planned to be done next week. The project is projected to be complete within the next two to three weeks, weather permitting.
- Township Complex – Gomez began the underdrain work today, and weather permitting, will be done in a day or two, weather permitting.

At this time, Ms. Frazier departed the meeting.

MANAGER'S REPORT

Mr. Piersol reported on the following:

- Last week, our Township Engineer, Pennoni, provided a plan for Lincoln Highway safety improvements from Rainbow Elementary School to the west of the Township Building. Mr. Piersol circulated this information to the Board for their review. The plan was created using the Valley Suburban highway occupancy plans for the development of the property adjacent to the Municipal Complex. The revised plan was reviewed during a virtual meeting with PennDOT representatives recently. The improvements are primarily re-striping of the existing center lane to be used as a dedicated left turn lane. Mr. Piersol respectfully request the Board approve submission of this re-striping plan for submission to PennDOT for their review and approval. **Ms. O'Doherty made a motion, seconded by Mr. Leidy, to authorize submission of the re-striping plan to PennDOT by the Township Engineer.** The motion passed unanimously.
- I am pleased to announce the new Township website launch, which occurred earlier in March. Township residents can register on the website to be notified for a variety of issues, and also access applications for permits, hearings, meeting minutes and agendas, and other information of interest to our residents and business owners.
- Also, the Police Department has launched a new Facebook page to notify our residents who subscribe to the Police page of a variety of Police issues in and around Valley Township.
- We recently discussed payments made to the Township. These payments should be made in check form only, and dropped off in the drop box located at the right of the front door. Checks or money orders are your receipt of payment. We will email a receipt if an email address is provided. We will mail a receipt if a self-addressed, stamped envelope is provided. The Township's auditor has strongly recommended against cash being accepted for payments. We appreciate our property owners' adherence to this request. Ms. Proctor expressed concerns regarding not accepting cash.
- Discussion/consideration to authorize Pinky Tows LLC be added to the Township towing rotation – Information was provided from Pinky Tows, 1056 West Kings Highway, Coatesville, PA, for consideration to be added to the towing rotation. Mike Dausi was on the call and answered questions from the Board of Supervisors. **Ms. O'Doherty made a motion, seconded by Ms. Boyd, to approve Pinky Tows LLC be added to the Township's towing rotation.** The motion passed unanimously.
- The Township was notified last week of significant monies to be distributed through the 3rd federal stimulus program to the states, then to each municipality. We are trying to get clarification on what projects or programs these funds can be used for. Further information will be forthcoming as we receive the requirements from the state or federal governments.
- Consideration to adopt a Resolution designating signing and attesting authorization for the PaDEP Growing Greener Grant - Mr. Piersol requested the Board consider approving a resolution to authorize the Township Manager to sign documents related to the Growing Greener grant for stormwater management improvements in a joint project with the City of Coatesville. **Mr. Leidy made a motion, seconded by Ms. Boyd, to approve Resolution 2021-11, a Resolution stating that Scott T. Piersol is authorized and directed to sign**

documents relative to the PaDEP *Growing Greener Grant*, “Valley Crossing Stormwater Basin & Swale Retrofit” on behalf of the Township and that Janis A. Rambo, Township Secretary, is authorized to attest. The motion passed unanimously.

- County Administrator Bob Kagel told a group of Municipal Managers this morning of the Health Department’s efforts to increase the number of vaccine doses, which has been an on-going problem since the vaccines being approved. The Health Department currently has the capacity to administer 24,000 shots per week, but is only being provided slightly more than 4,300 shots from the State Department of Health. The County will be consistently ordering 25,000 vaccine doses per week, and have the State refuse the order. Chester County is not the only county in Southeastern Pennsylvania, or in the Commonwealth having these types of issues. Registration for the vaccines has also been a major issue. The County will soon launch a new electronic registration website to better manage the vaccine system. 298,000 people have registered with the County Health Department will be automatically invited to register with the new site.

NEW BUSINESS

Consideration to authorize payment to Triangle Fire Protection Inc. – **Ms. Boyd made a motion, seconded by Mr. Leidy, to authorize payment to Triangle Fire Protection Inc. for Payment Application #8/Final in the amount of \$10,103.79 relative to the New Township Building Project.** The motion passed unanimously.

Consideration to authorize Casey Leidy as an authorized signer on all Township accounts – **Ms. Boyd made a motion, seconded by Ms. O’Doherty, to approve Casey Leidy as an authorized signer on all Township accounts.** The motion passed unanimously.

CITIZEN COMMENTS

None

There being no further business to discuss, the meeting was properly adjourned at 10:01 p.m.

Janis A. Rambo, Township Secretary

VALLEY TOWNSHIP BILLS

ALL BILLS - APRIL 6, 2021			\$334,824.54
GENERAL FUND	GL ACCT #	DESCRIPTION	\$295,744.82
AMTRUST NORTH AMERICA	01.484.0000	W/C AUDIT PREMIUM (2020) DUE	\$3,398.00
AMTRUST NORTH AMERICA	01.484.0000	ACT 477 AUDIT PREMIUM (2020) DUE	\$625.00
ANDERSON TRUCK & AUTO REPAIR INC.	01.426.3750	TRK #11 - INSPECTION & PARTS	\$479.30
CHESTER COUNTY SOLID WASTE AUTHORITY	01.400.3670	TIPPING FEE - WEEK OF 3/15/2021	\$3,587.31
CHESTER COUNTY SOLID WASTE AUTHORITY	01.400.3670	TIPPING FEE - WEEK OF 3/22/2021	\$2,884.20
COMCAST	01.409.3250	INTERNET - TWP BLDG	\$246.47
COMSTAR	01.409.3210	MONTHLY PHONE LEASE	\$978.81
D&R HYDRAULIC SERVICES LLC	01.432.3740	TRK 10 - REPAIR TO SALT SPREADER	\$627.16
E. B. O'REILLY	01.409.3720	ACTUATOR & END SWITCH - MAINT GARAGE	\$1,487.00
E. L. CARPENTER REPAIR	01.430.3750	TRK #3 - INSPECTION & PARTS	\$1,764.20
E. L. CARPENTER REPAIR	01.430.3750	TRK #2 - INSPECTION & REPAIRS	\$1,963.14
E. M. KURTZ	01.432.3740	TRK #4 - SNOW PLOW PARTS	\$132.71
GOMEZ EXCAVATING	01.446.3720	DETENTION BASIN REPAIR - MUNICIPAL COMPLEX	\$3,716.00
GREAT AMERICA FINANCIAL SERVICES	01.406.3740	COPIER LEASE	\$343.35
LTL CONSULTANTS, LTD	01.413.3170	BLDG/CODE/ZONING MONTHLY FEES	\$9,034.75
MATTHEW BENDER	01.410.4200	ANNUAL PA VEHICLE LAW UPDATES	\$53.44
NAPA OF YORK-GAP	01.430.2450	ANTIFREEZE	\$15.66
NAPA OF YORK-GAP	01.430.3740	PARTS FOR ROAD-SIDE MOWER	\$28.37
NAPA OF YORK-GAP	01.430.2450	OIL, GLASS CLEANER, ARMORALL	\$20.83
NAPA OF YORK-GAP	01.430.3750	LAMP, TURN SIGNAL, GREASE	\$127.82
OMEGA SYSTEMS CONSULTANTS, INC.	01.406.3740	MONTHLY REMOTE SUPPORT - COMPUTER	\$1,768.50
OMEGA SYSTEMS CONSULTANTS, INC.	01.406.3740	SMART HOST FEES	\$2,694.50
OMEGA SYSTEMS CONSULTANTS, INC.	01.406.3740	ONSITE SUPPORT / DATTO REPLACEMENT	\$445.20
OMEGA SYSTEMS CONSULTANTS, INC.	01.406.3740	AFTER HOURS REMOTE SUPPORT/CU UPDATE	\$210.00
PARADISE TRUCK TIRE SPECIALISTS, INC.	01.427.3750	TRK #7 - MOUNT/DISMOUNT; SCRAP CHARGE	\$1,488.00
PARADISE TRUCK TIRE SPECIALISTS, INC.	01.430.3750	TRK #2 - TIRES FOR INSPECTION	\$500.00
PECO	01.451.3610	WESTWOOD PARK	\$85.90
PECO	01.451.3610	ROCK RUN PARK	\$85.96
PECO	01.409.3610	MAINT GARAGE - ELECTRIC	\$690.87
PECO	01.409.3620	MAINT GARAGE - GAS	\$1,006.21
PECO	01.409.3620	TWP BLDG - 1145/GAS	\$613.61
PECO	01.409.3610	TWP BLDG - 1145/ELECTRIC	\$1,571.09
PECO	01.409.3610	VALLEY ROAD POLE	\$42.92
PECO	01.409.3610	"890"/FORMER TWP BLDG - ELECTRIC	\$128.42
PENNSYLVANIA MUNICIPAL HEALTH INS COOPERATIVE	01.487.1960	MONTHLY HEALTHCARE PREMIUM - APRIL 2021	\$37,182.26
SPRINT	01.409.3210	CELL PHONES	\$516.91
STAPLES	01.406.2100	HVY DUTY STAPLES, STAPLES, WHITEOUT	\$55.11
THE BANK OF NEW YORK MELLON	01.472.2000	INTEREST PAYMENT #1 2021 - BOND ISSUE	\$130,896.88
THE BANK OF NEW YORK MELLON	01.475.0000	ANNUAL AGENT FEES	\$500.00
THE GILBERTSON GROUP, INC.	01.409.3720	STRIKE ON CODES CONF ROOM DOOR	\$506.00
UNIFIRST	01.430.2380	UNIFORM EXPENSE - WEEK OF 3/19/2021	\$96.44
UNIFIRST	01.430.2380	UNIFORM EXPENSE - WEEK OF 4/2/2021	\$96.44
WEAVER MULCH	01.409.2500	TOPSOIL & STRAW - TWP COMPLEX RESTORATION	\$64.44
GENERAL FUND EARLY PAY			
AMERIFLEX	01.487.1980	HRA TRANSACTIONS	\$311.91
AMTRUST	01.484.0000	WORKERS COMP PREMIUM INSTALLMENT	\$8,165.00

EVIDENT INC.	01.410.2490	EVIDENCE SUPPLIES/DEBIT CARD PURCHASE	\$101.85
TRAVELERS	01.486.1000	LIABILITY INSURANCE/INSTALLMENT #2	\$24,192.75
USPS	01.406.2150	POSTAGE FOR 1Q UTILITY BILLS	\$1,470.10
VALLEY TOWNSHIP GENERAL PAYROLL ACCOUNT	VARIOUS	PAYROLL 2021-06	\$55,092.06
SEWER FUND			\$4,210.02
FIDELITY CONTRACTING LLC	08.429.3720	REPLACE MANHOLE LID/JUMPER - BURGUNDY LN	\$553.00
M&S SERVICE COMPANY INC.	08.429.3720	CHECK PUMP #1/ROUNDHILL PUMP STATION	\$225.00
PECO	08.429.3620	ROUNDHILL PUMP STATION 1	\$296.90
PECO	08.429.3610	ROUNDHILL PUMP STATION 2	\$260.80
PECO	08.429.3610	MT AIRY ROAD/COUNTRY RIDGE PUMP STATION	\$347.72
STEVE ELDREDGE SANITATION	08.429.3720	GREASE WASTE DISPOSAL/4 PUMP STATIONS	\$975.00
VERION	08.429.3210	ROUND HILL PUMP STATION 1	\$44.99
VERIZON	08.429.3210	HILLVIEW PUMP STATION	\$44.02
VERIZON	08.429.3210	ROUNDHILL PUMP STATION 2	\$47.10
SEWER FUND EARLY PAY			
VALLEY TOWNSHIP GENERAL PAYROLL FUND	VARIOUS	PAYROLL 2021-06	\$2,193.49
WATER FUND			\$18,035.50
COYNE CHEMICAL	06.448.2210	SODIUM HYPOCHLORITE, CAUSTIC SODA	\$1,330.91
COYNE CHEMICAL	06.448.2210	CREDIT - DRUM RETURN	-\$60.00
MARTIN WATER CONDITIONING	06.448.3720	QUARTERLY CHLORINE MONITOR CLEANING	\$154.00
PECO	06.448.3610	MINERAL SPRINGS PUMP STATION	\$1,408.70
PENNSYLVANIA AMERICAN WATER	06.448.3800	RED ROAD METER	\$12,160.25
S&S PLUMBING HEATING	06.448.2600	MISC. PARTS FOR WATER STATION	\$17.50
RIO SYSTEMS AND SERVICES	06.448.4500	METER READER SUPPORT - 6 MONTHS	\$2,775.00
VERIZON	06.448.3210	PUMP STATION PHONE	
WATER FUND EARLY PAY			
VALLEY TOWNSHIP GENERAL PAYROLL FUND	VARIOUS	PAYROLL 2021-06	\$1,520.05
STATE FUND			\$14,961.15
EASTERN SALT	35.432.2460	ROCK SALT - 241.27	\$14,961.15
PAYROLL FUND			\$1,873.05
NEW YORK LIFE	90.489.2000	EMPLOYEE INSURANCE PREMIUM	\$351.33
PENNSYLVANIA MUNICIPAL HEALTH INS COOPERATIVE	90.489.2000	EMPLOYEE DEPENDENT HEALTHCARE CONTR	\$1,521.72
AMBULANCE/EMS TAX FUND			\$0.00
FIRE TAX FUND			\$0.00



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**VALLEY TOWNSHIP
ENGINEER'S REPORT**
for April 6, 2021

1. **Highview Subdivision (formerly Oakcrest Phase 2)** – We performed an E&S inspection and attended an on-site punchlist planning meeting with the new construction manager and new site contractors on March 26 in addition to several phone calls with them afterwards. We also provided review comments on the revised sidewalk design between W. Chestnut St and Lincoln Hwy to the construction manager. Comments on the revised design submission for the pedestrian bridge and footings are expected to be issued by April 5. The construction manager notified us that he is in the process of getting the new contractor(s) under contract, and he will develop a schedule for the punchlist work after contracts are in place.
2. **Valley View Business Park Lot 6 (Vietri)** – We coordinated with the contractor and developer about upcoming parking lot pavement subgrade proofrolling in preparation for paving.
3. **Valley View Business Park Lot 7 (Little Red Dog c/o Craig Cigas)** – We performed inspections during construction of storm sewers and vacuum testing of sanitary sewer manholes.
4. **Valley View Business Park Lot 8** – We are reviewing the Preliminary Land Development Plan submission and will submit a comment letter by April 8.
5. **Airport** – There are three recent submissions:
 - A. A stormwater management and grading permit plan application was submitted for the reconstruction of existing pavement and replacement of existing storm sewers around the existing T-Hangars. The application has been reviewed, and a comment letter will be issued the week of April 5-9.
 - B. The Preliminary Land Development Plan was previously submitted for new hangars, new commercial buildings along the Lincoln Hwy frontage, terminal expansion, and parking lot and access drive expansion, amongst other associated improvements. We are continuing our review and will issue a comment letter by April 8.
 - C. An additional grading permit application was reviewed for re-paving and storm sewer reconstruction of the taxiway/apron in front of several hangars. We do not have any comments and will notify Codes accordingly.
6. **Valley Suburban Center** – We reviewed a plan of the proposed access drive connections from proposed Walter Johnson Blvd into the Township Municipal Complex. We provided comments to the Township and design consultant. Further discussion is needed with the Township to determine the preferred location of sidewalks. We also inquired again with the design consultant about the PennDOT HOP status and the developer's intended construction schedule once the HOPs are obtained, and we are awaiting a response.
7. **Micronic Manufacturing** – We received a revised Land Development plan submission, and it is currently under review.

8. Township Municipal Complex –

- A. Gomez Excavating completed construction of the underdrain in the detention basin. We observed the installation, found the work complete, and have recommended full payment.
- B. We submitted a concept sketch of the proposed Lincoln Hwy center left turn lane line striping to PennDOT for review.

9. Concord Street Reconstruction – Marino Construction constructed the curbing, base course paving, driveway transitions, and lawn restorations. They anticipate wearing course paving will be completed by April 9, weather permitting. We expect the road can be re-opened within a couple days thereafter, once any punchlist work is complete. We continued performing daily inspections. We also processed a payment application and provided weekly update notices.

10. 2021 Road Program – We prepared budgetary cost estimates for roads recommended by the Roadmaster for re-paving and re-striping.

11. 359 E. Glencrest Rd/Millview Basin Drainage – No activity since our last report. We recommend a coordination meeting be conducted with the property owner in the next couple weeks.

12. Valley Crossing Stormwater Basin and Swale Rehab – No activity since our last report. The required PADEP Growing Greener grant award documentation was previously sent to PADEP for their review.

13. Wagontown Road PennDOT MTF Grant Application – No activity since our last report. PennDOT indicated they will make awards on the Multimodal Transportation Fund (MTF) grant applications in the next couple months.

14. W. Lincoln Hwy Corridor Plan VPP Grant – We recommend the Township form the Steering Committee over the next month so that the project can kick-off in the June-July timeframe.

15. Water and Sewer Sale – We continued to assist with responses to information requested by PAWC. We also attended weekly progress calls with the Valley and PAWC sales teams.

16. Westwood Park Drainage Improvements – No activity since our last report. All permits have been obtained so construction can now occur to install the underdrain. The prior intention had been for construction to be done by the Road Crew. The permit requires completion by June 30, 2021.

17. Water System –

- A. We completed and submitted the 2020 Annual Water Allocation and Permit Compliance Reports to PADEP. A summary letter, including the electronic submittals, will be prepared and provided to the Township.
- B. We continued with preparation of the 2020 DRBC Water Audit and initiated the 2020 Consumer Confidence Reports.
- C. We are preparing asbestos monitoring waiver submissions to DEP for the three public water systems.

18. Sewer System –

- A. We completed and submitted the 2020 Chapter 94 Annual Sewer Facilities report to PADEP and the Township.

- B. We responded to questions from a design consultant regarding permitting requirements for a new sewer lateral at 29 New Street and on the feasibility of connecting a proposed development in Caln Township to the existing sewer system in Hillview. We also responded to questions from a contractor about piping material requirements for a residential sewer lateral replacement.

19. Codes Assistance --

- A. We coordinated for inspection of PECO's road opening for a gas service at 910 Charles Street, but the work was rescheduled to a later date TBD.

Sincerely,



Michael J. Ellis, PE
Senior Engineer
PENNONI ASSOCIATES INC.
Township Engineer

cc: Scott Piersol, Township Manager
Janis Rambo, Assistant Township Manager/Secretary
Amanda Sundquist, Esq., Unruh Turner Burke & Frees