

VALLEY TOWNSHIP

1145 W. Lincoln Highway
Coatesville, PA 19320

610-384-5751

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www.valleytownship.org

USE & OCCUPANCY APPLICATION

RESALE (\$200.00 Residential/\$300.00 Commercial—includes 2 inspections)

RENTAL INSPECTION (\$100.00 perinspection)

Please allow five (5) business days to process the Use & Occupancy Permit after final inspection and all paperwork has been received. PLEASE MAKE SURE THAT IF YOUR SETTLEMENT DATE CHANGES FROM WHAT YOU HAVE STATED BELOW, YOU NOTIFY THE CODE ENFORCEMENT DEPARTMENT.

PROPERTY ADDRESS: _____

Applicant Name: _____

Phone Number: _____ Email: _____

CURRENT OWNER INFORMATION:

BUYER/TENANT INFORMATION:

Name: _____ Name: _____

Address: _____ Address: _____

Phone #: _____ Phone #: _____

Email: _____ Email: _____

REALTOR (if applicable): Name: _____ Phone #: _____

SETTLEMENT DATE: _____ Realtor Email: _____

PLEASE CONTACT BUILDING INSPECTION UNDERWRITERS, INC. AT 800-732-2551 TO SCHEDULE THE INSPECTION.

Scheduling of appointments for inspections are the responsibility of the Applicant. Please allow at least five (5) business days' notice when scheduling inspections. The Applicant on this document understands that settlement (Transfer of Ownership) shall not occur prior to obtaining a Use & Occupancy Permit. Occupancy cannot occur until a Clean or Conditional Use & Occupancy Permit has been issued. A Temporary Access Permit does not allow occupancy of the residence, it only allows Transfer of Ownership.

PLEASE ALLOW A ½ HOUR WINDOW FOR THE INSPECTOR TO ARRIVE AT THE PROPERTY. PLEASE DO NOT CALL THE OFFICE ASKING WHEN THE INSPECTOR IS COMING IF IT HAS BEEN LESS THAN ½ HOUR. IT IS THE RESPONSIBILITY OF THE INSPECTOR TO CALL IF HE/SHE WILL BE MORE THAN ½ HOUR LATE.