

MINUTES FOR JULY 20, 2021

VALLEY TOWNSHIP BOARD OF SUPERVISORS

The second monthly meeting of the Valley Township Board of Supervisors was held on Tuesday, July 20, 2021, via hybrid to allow participation at the Valley Township Building at 1145 West Lincoln Highway, Coatesville, PA or through the *Go To Meeting* platform.

The Board of Supervisors meeting was called to order by Chairwoman Patrice Proctor at 7:30 p.m. Those participating in the meeting at the Township Building were Supervisors Sharon Yates, Carmen Boyd, Casey Max Leidy, and Patrice Proctor. Supervisor Kathy O'Doherty participated virtually. Also participating in the meeting were Peter Barsz, CPA, Township Treasurer; Amanda Sundquist, Esquire, of Unruh, Turner, Burke & Frees (Township Solicitor); Michael J. Ellis, P.E., of Pennoni Associates, Inc. (Township Engineer); and Kris Lenhart, Township Roadmaster who all participated virtually and Scott T. Piersol, Township Manager who was present at the Township Building.

ANNOUNCEMENT OF MEETINGS/ACTIONS OF THE BOARD

None

CITIZEN COMMENTS ON AGENDA ITEMS

None

APPROVAL OF MEETING MINUTES AS WRITTEN

Ms. Boyd made a motion, seconded by Mr. Leidy, to approve the minutes of the July 6, 2021, Board of Supervisors meeting. The motion passed unanimously.

TREASURER'S REPORT

Mr. Barsz summarized the Treasurer's Reports for the month ending June 30, 2021. The account balances were as follows:

General Fund	\$2,648,254.95
Payroll Fund	\$116,743.44
Sewer Fund	\$136,534.98
Water Fund	\$377,968.49
Fire Tax Fund	\$218,405.55
Ambulance/EMS Fund	\$218,188.14
State Fund	\$254,174.46
Oakcrest Maintenance Fund	\$299,083.70
Escrow Accounts	\$131,651.84

The reconciled total cash balance for all funds as of June 30, 2021, was \$4,401,005.55.

APPROVAL OF PAYMENT OF BILLS

Ms. Boyd made a motion, seconded by Ms. Yates, to approve payment of bills as presented. The motion passed unanimously.

CITIZEN REQUEST TO BE ON THE AGENDA

Craig Lewis, Esquire – Valley Square Development Associates – Mr. Kaplan provided a status report of the “Valley Suburban Land Development Plan” as a follow up to the Board’s request from the May 4, 2021 meeting when the Board accepted a time extension to have the plans recorded to October 6, 2021. He reported that comments were received last Friday from Pennoni Associates on the latest set of plans and that responses were submitted back to Pennoni earlier today. He noted that they are getting very close to having the final plans ready for signature and a cost estimate. He noted that his client is in negotiations with banks and hopes to have the financing secured in the next 60 to 90 days. With that timeline close to the extension date of October 6, Mr. Lewis proposed to attend the September 7 meeting and provide another update and possible extension requires if needed.

BOARD GENERAL COMMENTS

Ms. Proctor had the following comments:

- The office has reopened to the public. Office hours are 8:00 am to 4:00 pm, Monday through Friday.
- Reminder to ensure trash and recycling is put out by 5:00 a.m.
- The Compost Site will be open from 10 a.m. to 2 p.m. on August 16
- Drop off recycling of electronics has been suspended at the Township Building.
- Discount Regal movie tickets are available for sale - \$9.50 each.
- August yard waste schedule: North side on August 9 and south side is August 16.
- Mattress & TV pickup is scheduled for June 28 – collections must be pre-paid by June 21.
- Upcoming Parks & Recreation activities:
 - Concert at Westwood Fire Company on Saturday, July 24 starting at 6:00 p.m.
 - Book Bag Drive-Through Give Away will be held on Saturday, August 7 at 12:00 noon at the Township Building
 - Concert at Westwood Fire Company on Saturday, September 11, at 12:00 noon

DEPARTMENT REPORTS

Police – The Police Department Incident and Statics Report for June 2021 was distributed to the Board of Supervisors. The following items were noted from the report’s “Current Events for June”:

- Officer McNeil and Officer Vaughn handled a burglary on Glencrest Road
- Officer Pomroy conducted a stop on a subject that had an arrest warrant; subject taken into custody.
- Officer Duca and Officer Lennard Smith assisted Coatesville PD with a shooting on Sixth Avenue.
- Sgt. Parker assisted West Caln Police with a 302 warrant.
- Officer Canale and Officer Todd Smith assisted the Pennsylvania State Police with a murder in Sadsbury Township.
- Officer Garner had assisted a subject that intentionally cut himself and was able to help the subject get the help needed.
- Officer Duca and Officer Lennard Smith were involved in an altercation with a juvenile

who bit Officer Smith and scratched Officer Duca. Subject was taken to the Brandywine Hospital for a 302 and both officers sought medical treatment.

Fire/EMS – Chief McWilliams gave the report for the Fire Company and Westwood EMS report for the month of June. The Fire Division responded to 27 incidents in June, of which 18 incidents were in Valley Township. The Ambulance/EMS Division responded to 122 medical incidents in June, of which 64 incidents were in Valley Township. The Wagontown EMS Division responded to 220 incidents, 7 of which were in Valley Township. Chief McWilliams reviewed, upon request, staffing criteria for ALS versus BLS and how they respond based on provided a chart, as requested, showing the incident levels which showed that in June, 58% of incidents were handled with Basic Life Support measures and 42% were handled with Advanced Life Support measures. Of the incidents that were handled using advanced care, 5% were dispatched needing basic care but ended up needing advanced care.

PLANNING COMMISSION REPORT

Jim Drucker reported on the Planning Commission's meeting of July 13, 2021. He noted that Gerald Davis was present representing the Hayti Historical Society regarding the former Passtown Elementary School/Township Building at 890 West Lincoln Highway. Mr. Davis had noted that the Society is looking to use the building as a community center and discussed parking which may require a waiver from the Code. He noted that Mr. Piersol had advised Mr. Davis that an engineer plan is needed as part of the subdivision process to divide the lot into two.

Mr. Drucker noted that the Valley View Lot 8 land development plan was reviewed and that the Planning Commission recommended the acceptance of a time extension. The Planning Commission also recommended the acceptance of a time extension for the Chester County G.O. Carlson Airport Expansion Plan. The Commission also discussed the CCPC Review letter of Valley's Natural Resource Protection Standards.

SOLICITOR'S REPORT

Ms. Sundquist advised that the PUC held a public hearing this evening at 6:00 p.m. to hear public comment regarding the sale of Valley Township's water and sewer systems. One individual offered comment. There is an evidentiary hearing on Friday, July 23, at 10:00 a.m.

At this time, Ms. Sundquist departed the meeting.

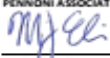
ENGINEER'S REPORT

Consideration to designate the Task Force for Lincoln Highway Corridor Master Plan – Mr. Ellis advised that the contract with the County has been going back and forth and is being finalized and should be ready to add to the August 3 agenda for consideration to execute. A kick off meeting should be able to be scheduled for early September. It was noted that the Task Force is almost complete. Ms. Proctor noted that she had provided the Township Manager with Mr. Sam Young's name to be contacted as the "resident" member of the Task Force as he lives on Route 30 and is a long-time resident of the Township.

Consideration to accept the extension review period for Valley View Lot 8 – **Mr. Leidy made a motion, seconded by Ms. Yates, to accept the extension for the review of the Valley View Lot 8 land development plan to October 20, 2021.** The motion passed unanimously.

Consideration to accept the extension review period for the Chester County G.O. Carlson Airport – Mr. Ellis noted that the Airport has resubmitted plans which are under review and will be reviewed at the Planning Commission’s August meeting. **Mr. Leidy made a motion, seconded by Ms. Boyd, to accept the extension for the review of the Chester County G.O. Carlson Airport Expansion land development plan.** The motion passed unanimously.

Consideration regarding the 2020 Road Program Bid – Mr. Ellis reviewed the bid tabulation noting that there were five bidders and that the total bid came in lower than the cost estimate:

Valley Township Tabulation of Bids Received by 3:30 PM Eastern on July 13, 2021 Contract No. R-2021: 2021 Road Program			John A. DiRocco General Contractors Inc. P.O. Box 306 Downingtown, PA 19336 (484) 786-8741		Berg Construction 428 California Road Morgantown, PA 19543 (610) 913 0076		Charlestown Paving & Excavation P.O. Box 434 Devault, PA 19432 (610) 644 1693		Long's Asphalt Inc. 856 Scotland Road Quarryville, PA 17566 (717) 284-3186		Marino Corporation 1400 Cressman Road Schuylkill, PA 19473 (610) 584-1800	
ITEM NUMBER	DESCRIPTION	ESTIMATED QUANTITY/UNIT	UNIT COST	AMOUNT	UNIT COST	AMOUNT	UNIT COST	AMOUNT	UNIT COST	AMOUNT	UNIT COST	AMOUNT
BASE BID												
1	1.5-inch Milling	4485 SY	\$2.95	\$13,233.75	\$3.25	\$14,579.50	\$3.25	\$14,579.50	\$3.75	\$16,822.50	\$5.00	\$22,430.00
2	1.5-inch, 9.5mm Superpave Wearing Course, PG 645-22, 0.3 to < 3 Million ESALs, SRL - H	4485 SY	\$9.00	\$40,374.00	\$9.25	\$41,495.50	\$8.42	\$37,772.12	\$10.50	\$47,103.00	\$14.00	\$62,804.00
3	9.5mm Leveling / Scratch Course	90 TONS	\$90.00	\$8,100.00	\$98.00	\$8,820.00	\$85.00	\$7,650.00	\$98.00	\$8,820.00	\$116.00	\$10,440.00
4	5-inch Base Repair, 2.5mm Superpave Base Course, PG 645-22, 0.3 to < 3 Million ESALs	203 SY	\$33.00	\$6,699.00	\$41.00	\$17,013.00	\$68.00	\$13,824.00	\$49.00	\$10,057.00	\$90.00	\$18,370.00
5	Bituminous Curbs, 9.5mm Superpave	786 LF	\$30.00	\$23,580.00	\$12.75	\$10,021.50	\$30.00	\$23,580.00	\$12.00	\$9,432.00	\$13.00	\$10,218.00
6	Storm Sewer Inlet Replacement	3 EA	\$5,000.00	\$15,000.00	\$5,200.00	\$15,600.00	\$5,435.00	\$16,305.00	\$4,100.00	\$12,300.00	\$3,200.00	\$9,600.00
7	8" Class 50 DIP Storm Sewer Pipe Replacement	34 LF	\$135.00	\$4,590.00	\$275.00	\$9,350.00	\$150.00	\$5,100.00	\$110.00	\$3,740.00	\$146.00	\$4,964.00
TOTAL BASE BID (BASED ON ESTIMATED QUANTITIES)				\$109,546.79		\$106,679.50		\$107,155.62		\$108,474.50		\$143,626.09
HILLCREST ROAD ADD ITEM												
8	1.5-inch Milling	1042 SY	\$2.95	\$3,073.90	\$3.95	\$4,115.90	\$3.25	\$3,386.50	\$3.75	\$3,907.50	\$7.00	\$7,294.00
9	1.5-inch, 9.5mm Superpave Wearing Course, PG 645-22, 0.3 to < 3 Million ESALs, SRL - H	1042 SY	\$9.00	\$9,378.00	\$9.55	\$9,951.10	\$8.20	\$8,544.40	\$10.50	\$10,941.00	\$18.00	\$18,756.00
10	5-inch Base Repair, 2.5mm Superpave Base Course, PG 645-22, 0.3 to < 3 Million ESALs	95 SY	\$33.00	\$3,135.00	\$46.00	\$4,370.00	\$68.00	\$6,460.00	\$49.00	\$4,655.00	\$140.00	\$13,300.00
11	Bituminous Curbs, 9.5mm Superpave	138 LF	\$30.00	\$4,140.00	\$14.75	\$2,035.50	\$30.00	\$4,140.00	\$12.00	\$1,656.00	\$23.00	\$3,174.00
SUBTOTAL HILLCREST ROAD ADD ITEMS (BASED ON ESTIMATED QUANTITIES)				\$19,728.90		\$20,472.50		\$19,728.90		\$21,159.50		\$42,524.00
EUCLID AVENUE ADD ITEM												
12	1.5-inch Milling	547 SY	\$2.95	\$1,613.65	\$5.50	\$3,008.50	\$7.90	\$4,321.30	\$5.00	\$2,735.00	\$7.00	\$3,829.00
13	1.5-inch, 9.5mm Superpave Wearing Course, PG 645-22, 0.3 to < 3 Million ESALs, SRL - H	547 SY	\$9.00	\$4,923.00	\$11.45	\$6,263.15	\$10.40	\$5,688.80	\$15.50	\$8,478.50	\$18.00	\$9,846.00
14	9.5mm Superpave Leveling	50 TONS	\$90.00	\$4,500.00	\$130.00	\$6,500.00	\$85.00	\$4,250.00	\$100.00	\$5,000.00	\$148.00	\$7,400.00
15	5-inch Base Repair, 2.5mm Superpave Base Course, PG 645-22, 0.3 to < 3 Million ESALs	40 SY	\$33.00	\$1,320.00	\$53.00	\$2,120.00	\$83.50	\$3,340.00	\$49.00	\$1,960.00	\$140.00	\$5,600.00
16	Bituminous Curbs, 9.5mm Superpave	22 LF	\$30.00	\$660.00	\$49.00	\$1,078.00	\$30.00	\$660.00	\$12.00	\$264.00	\$23.00	\$506.00
SUBTOTAL EUCLID AVENUE ADD ITEMS (BASED ON ESTIMATED QUANTITIES)				\$9,416.65		\$13,760.65		\$14,430.10		\$14,482.20		\$21,761.00
WEST 12TH STREET ADD ITEM												
18	1.5-inch Milling	717 SY	\$2.95	\$2,115.15	\$5.00	\$3,585.00	\$7.90	\$5,664.30	\$5.00	\$3,585.00	\$7.00	\$5,019.00
19	1.5-inch, 9.5mm Superpave Wearing Course, PG 645-22, 0.3 to < 3 Million ESALs, SRL - H	717 SY	\$9.00	\$6,453.00	\$10.40	\$7,456.80	\$10.40	\$7,456.80	\$15.50	\$11,113.50	\$18.00	\$12,906.00
20	9.5mm Leveling / Scratch Course	25 TONS	\$90.00	\$2,250.00	\$126.00	\$3,150.00	\$85.00	\$2,125.00	\$100.00	\$2,500.00	\$148.00	\$3,700.00
21	5-inch Base Repair, 2.5mm Superpave Base Course, PG 645-22, 0.3 to < 3 Million ESALs	71 SY	\$33.00	\$2,343.00	\$51.00	\$3,621.00	\$83.50	\$5,928.50	\$49.00	\$3,479.00	\$140.00	\$9,940.00
22	Bituminous Curbs, 9.5mm Superpave	46 LF	\$30.00	\$1,380.00	\$75.00	\$3,450.00	\$30.00	\$1,380.00	\$12.00	\$552.00	\$23.00	\$1,058.00
SUBTOTAL WEST 12TH AVENUE ADD ITEMS (BASED ON ESTIMATED QUANTITIES)				\$14,541.15		\$18,962.80		\$21,634.60		\$21,301.30		\$32,623.00
TOTAL BASE BID AND ADD ITEMS (BASED ON ESTIMATED QUANTITIES)				\$153,231.40		\$150,884.45		\$162,980.32		\$165,427.40		\$245,894.00
WD SECURITY REVIEW			10% of Bid		10% of Bid		10% of Bid		10% of Bid		10% of Bid	
We Declare this to be a true Tabulation of Bids Received on July 13, 2021 by Valley Township for Contract No. R-2021.												
PENNONI ASSOCIATES INC.  Michael J. Ellis, P.E., PA Reg. No. PE075139 FOR: PENNONI ASSOCIATES INC.												

Mr. Ellis did note that curbing is not eligible for liquid fuels which would be approximately \$26,760 of curbing work to be paid from the general fund if the award is made for the base bid and all add items. The low bidder would be John A. DiRocco General Contractors of Downingtown, PA. Mr. Ellis verified that the contractor’s references have been verified. Question arose regarding curbing on Hillcrest Road on the side of the road that currently does not have curbing. Mr. Ellis advised that as the bid is for actual quantities used, that additional curbing could be included. It was noted that curbing expense would come from the budgeted stormwater line item of the budget.

Based on the Township Engineer’s recommendation, **Ms. Boyd made a motion, seconded by Ms. Yates, to award the 2021 Road Project contract to John A. DiRocco General Contractors for the base bid and all add items in the amount of \$153,231.40.** The motion passed unanimously.

The Engineer's Report was distributed and is on file at the Township Office. Mr. Ellis reviewed the following items from the written report:

- Oakcrest Phase 2 – Mr. Ellis reported that Pennoni continues to perform construction observation and engineering office assistance during the re-grading and permanent conversion of Basins #1 and #2 and replacement of damaged sidewalks. Pennoni also continues to respond to questions and request from the developer, HOA manager, and contractor about punchlist items, and we issued an updated punchlist. The contractor has currently demobilized from the site and will return in a few weeks to finalize the regrading between West Chestnut Street and Basin #1, install the remaining lighting, and repair the remaining curbing.

At this time, Mr. Ellis departed the meeting.

DEPARTMENT REPORTS

Public Works – The monthly report was submitted and reviewed. Of note, Mr. Lenhart bollards were installed around the Township Building generator; guiderail replaced on East Glencrest Road; and fixed a sinkhole on East Glencrest Road. The hydrant flushing schedule for 2021 has been developed. There was a sanitary sewer overflow on June 30 along Airport Road that was the responsibility of High Associates. It was reported to DEP

Administration – The monthly report was submitted to include the year-to-date versus budget as of June 30, 2021. Packets for the Quarterly Financial Review meeting of June 22, 2021, were also handed out to the Board for review prior to the review meeting.

Codes – The monthly report was submitted. Ms. Yates noted that there were 61 resale inspections in the month of June.

Work Place Safety Committee – Ms. O'Doherty reported on the recent Work Place Safety Committee and follow up of the moisture issue in the Maintenance Garage. It was suggested that a purchase order be obtained for two floor fans from Tractor Supply as over head fans and costs are researched.

Parks & Recreation Authority – Ms. Proctor reported that that Parks & Recreation Authority has received the donated book bags for the upcoming Drive Through Book Bag Give Away. Volunteers are needed to help stuff the book bags with supplies. Supplies will be purchased through donations from the Township's Borough Engineer and Solicitor.

Historic Committee – Ms. Boyd reported that the Committee did not meet in June due to a lack of quorum.

EAC – Ms. Yates noted that the EAC reviewed the inventory natural resource ordinance. The goal in the future is to compile a list of residents who would like information.

MANAGER'S REPORT

Mr. Piersol reported on the following:

- Mr. Piersol attended an online meeting with PennDOT, their consultants and the Pennsylvania One Call System on July 15, where an update on the Route 30 Bypass Improvement Plans were discussed. The plans for construction are to be done in 5 sections. The Airport Road section is from the Wagontown Road overpass to short of Old Mill Road in Sadsbury Township. The project will include widening of the roadway in both directions, new drainage and stormwater facilities.

At this time, the expectation is for project design to take 6½ years to complete. No update on a construction time estimate was provided during this meeting. The original timeframe to begin construction activities in 2025 is not realistic.

- Our municipal building reopened last Monday, July 12. We had several property owners come into our building during the week, some to explore, most to pay a bill or receive a building permit. We still are encouraging visitors to wear a mask when they enter the building, as well as using the payment drop box at the right side of the entry area of our building.
- Mr. Piersol reported that at their public meeting on July 12, Coatesville City Council approved submission of a letter of support and resolution to the County Department of Community Development for a Community Revitalization (“CRP”) grant to rehabilitate a collapsed section of Wagontown Road. This portion of the roadway has been closed to all traffic for over seven years while we sought funding for this project. The center of the roadway is the municipal boundary line between the City and Valley Township.
- Valley Township has been approved for a grant of \$1.5 Million for this project, which is estimated to cost \$2.1 Million. Pennsylvania American Water Company has pledged \$100,000 toward this project. The CRP grant will cover the remaining funding needed for this joint project.

Ms. Proctor noted that the 2021 hydrant flushing schedule was not mentioned under Board Comments and the proposed schedule was reviewed:

Valley Township Public Works Department is currently scheduled to flush hydrants on the following days (starting at 11:00 p.m. into the following morning with typical conclusion by 8:00 a.m.):

8/11 & 12	Country Ridge & Valley Farm
8/18 & 19	Hillview & Glencrest Road
8/25 & 26	Oakcrest I & II & Meadowbrook
9/1/ & 2	Valley Springs, Lincoln Hwy (between Airport Road & Country Club Road)
	St. George Street & Country Club Road
9/8 & 9	Springbrook Village, Valley Crossing, Valle Road, Red Road, Mt. Carmel Road, & Timberlane
9/15 & 16	Country Club Valley & Burgundy Lane
9/22 & 23	Beacon Hill & Mineral Springs Road

OLD BUSINESS

None

NEW BUSINESS

Discussion/consideration to waive the Contractor Insurance Registration Fee for LDD Services for work performed at the Township Building – Mr. Leidy made a motion, seconded by Ms. Yates, to waive the Contractor Insurance Registration Fee for LDD Services for work being performed at the Township Building. The motion passed unanimously.

Discussion/Consideration to consider Service Agreement proposal with Oliver Fire Protection & Security for fire alarm system testing and maintenance for the Township Maintenance Garage for an annual fee for \$1,360 for a three-year term – **Ms. Boyd made a motion, seconded by Mr. Leidy, to accept the Service Agreement with Oliver Fire Protection & Security for fire alarm system testing and maintenance for the Public Works Garage at an annual fee for \$1,360 for a three-year term.** The motion passed unanimously.

Discussion/consideration to remove a part-time police officer from the Township Police Roster – **Mr. Leidy made a motion, seconded by Ms. Yates, to remove Jennifer Schreiber as a Valley Township Part-Time Police Officer effective immediately.** The motion passed unanimously.

Discussion/consideration to hire Maria Sanchez as a part-time Police Secretary/Receptionist – **Ms. Boyd made a motion, seconded by Mr. Leidy, to hire Maria Sanchez as a part-time Police Secretary/Receptionist at a rate of \$17.50 per hour effective July 26, 2021.** The motion passed unanimously.

Consideration to authorize the Chairwoman of the Board of Supervisors to sign an employment agreement with Glenn Eckman for the position of Chief of Police effective August 1, 2021 – **Ms. Yates made a motion, seconded by Mr. Leidy, to authorize the Chairwoman of the Board of Supervisors to sign an employment agreement with Glenn Eckman for the position of Chief of Police effective August 1, 2021.** The motion passed unanimously.

Ms. Proctor welcomed Mr. Eckman as the next Chief of Police and noted that he would be sworn in prior to the Board's next public meeting on August 3, 2021, at 7:00 p.m.

CITIZEN COMMENTS

None.

There being no further business to discuss, the meeting was properly adjourned at 8:45 p.m.

Janis A. Rambo, Township Secretary