

# VALLEY TOWNSHIP

Regular Session – Tuesday, August 3, 2021 @ 7:30 P.M.

## AGENDA

### *RULES & ORDER OF THE DAY - ROBERTS RULES*

1. **CALL TO ORDER**
  - a. Moment of Silence
  - b. Flag Salute
  - c. Meeting Protocol
2. **ANNOUNCEMENT OF MEETINGS/ACTIONS OF THE BOARD**
  - a. Executive Session of BOS – July 22, 2021 following Quarterly Finance Meeting regarding personnel
3. **CITIZEN'S COMMENTS ON AGENDA ITEMS**
4. **APPROVE MINUTES AS WRITTEN – July 20, 2021**
5. **MOTION TO PAY BILLS**
6. **BOARD GENERAL COMMENTS** (see page 2)
7. **EMERGENCY MANAGEMENT REPORT**
8. **CITIZENS REQUEST TO BE ON THE AGENDA**
  - a. Kira Floersheim, Constituent Advocate – Representative Chrissy Houlahan’s office – legislative update
  - b. John Woodward, 189 Rainbow Road – Issues at 917 and 943 George Street
  - c. Ann Woodward, 236 Church Street – various comments
9. **SOLICITOR'S REPORT**
  - a. Consideration regarding the Approval of an Agreement between Valley Township, Liberty Commercial Development Corporation., Ltd, and Oakcrest Homeowners Association regarding pedestrian bridge and sidewalk
  - b. Consideration to authorize payment to Perrotto Builder’s Ltd. in the amount of \$82,458.30 for partial payment of Payment Application #24 with reservation of rights and conditions to be specified in Valley Township’s legal counsel’s letter
  - c. Other
10. **OLD BUSINESS**
  - a. Consideration to adopt a Resolution ratifying authorization for Carol Lewis to sign the Video Sharing License Agreement between the Commonwealth of Pennsylvania and Valley Township, an agreement approved at the BOS’ April 7, 2021 meeting
  - b. Other
11. **ENGINEER'S REPORT**
  - a. Consideration to authorize Corridor Plan Contract to be signed
  - b. Consideration to authorize Escrow Release #8 for Valley View Business Park/G.A. Vietri
  - c. Consideration to approve Grinder Pump Station O&M Agreement 225 Glencrest Road
  - d. Engineer report review
12. **MANAGER’S REPORT**

13. **NEW BUSINESS**

- a. Consideration to approve purchase of one taser (to include 4-year extended warranty) and 5 extended performance magazines for \$1,552.05
- b. Consideration to authorize attendance to the PSATS Business Meeting to be held on October 15 (8:00 am – 12:00 pm) and to attend the dinner on October 14
- c. Authorization to open new “ARPA Fund” account at Prosper Bank and to transfer ARPA allocation of June 30, 2021 of \$406,744.56 deposited into the General Fund Checking Account to the ARPA Fund
- d. Consideration to approve Holly Dove Fellowship Church’s request to use Hayti Park on August 28
- e. Consideration to accept Greg Hines’ resignation as a part-time police officer effective December 30, 2021

14. **CITIZEN COMMENTS**

15. **ADJOURN**

***General Comments/Upcoming Events***

- Township Building has reopened to the public. Hours are 8:00 am to 4:00 pm, Monday through Friday (excluding holidays). Masks are asked to be worn.
- Drive Thru Bookbag Give-Away – Saturday, August 7 starting at 12:00 noon at the Township Building
- Drop off recycling of electronics and television collection has been suspended at the Township Building until our disposal company can begin collecting items and we are re-registered with the DEP. Residents can take one television per vehicle to the Chester County Solid Waste Authority Landfill (Route 322, west of Honey Brook)
- Discount movie ticket sales are available for purchase for \$9.50 each (cash sales only)
- Compost site open August 14, 2021, 8:00 am to 2:00 pm (2240 Upper Gap Road)
- Yard waste August collection: North side – August 9; South side – August 16
- Mattress collection – August 30 – pre-paid fees apply
- Concert – September 11 at 12:00 noon at Westwood Fire Company
- **Monthly e-Newsletter posted on website – subscribe for Township Alerts and/or Township News & Announcements**

**2021 Hydrant Flushing Schedule**

Valley Township Public Works Department is currently scheduled to flush hydrants on the following days (starting at 11:00 p.m. into the following morning with typical conclusion by 8:00 a.m.):

8/11 & 12	Country Ridge & Valley Farm
8/18 & 19	Hillview & Glencrest Road
8/25 & 26	Oakcrest I & II & Meadowbrook
9/1/ & 2	Valley Springs, Lincoln Hwy (between Airport Road & Country Club Road) St. George Street & Country Club Road
9/8 & 9	Springbrook Village, Valley Crossing, Valle Road, Red Road, Mt. Carmel Road, & Timberlane
9/15 & 16	Country Club Valley & Burgundy Lane
9/22 & 23	Beacon Hill & Mineral Springs Road

***Meeting Format:***

The Valley Township Board of Supervisors meeting is being conducted in person and with virtual participation via the *Go To Meeting* platform.

For those who wish to make a comment on any agenda item, that is done under Item 3, "Citizens Comment on Agenda Items". For those in attendance, please go to the microphone to be recognized by the Chair.

Before addressing the Board, whether in person or virtually, please provide your name and address for the record.

For those who have requested to be on the agenda, you will be recognized under Item 8 on the Agenda. All others who wish to address the Board on a non-agenda item, you will be recognized under Item 14 on the Agenda.

For those that are participating virtually, we ask that you keep your audio on mute and unmute at your designated time to speak or when called upon by the Board of Supervisors. With any disruption, we will provide a warning. If a second warning is issued, we reserve the right to disconnect and block the person from re-entering the call.

**MINUTES FOR JULY 20, 2021**  
**VALLEY TOWNSHIP BOARD OF SUPERVISORS**

The second monthly meeting of the Valley Township Board of Supervisors was held on Tuesday, July 20, 2021, via hybrid to allow participation at the Valley Township Building at 1145 West Lincoln Highway, Coatesville, PA or through the *Go To Meeting* platform.

The Board of Supervisors meeting was called to order by Chairwoman Patrice Proctor at 7:30 p.m. Those participating in the meeting at the Township Building were Supervisors Sharon Yates, Carmen Boyd, Casey Max Leidy, and Patrice Proctor. Supervisor Kathy O’Doherty participated virtually. Also participating in the meeting were Peter Barsz, CPA, Township Treasurer; Amanda Sundquist, Esquire, of Unruh, Turner, Burke & Frees (Township Solicitor); Michael J. Ellis, P.E., of Pennoni Associates, Inc. (Township Engineer); and Kris Lenhart, Township Roadmaster who all participated virtually and Scott T. Piersol, Township Manager who was present at the Township Building.

**ANNOUNCEMENT OF MEETINGS/ACTIONS OF THE BOARD**

None

**CITIZEN COMMENTS ON AGENDA ITEMS**

None

**APPROVAL OF MEETING MINUTES AS WRITTEN**

**Ms. Boyd made a motion, seconded by Mr. Leidy, to approve the minutes of the July 6, 2021, Board of Supervisors meeting.** The motion passed unanimously.

**TREASURER’S REPORT**

Mr. Barsz summarized the Treasurer’s Reports for the month ending June 30, 2021. The account balances were as follows:

<b>General Fund</b>	\$2,648,254.95
<b>Payroll Fund</b>	\$116,743.44
<b>Sewer Fund</b>	\$136,534.98
<b>Water Fund</b>	\$377,968.49
<b>Fire Tax Fund</b>	\$218,405.55
<b>Ambulance/EMS Fund</b>	\$218,188.14
<b>State Fund</b>	\$254,174.46
<b>Oakcrest Maintenance Fund</b>	\$299,083.70
<b>Escrow Accounts</b>	\$131,651.84

The reconciled total cash balance for all funds as of June 30, 2021, was \$4,4401,005.55.

**APPROVAL OF PAYMENT OF BILLS**

**Ms. Boyd made a motion, seconded by Ms. Yates, to approve payment of bills as presented.** The motion passed unanimously.

## **CITIZEN REQUEST TO BE ON THE AGENDA**

Craig Lewis, Esquire – Valley Square Development Associates – Mr. Kaplan provided a status report of the “Valley Suburban Land Development Plan” as a follow up to the Board’s request from the May 4, 2021 meeting when the Board accepted a time extension to have the plans recorded to October 6, 2021. He reported that comments were received last Friday from Pennoni Associates on the latest set of plans and that responses were submitted back to Pennoni earlier today. He noted that they are getting very close to having the final plans ready for signature and a cost estimate. He noted that his client is in negotiations with banks and hopes to have the financing secured in the next 60 to 90 days. With that timeline close to the extension date of October 6, Mr. Lewis proposed to attend the September 7 meeting and provide another update and possible extension requires if needed.

## **BOARD GENERAL COMMENTS**

Ms. Proctor had the following comments:

- The office has reopened to the public. Office hours are 8:00 am to 4:00 pm, Monday through Friday.
- Reminder to ensure trash and recycling is put out by 5:00 a.m.
- The Compost Site will be open from 10 a.m. to 2 p.m. on August 16
- Drop off recycling of electronics has been suspended at the Township Building.
- Discount Regal movie tickets are available for sale - \$9.50 each.
- August yard waste schedule: North side on August 9 and south side is August 16.
- Mattress & TV pickup is scheduled for June 28 – collections must be pre-paid by June 21.
- Upcoming Parks & Recreation activities:
  - Concert at Westwood Fire Company on Saturday, July 24 starting at 6:00 p.m.
  - Book Bag Drive-Through Give Away will be held on Saturday, August 7 at 12:00 noon at the Township Building
  - Concert at Westwood Fire Company on Saturday, September 11, at 12:00 noon

## **DEPARTMENT REPORTS**

**Police** – The Police Department Incident and Statics Report for June 2021 was distributed to the Board of Supervisors. The following items were noted from the report’s “Current Events for June”:

- Officer McNeil and Officer Vaughn handled a burglary on Glencrest Road
- Officer Pomroy conducted a sop on a subject that had a arrest warrant; subject taken into custody.
- Officer Duca and Officer Lennard Smith assisted Coatesville PD with a shooting on Sixth Avenue.
- Sgt. Parker assisted West Caln Police with a 302 warrant.
- Officer Canale and Officer Todd Smith assisted the Pennsylvania State Police with a murder in Sadsbury Township.
- Officer Garner had assisted a subject that intentionally cut himself and was able to help the subject get the held needed.
- Officer Duca and Officer Lennard Smith were involved in an altercation with a juvenile

who bit Officer Smith and scratched Officer Duca. Subject was taken to the Brandywine Hospital for a 302 and both officers sought medical treatment.

**Fire/EMS** – Chief McWilliams gave the report for the Fire Company and Westwood EMS report for the month of June. The Fire Division responded to 27 incidents in June, of which 18 incidents were in Valley Township. The Ambulance/EMS Division responded to 122 medical incidents in June, of which 64 incidents were in Valley Township. The Wagontown EMS Division responded to 220 incidents, 7 of which were in Valley Township. Chief McWilliams reviewed, upon request, staffing criteria for ALS versus BLS and how they respond based on provided a chart, as requested, showing the incident levels which showed that in June, 58% of incidents were handled with Basic Life Support measures and 42% were handled with Advanced Life Support measures. Of the incidents that were handled using advanced care, 5% were dispatched needing basic care but ended up needing advanced care.

### **PLANNING COMMISSION REPORT**

Jim Drucker reported on the Planning Commission’s meeting of July 13, 2021. He noted that Gerald Davis was present representing the Hayti Historical Society regarding the former Passtown Elementary School/Township Building at 890 West Lincoln Highway. Mr. Davis had noted that the Society is looking to use the building as a community center and discussed parking which may require a waiver from the Code. He noted that Mr. Piersol had advised Mr. Davis that an engineer plan is needed as part of the subdivision process to divide the lot into two.

Mr. Drucker noted that the Valley View Lot 8 land development plan was reviewed and that the Planning Commission recommended the acceptance of a time extension. The Planning Commission also recommended the acceptance of a time extension for the Chester County G.O. Carlson Airport Expansion Plan. The Commission also discussed the CCPC Review letter of Valley’s Natural Resource Protection Standards.

### **SOLICITOR’S REPORT**

Ms. Sundquist advised that the PUC held a public hearing this evening at 6:00 p.m. to hear public comment regarding the sale of Valley Township’s water and sewer systems. One individual offered comment. There is an evidentiary hearing on Friday, July 23, at 10:00 a.m.

At this time, Ms. Sundquist departed the meeting.

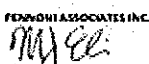
### **ENGINEER’S REPORT**

**Consideration to designate the Task Force for Lincoln Highway Corridor Master Plan** – Mr. Ellis advised that the contract with the County has been going back and forth and is being finalized and should be ready to add to the August 3 agenda for consideration to execute. A kick off meeting should be able to be scheduled for early September. It was noted that the Task Force is almost complete. Ms. Proctor noted that she had provided the Township Manager with Mr. Sam Young’s name to be contacted as the “resident” member of the Task Force as he lives on Route 30 and is a long-time resident of the Township.

**Consideration to accept the extension review period for Valley View Lot 8** – Mr. Leidy made a motion, seconded by Ms. Yates, to accept the extension for the review of the Valley View Lot 8 land development plan to October 20, 2021. The motion passed unanimously.

Consideration to accept the extension review period for the Chester County G.O. Carlson Airport – Mr. Ellis noted that the Airport has resubmitted plans which are under review and will be reviewed at the Planning Commission’s August meeting. Mr. Leidy made a motion, seconded by Ms. Boyd, to accept the extension for the review of the Chester County G.O. Carlson Airport Expansion land development plan. The motion passed unanimously.

Consideration regarding the 2020 Road Program Bid – Mr. Ellis reviewed the bid tabulation noting that there were five bidders and that the total bid came in lower than the cost estimate:

Valley Township Tabulation of Bids Received by 3:30 PM Eastern on July 13, 2021 Contract No. A-2021: 2021 Road Program			John A. DiRocco General Contractors Inc. P.O. Box 306 Downingtown, PA 19340 (484) 786-8741		Berg Construction 478 Callertown Road Lancaster, PA 17303 (610) 933-0076		Christman Pa-Fig & Excavation P.O. Box 434 Downy, PA 17032 (610) 644-1671		Long's Asphalt Inc. 262 Scordian Road Downy, PA 17546 (717) 284-3188		Machin Corporation 1103 Crissman Road Schweitzville, PA 19373 (610) 584-1800	
ITEM NUMBER	DESCRIPTION	ESTIMATED QUANTITY/UNIT	UNIT COST	AMOUNT	UNIT COST	AMOUNT	UNIT COST	AMOUNT	UNIT COST	AMOUNT	UNIT COST	AMOUNT
<b>BASE BID</b>												
1	1.5-inch ASBing	4484 SY	\$2.95	\$13,223.80	\$3.25	\$14,570.00	\$3.25	\$14,570.00	\$3.25	\$14,570.00	\$3.25	\$14,570.00
2	1.5-inch, 9.5mm Superpave Wearing Course, PG 645-27, 0.3 to 0.8 Millon ES&S, SR - H	4484 SY	\$9.00	\$40,362.00	\$9.75	\$41,495.50	\$8.47	\$37,772.13	\$16.00	\$71,752.00	\$5.00	\$22,420.00
3	5.5mm Leveleg / Scratch Course	22 TONS	\$40.00	\$8,800.00	\$38.00	\$8,360.00	\$45.00	\$9,900.00	\$38.00	\$8,360.00	\$116.00	\$2,551.60
4	5.5mm Superpave Leveleg / Scratch Course	353 SY	\$31.00	\$10,943.00	\$31.00	\$10,943.00	\$28.00	\$9,884.00	\$40.00	\$14,120.00	\$95.00	\$33,535.00
5	4-inch Base Repair, 2.5mm Superpave Base Course, PG 645-27, 0.3 to 0.8 Millon ES&S	186 LF	\$30.00	\$5,580.00	\$28.00	\$5,208.00	\$28.00	\$5,208.00	\$12.00	\$2,232.00	\$23.00	\$4,278.00
6	Storm Sewer Inlet Replacements	7 EA	\$3,000.00	\$21,000.00	\$5,200.00	\$36,400.00	\$1,250.00	\$8,750.00	\$4,100.00	\$28,700.00	\$1,200.00	\$8,400.00
7	18" Class 50 EP Storm Sewer Pipe Replacement	18 LF	\$135.00	\$2,430.00	\$125.00	\$2,250.00	\$150.00	\$2,700.00	\$110.00	\$1,980.00	\$140.00	\$2,520.00
TOTAL BASE BID (BASED ON ESTIMATED QUANTITIES)				\$199,548.78		\$186,678.50		\$187,153.63		\$198,478.58		\$183,628.00
<b>HILLCREST ROAD ADD ITEM</b>												
8	1.5-inch ASBing	1041 SY	\$2.95	\$3,071.00	\$3.25	\$3,383.25	\$3.25	\$3,383.25	\$3.25	\$3,383.25	\$3.25	\$3,383.25
9	1.5-inch, 9.5mm Superpave Wearing Course, PG 645-27, 0.3 to 0.8 Millon ES&S, SR - H	1041 SY	\$9.00	\$9,369.00	\$9.75	\$10,110.75	\$8.20	\$8,534.00	\$16.00	\$16,656.00	\$5.00	\$5,205.00
10	5.5mm Leveleg / Scratch Course	55 TONS	\$40.00	\$2,200.00	\$38.00	\$2,090.00	\$45.00	\$2,475.00	\$38.00	\$2,090.00	\$116.00	\$6,380.00
11	5.5mm Superpave Leveleg / Scratch Course	95 SY	\$31.00	\$2,945.00	\$31.00	\$2,945.00	\$28.00	\$2,660.00	\$40.00	\$3,800.00	\$95.00	\$33,300.00
SUBTOTAL HILLCREST ROAD ADD ITEMS (BASED ON ESTIMATED QUANTITIES)				\$19,725.98		\$20,473.58		\$19,749.98		\$21,318.58		\$49,524.00
<b>EUCLED AVENUE ADD ITEM</b>												
12	1.5-inch ASBing	547 SY	\$2.95	\$1,613.65	\$3.25	\$1,777.50	\$3.25	\$1,777.50	\$3.25	\$1,777.50	\$3.25	\$1,777.50
13	1.5-inch, 9.5mm Superpave Wearing Course, PG 645-27, 0.3 to 0.8 Millon ES&S, SR - H	547 SY	\$9.00	\$4,923.00	\$9.75	\$5,328.75	\$8.20	\$4,488.40	\$16.00	\$8,752.00	\$5.00	\$2,735.00
14	5.5mm Superpave Leveleg / Scratch Course	53 TONS	\$40.00	\$2,120.00	\$38.00	\$2,014.00	\$45.00	\$2,385.00	\$38.00	\$2,014.00	\$116.00	\$6,132.00
15	5.5mm Superpave Leveleg / Scratch Course	33 SY	\$31.00	\$1,023.00	\$31.00	\$1,023.00	\$28.00	\$924.00	\$40.00	\$1,320.00	\$95.00	\$3,135.00
16	Storm Sewer Inlet Replacements	2 LF	\$30.00	\$60.00	\$28.00	\$56.00	\$28.00	\$56.00	\$12.00	\$24.00	\$23.00	\$46.00
SUBTOTAL EUCLED AVENUE ADD ITEMS (BASED ON ESTIMATED QUANTITIES)				\$8,616.65		\$11,700.25		\$11,416.18		\$14,478.28		\$13,311.00
<b>WEST 11TH STREET ADD ITEM</b>												
17	1.5-inch ASBing	717 SY	\$2.95	\$2,115.15	\$3.25	\$2,310.75	\$3.25	\$2,310.75	\$3.25	\$2,310.75	\$3.25	\$2,310.75
18	1.5-inch, 9.5mm Superpave Wearing Course, PG 645-27, 0.3 to 0.8 Millon ES&S, SR - H	717 SY	\$9.00	\$6,453.00	\$9.75	\$6,970.50	\$8.20	\$5,881.40	\$16.00	\$11,472.00	\$5.00	\$3,585.00
19	5.5mm Leveleg / Scratch Course	25 TONS	\$40.00	\$1,000.00	\$38.00	\$950.00	\$45.00	\$1,125.00	\$38.00	\$950.00	\$116.00	\$2,900.00
20	5.5mm Superpave Leveleg / Scratch Course	25 SY	\$31.00	\$775.00	\$31.00	\$775.00	\$28.00	\$700.00	\$40.00	\$1,000.00	\$95.00	\$2,375.00
21	4-inch Base Repair, 2.5mm Superpave Base Course, PG 645-27, 0.3 to 0.8 Millon ES&S	48 LF	\$30.00	\$1,440.00	\$28.00	\$1,344.00	\$28.00	\$1,344.00	\$12.00	\$576.00	\$23.00	\$1,104.00
22	Storm Sewer Inlet Replacements	48 EA	\$30.00	\$1,440.00	\$28.00	\$1,344.00	\$28.00	\$1,344.00	\$12.00	\$576.00	\$23.00	\$1,104.00
SUBTOTAL WEST 11TH AVENUE ADD ITEMS (BASED ON ESTIMATED QUANTITIES)				\$14,541.15		\$16,667.50		\$12,634.68		\$17,161.38		\$22,621.00
TOTAL BASE BID AND ADD ITEMS (BASED ON ESTIMATED QUANTITIES)				\$153,231.40		\$148,884.41		\$145,988.23		\$145,439.46		\$143,611.00
BID SECURITY REVIEW			10% of Bid		10% of Bid		10% of Bid		10% of Bid		10% of Bid	
We Declare this to be a true Tabulation of Bids Received on July 13, 2021 by Valley Township for Contract No. A-2021.												
FENOMI ASSOCIATES INC.  MEGAN J. FINE, P.E., PA Reg. No. PD071189 FOR: FENOMI ASSOCIATES INC.												

Mr. Ellis did note that curbing is not eligible for liquid fuels which would be approximately \$26,760 of curbing work to be paid from the general fund if the award is made for the base bid and all add items. The low bidder would be John A. DiRocco General Contractors of Downingtown, PA. Mr. Ellis verified that the contractor’s references have been verified. Question arose regarding curbing on Hillcrest Road on the side of the road that currently does not have curbing. Mr. Ellis advised that as the bid is for actual quantities used, that additional curbing could be included. It was noted that curbing expense would come from the budgeted stormwater line item of the budget.

Based on the Township Engineer’s recommendation, Ms. Boyd made a motion, seconded by Ms. Yates, to award the 2021 Road Project contract to John A. DiRocco General Contractors for the base bid and all add items in the amount of \$153,231.40. The motion passed unanimously.

The Engineer's Report was distributed and is on file at the Township Office. Mr. Ellis reviewed the following items from the written report:

- Oakcrest Phase 2 – Mr. Ellis reported that Pennoni continues to perform construction observation and engineering office assistance during the re-grading and permanent conversion of Basins #1 and #2 and replacement of damaged sidewalks. Pennoni also continues to respond to questions and request from the developer, HOA manager, and contractor about punchlist items, and we issued an updated punchlist. The contractor has currently demobilized from the site and will return in a few weeks to finalize the regrading between West Chestnut Street and Basin #1, install the remaining lighting, and repair the remaining curbing.

At this time, Mr. Ellis departed the meeting.

## **DEPARTMENT REPORTS**

**Public Works** – The monthly report was submitted and reviewed. Of note, Mr. Lenhart bollards were installed around the Township Building generator; guiderail replaced on East Glencrest Road; and fixed a sinkhole on East Glencrest Road. The hydrant flushing schedule for 2021 has been developed. There was a sanitary sewer overflow on June 30 along Airport Road that was the responsibility of High Associates. It was reported to DEP

**Administration** – The monthly report was submitted to include the year-to-date versus budget as of June 30, 2021. Packets for the Quarterly Financial Review meeting of June 22, 2021, were also handed out to the Board for review prior to the review meeting.

**Codes** – The monthly report was submitted. Ms. Yates noted that there were 61 resale inspections in the month of June.

**Work Place Safety Committee** – Ms. O'Doherty reported on the recent Work Place Safety Committee and follow up of the moisture issue in the Maintenance Garage. It was suggested that a purchase order be obtained for two floor fans from Tractor Supply as over head fans and costs are researched.

**Parks & Recreation Authority** – Ms. Proctor reported that that Parks & Recreation Authority has received the donated book bags for the upcoming Drive Through Book Bag Give Away. Volunteers are needed to help stuff the book bags with supplies. Supplies will be purchased through donations from the Township's Borough Engineer and Solicitor.

**Historic Committee** – Ms. Boyd reported that the Committee did not meet in June due to a lack of quorum.

**EAC** – Ms. Yates noted that the EAC reviewed the inventory natural resource ordinance. The goal in the future is to compile a list of residents who would like information.

## **MANAGER'S REPORT**

Mr. Piersol reported on the following:



- Mr. Piersol attended an online meeting with PennDOT, their consultants and the Pennsylvania One Call System on July 15, where an update on the Route 30 Bypass Improvement Plans were discussed. The plans for construction are to be done in 5 sections. The Airport Road section is from the Wagontown Road overpass to short of Old Mill Road in Sadsbury Township. The project will include widening of the roadway in both directions, new drainage and stormwater facilities.

At this time, the expectation is for project design to take 6½ years to complete. No update on a construction time estimate was provided during this meeting. The original timeframe to begin construction activities in 2025 is not realistic.

- Our municipal building reopened last Monday, July 12. We had several property owners come into our building during the week, some to explore, most to pay a bill or receive a building permit. We still are encouraging visitors to wear a mask when they enter the building, as well as using the payment drop box at the right side of the entry area of our building.
- Mr. Piersol reported that at their public meeting on July 12, Coatesville City Council approved submission of a letter of support and resolution to the County Department of Community Development for a Community Revitalization (“CRP”) grant to rehabilitate a collapsed section of Wagontown Road. This portion of the roadway has been closed to all traffic for over seven years while we sought funding for this project. The center of the roadway is the municipal boundary line between the City and Valley Township.
- Valley Township has been approved for a grant of \$1.5 Million for this project, which is estimated to cost \$2.1 Million. Pennsylvania American Water Company has pledged \$100,000 toward this project. The CRP grant will cover the remaining funding needed for this joint project.

Ms. Proctor noted that the 2021 hydrant flushing schedule was not mentioned under Board Comments and the proposed schedule was reviewed:

Valley Township Public Works Department is currently scheduled to flush hydrants on the following days (starting at 11:00 p.m. into the following morning with typical conclusion by 8:00 a.m.):

8/11 & 12	Country Ridge & Valley Farm
8/18 & 19	Hillview & Glencrest Road
8/25 & 26	Oakcrest I & II & Meadowbrook
9/1/ & 2	Valley Springs, Lincoln Hwy (between Airport Road & Country Club Road) St. George Street & Country Club Road
9/8 & 9	Springbrook Village, Valley Crossing, Valle Road, Red Road, Mt. Carmel Road, & Timberlane
9/15 & 16	Country Club Valley & Burgundy Lane
9/22 & 23	Beacon Hill & Mineral Springs Road

## OLD BUSINESS

None

## NEW BUSINESS

Discussion/consideration to waive the Contractor Insurance Registration Fee for LDD Services for work performed at the Township Building – Mr. Leidy made a motion, seconded by Ms. Yates, to waive the Contractor Insurance Registration Fee for LDD Services for work being performed at the Township Building. The motion passed unanimously.

Discussion/Consideration to consider Service Agreement proposal with Oliver Fire Protection & Security for fire alarm system testing and maintenance for the Township Maintenance Garage for an annual fee for \$1,360 for a three-year term – Ms. Boyd made a motion, seconded by Mr. Leidy, to accept the Service Agreement with Oliver Fire Protection & Security for fire alarm system testing and maintenance for the Public Works Garage at an annual fee for \$1,360 for a three-year term. The motion passed unanimously.

Discussion/consideration to remove a part-time police officer from the Township Police Roster – Mr. Leidy made a motion, seconded by Ms. Yates, to remove Jennifer Schreiber as a Valley Township Part-Time Police Officer effective immediately. The motion passed unanimously.

Discussion/consideration to hire Maria Sanchez as a part-time Police Secretary/Receptionist – Ms. Boyd made a motion, seconded by Mr. Leidy, to hire Maria Sanchez as a part-time Police Secretary/Receptionist at a rate of \$17.50 per hour effective July 26, 2021. The motion passed unanimously.

Consideration to authorize the Chairwoman of the Board of Supervisors to sign an employment agreement with Glenn Eckman for the position of Chief of Police effective August 1, 2021 – Ms. Yates made a motion, seconded by Mr. Leidy, to authorize the Chairwoman of the Board of Supervisors to sign an employment agreement with Glenn Eckman for the position of Chief of Police effective August 1, 2021. The motion passed unanimously.

Ms. Proctor welcomed Mr. Eckman as the next Chief of Police and noted that he would be sworn in prior to the Board's next public meeting on August 3, 2021, at 7:00 p.m.

#### **CITIZEN COMMENTS**

None.

There being no further business to discuss, the meeting was properly adjourned at 8:45 p.m.

Janis A. Rambo, Township Secretary

**MINUTES FOR JULY 22, 2021**  
**VALLEY TOWNSHIP BOARD OF SUPERVISORS**  
**SPECIAL MEETING – 2<sup>ND</sup> QUARTER 2021 FINANCIAL REVIEW**

The Valley Township Board of Supervisors Second Quarter Financial Review meeting was held on Thursday, July 22, 2021, at the Valley Township Building at 1145 West Lincoln Highway, Coatesville, PA.

The meeting was called to order by Chairwoman Patrice Proctor at 6:35 p.m. Those participating in the meeting were Supervisors Sharon Yates, Carmen Boyd, Casey Max Leidy, Kathy O'Doherty and Patrice Proctor. Also participating in the meeting were Peter Barsz, CPA, Township Treasurer; and Scott T. Piersol, Township Manager.

It was noted that no members from the public were present.

Chief Michael McWilliams and Chief John Sly reviewed the Second Quarter 2021 financial statements for the Westwood Fire Company and EMS Division.

Following the Westwood presentation, the Board reviewed the first half 2021 actual to budget revenues and expenditures; reviewed a tentative budget calendar; and reviewed some 2022 considerations that could impact the 2022 budget.

Options to accept electronic payment was reviewed with a tentative implementation in early 2022.

Status of investment opportunities with the proceeds from the asset sale were briefly reviewed. Paul Robinson from PLIGIT has requested a meeting with the Board to review investment options with PLIGIT and review current investment regulations.

At the conclusion of the financial review, the Board adjourned to an Executive Session to discuss personnel and noted that the meeting would not be reopened.

Janis A. Rambo, Township Secretary

**VALLEY TOWNSHIP BILLS**

<b>ALL BILLS - AUGUST 3, 2021</b>			<b>\$394,645.19</b>
<b>GENERAL FUND</b>	<b>GL ACCT #</b>	<b>DESCRIPTION</b>	<b>\$90,333.54</b>
21st CENTURY MEDIA	01.400.3400	FINANCE MTG PUBLIC NOTICE	\$94.39
	01.400.3400	EAC/P&R/HISTORIC COMMITTEE PUBLIC NOTICE	\$89.21
ACTION TITLE COMPANY	01.404.3100	EASEMENTS - BATCH DATED 7/26/2021	\$1,150.00
ACTION TITLE COMPANY	01.404.3100	EASEMENTS - BATCH DATED 7/16/2021	\$1,495.00
	01.406.2100	#10 BUSINESS ENVELOPES	\$68.00
ADVANTAGE PRINT & DESIGN LLC	01.413.2400	#10 BUSINESS ENVELOPES	\$68.00
ALLIED-BRANDYWINE	01.438.2450	MODIFIED STONE - SPRINGBROOK VILLAGE	\$34.43
	01.487.1982	LIFE INSURANCE PREMIUM	\$357.43
	01.487.1982	A/D/D INSURANCE PREMIUM	\$34.51
AMERICAN UNITED LIFE	01.487.1983	SHORT-TERM DISABILITY PREMIUM	\$973.67
	01.487.1984	LONG-TERM DISABILITY PREMIUM	\$415.06
BUD'S	01.426.3700	TRK #13 - PTO REPAIR	\$415.31
CHESTER COUNTY SOLID WASTE AUTHORITY	01.400.3670	TIPPING FEE - WEEK OF 7/22/2021	\$3,267.84
CHESTER COUNTY SOLID WASTE AUTHORITY	01.400.3670	TIPPING FEE - WEEK OF 7/15/2021	\$4,129.81
COMCAST	01.409.3250	INTERNET - TWP BLDG	\$255.73
COMSTAR	01.409.3210	PHONE LEASE	\$969.78
D & R HYDRAULIC SERVICES	01.430.3750	REPAIR CAN TIPPER ON TRASH TRUCK	\$356.40
E. L. CARPENTER REPAIR	01.430.3750	TRK #4 - INSPECTION & REPAIR (VALVE)	\$1,326.15
GRANTURK	01.426.3750	TRK #13 - UJOINT, ENGINE FLANGE, PUMP YOKE	\$196.69
GREAT AMERICA FINANCIAL SERVICES	01.406.3740	COPIER LEASE	\$364.80
HAB-MISC	01.409.4300	WATERTOWER - SCHOOL TAXES	\$8,300.66
HARRIS	01.406.3400	FLEXIBILL EXTRACTION FOR PAWC	\$500.00
HUNTER KEYSTONE PETERBILT, L.P.	01.426.3750	TRK #13 - BRAKES, CAB LEAK REPAIR, INSPECTION	\$2,322.08
JUSTIN HEINEY	01.410.1830	4 HOURS COURT - SUBPOENA	\$143.52
LLD SERVICES LLC	01.409.3720	MISC WORK AT TWP BLDG	\$1,084.00
LTL CONSULTANTS, LTD	01.413.3170	BLDG/ZONING/CODE OFFICER FEES	\$6,647.73
McNEILUS	01.427.3750	TRK 6 - DIAGNOSTICS - PTO ISSUE	\$357.50
OFFIT KURMAN	01.404.3140	POLICE CHIEF AGREEMENT, PRE-CBA	\$7,673.50
OMEGA SYSTEMS CONSULTANTS, INC.	01.406.3740	MONTHLY REMOTE SUPPORT - COMPUTER	\$1,982.74
OMEGA SYSTEMS CONSULTANTS, INC.	01.406.3740	SMART HOST FEES	\$3,597.73
OMEGA SYSTEMS CONSULTANTS, INC.	01.406.3740	RAM UPGRADE FOR TWP MANAGER PC	\$362.40
PECO	01.409.3610	TWP BLDG - 1145/ELECTRIC	\$1,186.00
PECO	01.451.3610	WESTWOOD PARK	\$87.14
PECO	01.409.3610	890 W LINCOLN HWY	\$178.21
PENNSYLVANIA MUNICIPAL HEALTH INS COOPERATIVE	01.487.1960	AUGUST 2021 HEALTHCARE PREMIUM	\$42,550.40
RUBINSTEIN'S OFFICE SUPPLIES	01.406.2400	RECEIPT BOOKS, BINDERS, RECEIPT BOOKS	\$126.64
SCOTT T. PIERSOL	01.406.2100	DEC HOOKS, HANGING STRIPS, ETC.	\$43.28
SPRINT	01.409.3210	CELL PHONES	\$508.09
	01.406.2100	COPY PAPER, TONER, MISC.	\$228.53
STAPLES	01.413.2400	LABELS, STENO BOOKS	\$46.58
THE GILBERTSON GROUP, INC.	01.409.3720	LABOR - VELOCITY & AVIGILON TRAINING W/STP	\$425.00
THE GILBERTSON GROUP, INC.	01.409.3720	LABOR - STAFF ENTRANCE CRASH BAR	\$200.00
THE GILBERTSON GROUP, INC.	01.409.3720	LABOR - 146B DOOR LOCK ISSUE REPAIR	\$315.00
VERIZON	01.409.3210	CENTRAX/FAX LINES - TWP BLDG	\$312.55
VERIZON	01.409.3210	IP LINES/POTS LINE - TWP BLDG	\$163.28
<b>GENERAL FUND EARLY PAY</b>			
AMAZON	01.406.2100	ADAPTER, HDMI TO VGA CABLES	\$35.50

AMAZON	01.409.2200	SMALL TABLE FOR PUBLIC MTG ROOM ENTRANCE	\$52.99
AMERIFLEX	01.487.1980	HRA TRANSACTIONS (7/19 - 7/30)	\$310.40
DOLLAR TREE - AIRPORT ROAD	01.451.5370	BOOK BAG SUPPLIES	\$26.00
DOLLAR TREE - EXTON	01.451.5370	BOOK BAG SUPPLIES	\$53.00
GENERAL PAYROLL ACCOUNT	VARIOUS	PAYROLL 2021-13	\$57,054.13
PSATS U/C	01.481.3000	2Q 2021 U/C TAX FILING	\$1,270.98
STAPLES	01.451.5370	BOOK BAG SUPPLIES	\$137.24
WALMART	01.451.5370	BOOK BAG SUPPLIES	\$83.25
WALMART	01.451.5370	BOOK BAG SUPPLIES	\$81.84
WALMART	01.451.5370	BOOK BAG SUPPLIES	\$185.54
WALMART	01.451.5370	BOOK BAG SUPPLIES	\$84.00
WALMART	01.451.5370	BOOK BAG SUPPLIES	\$262.60
<b>SEWER FUND</b>			<b>\$251,598.50</b>
COMMONWEALTH OF PENNSYLVANIA	08.429.3720	CHAPTER 302 OPERATOR CERT ANNUAL FEE	\$65.00
KAPPE ASSOCIATES, INC.	08.429.3720	SERVICE CALL - COUNTRY RIDGE	\$447.50
KAUFFMAN GAS	08.429.2391	PROPANE FOR PUMP STATION GENERATOR	\$311.69
VERIZON	08.429.3210	HILLVIEW PUMP STATION	\$39.35
VERIZON	08.429.3210	ROUNDHILL #2 PUMP STATION	\$38.93
VERIZON	08.429.3210	ROUNDHILL #1 PUMP STATION	\$40.15
PENNSYLVANIA AMERICAN WATER	08.429.3800	WASTEWATER TREATMENT - ON ACCOUNT	\$250,000.00
<i>SEWER FUND EARLY PAY</i>			
GENERAL PAYROLL ACCOUNT	VARIOUS	PAYROLL 2021-15	\$1,480.07
<b>WATER FUND</b>			<b>\$49,872.86</b>
COMMONWEALTH OF PENNSYLVANIA	06.448.3720	CHAPTER 902 OPERATOR CERT ANNUAL FEE	\$65.00
COMMONWEALTH OF PENNSYLVANIA	06.448.3720	CHAPTER 902 OPERATOR CERT ANNUAL FEE	\$65.00
COMMONWEALTH OF PENNSYLVANIA	06.448.4800	CHAPTER 902 OPERATOR CERT ANNUAL FEE	\$100.00
COYNE CHEMICAL	06.448.2210	CAUSTIC SODA, SODIUM HYPOCHLORITE	\$1,330.91
COYNE CHEMICAL	06.448.2210	CREDIT - CONTAINER RETURN	-\$60.00
FIDELITY CONTRACTING LLC	06.448.3720	HYDRANT REPLACEMENT - FRANKLIN STREET	\$6,885.00
FIDELITY CONTRACTING LLC	06.448.3720	HYDRANT REPLACEMENT - ARIANNA LANE	\$6,910.00
PENNSYLVANIA AMERICAN WATER	06.448.3800	AIRPORT ROAD METER	\$4,404.06
PENNSYLVANIA AMERICAN WATER	06.448.3800	OLD LINCOLN HWY METER	\$2,102.55
PENNSYLVANIA AMERICAN WATER	06.448.3800	RED ROAD METER	\$14,024.64
PENNSYLVANIA AMERICAN WATER	06.448.3800	HILLVIEW METER	\$13,329.47
<i>WATER FUND EARLY PAY</i>			
GENERAL PAYROLL ACCOUNT	VARIOUS	PAYROLL 2021-15	\$2,217.14
<b>STATE FUND</b>			<b>\$213.66</b>
HANSON AGGREGATES PENNSYLVANIA LLC	35.438.2460	RIP RAP	\$134.64
PECO	35.433.3610	TRAFFIC LIGHT	\$79.02
<b>PAYROLL FUND</b>			<b>\$2,626.63</b>
NEW YORK LIFE	90.489.2000	EMPLOYEE PREMIUM	\$351.33
PENNSYLVANIA MUNICIPAL HEALTH INS COOPERATIVE	90.489.2000	EMPLOYEE DEPENDENT CONTRIBUTION - AUG	\$1,690.80
VALLEY TOWNSHIP GENERAL FUND	90.489.2000	EMPLOYEE WATER/SEWER PAYROLL DEDUCTION	\$292.25
VALLEY TOWNSHIP GENERAL FUND	90.489.2000	EMPLOYEE WATER/SEWER PAYROLL DEDUCTION	\$292.25
<b>AMBULANCE/EMS TAX FUND</b>			<b>\$0.00</b>

<b>FIRE TAX FUND</b>			<b>\$0.00</b>

**VALLEY TOWNSHIP  
CHESTER COUNTY, PENNSYLVANIA**

**RESOLUTION #2021-\_\_\_\_\_**

**BE IT RESOLVED AND IT IS HEREBY RESOLVED** that the Valley Township Board of Supervisors authorized Carol Lewis to execute the Nonexclusive Video Sharing License Agreement between the Commonwealth of Pennsylvania, acting through the Department of Transportation (“PennDOT”) and Valley Township, to allow access and use by Valley Township of traffic camera feeds deemed beneficial by PennDOT, for the efficient and safe operation of Pennsylvania highway systems by local public safety agencies and other third party entities considered vital and essential by PennDOT on at the Valley Township Board of Supervisors’ public meeting of April 7, 2020 and signed by Ms. Lewis on June 22, 2020.

**ADOPTED THIS 3<sup>rd</sup> DAY OF AUGUST 3, 2021 RETROACTIVE TO APRIL 7, 2020.**

**VALLEY TOWNSHIP**

Attest:

\_\_\_\_\_  
Patrice Proctor, Chairwoman  
Board of Supervisors

\_\_\_\_\_  
Janis A. Rambo  
Township Secretary