

Valley Township Park & Recreation Authority Meeting

8/24/2021

1. Meeting called to order by Patrice Proctor, chairperson.
2. Secretary's report distributed via email by Denise Pugh, secretary.
 - Minutes from last meeting reviewed by members via email prior to meeting.
3. Old Business:
 - Review Bookbag event
 - ◆ All bookbags were given out.
 - ◆ Publicity – by word of mouth because the township newsletter went out late.
 - ◆ Omega Psi Phi Fraternity helped distribute bookbags.
 - Their tent displayed their name and it seemed as if it was their event.
 - Township decided to purchase our own tent with the township name on it with the left-over money (\$300) from this event.
 - ◆ Township/Committee will send out 'thank you' letters to everyone/organization that donated items or money.
 - Concert:
 - ◆ Date: September 11th @ 12pm @ Westwood Fire Company.
 - ◆ Wilson Lambert's band is scheduled to perform.
 - ◆ Committee will recognize in some way the 20-year anniversary of 9/11 attack.
 - ◆ Will have the same food vendor (B'Que) that attended our last concert. They did send in \$75 for their participation at the last concert.
 - ◆ Will have craft vendors at event. The fee for the craft vendor is \$20.
 - ◆ Another possible food vendor is Maggie Moo (ice cream).
 - ◆ Put a big sign on the donation container. People were getting it mixed up with the trash container.
 - ◆ Suggested we sell 50/50 tickets to raise money for P&R Dept. Joy Hurst volunteered to sell tickets. The price will be \$1 per ticket or \$5 for 6 tickets.
 - ◆ More people showed up at the 6pm concert than last year's 12pm concert. It looks like the evening concerts draw a larger crowd. We will remember that when booking bands for next year.
 - ◆ Tyrone Smith stated that he will reimburse the P&R Dept for the band Mama Tried. It was covered by his grant.
 - ◆ The township received a thank you note from Atkinson's Shelter. They received the donations from our last concert.
 - Movie tickets:
 - ◆ Movie ticket sales have increased over the past month.
 - Basketball Courts:
 - ◆ Patrice has contacted four companies for estimates on resurfacing the remaining two basketball courts. All were busy.

- ◆ Patrice will continue to follow up with other companies.
- ◆ The township did address a few smaller issues at each of the parks i.e., broken equipment/items.

4. New Business:

- Work on getting sponsors for a concert series for next year. Tentatively have a concert in the months of June, July, August, and September.
- Create a list of shelters who would be eligible to receive the donations from the concerts i.e., City Gate, CYWCA, Atkinson, etc.
- Vaccines:
 - ◆ Minnie McNeil contacted Patrice regarding conducting programs on why people should get the vaccine. Also, to bring the County Mobile Unit to our area to give the vaccines.
 - ◆ Patrice will follow up with Ms. McNeil.
- Christmas Party 2021:
 - ◆ Committee canceled the event due to the following reasons:
 - COVID numbers are still rising.
 - Age group of children cannot get vaccinated.
 - The event is in an enclosed environment.
 - ◆ Suggestion – have an alternate event i.e., drive by visit with Santa and distribute Walmart gift cards.
 - ◆ Committee is seeking other suggestions.
- Event Promotor:
 - ◆ Committee is thinking about hiring a promotor to handle all the particulars of event planning. That would free up time for committee members to address other issues esp. Patrice.
 - ◆ Mondre Boggs (Dre Money) is the name of the event promotor that Patrice will have a conversation with. He has his own stage and equipment. He also knows a lot of different bands and other contacts.
- Future project:
 - ◆ Organize the P&R space at the new township building.
- State regulations:
 - ◆ The state wants all meetings to adhere to the following:
 - Have the agenda out twenty-four hours before the meeting.
 - Have the minutes out in a timely manner.

5. NEXT MEETING: SEPTEMBER 28TH, 2021 @ 6:30PM @ THE TOWNSHIP BUILDING.

6. IN ATTENDANCE:

Patrice Proctor, chairperson
 Denise Pugh, secretary
 Joy Hurst, member
 Gwen Dickinson, member
 Charlsie Beattie, member (via telephone)