

## **MINUTES FOR JUNE 1, 2021**

### **VALLEY TOWNSHIP BOARD OF SUPERVISORS**

The first monthly meeting of the Valley Township Board of Supervisors was held on Tuesday, June 1, 2021, via virtual meeting through *Go To Meeting*.

The Board of Supervisors meeting was called to order by Chairwoman Patrice Proctor at 7:56 p.m. Those participating in the meeting were Supervisors Kathy O'Doherty, Sharon Yates, Carmen Boyd, Casey Max Leidy, and Patrice Proctor. Also participating in the meeting were Amanda Sundquist, Esquire, of Unruh, Turner, Burke & Frees (Township Solicitor); Michael J. Ellis, P.E., of Pennoni Associates, Inc. (Township Engineer); Peter Barsz, Treasurer; Scott T. Piersol, Township Manager, and Kris Lenhart, Township Roadmaster.

It was noted that the meeting was being conducted through *Go To Meeting* to comply with Governor Wolf's order that all individuals in Chester County stay home in an effort to slow the spread and minimize public exposure to COVID-19 and maintain social distancing.

#### **ANNOUNCEMENT OF MEETINGS/ACTIONS OF THE BOARD**

Ms. Proctor noted that the Board of Supervisors met in Executive Session prior to the meeting beginning at 6:00 p.m. to review possible litigation and personnel issues. Ms. Proctor also noted that the Board of Supervisors met in Executive Session on May 24, 2021 to discuss personnel.

#### **BOARD GENERAL COMMENTS**

Ms. Proctor noted the June mattress and tv collection dates and the yard waste collection dates.

#### **CITIZEN COMMENTS ON AGENDA ITEMS**

None.

#### **APPROVE MINUTES AS WRITTEN**

**Mr. Leidy made a motion, seconded by Ms. Boyd, to approve the minutes of the May 20, 2021, Board of Supervisors Meeting.** The motion passed unanimously.

#### **APPROVE PAYMENT OF BILLS**

**Ms. Boyd made a motion, seconded Mr. Leidy, to approve payment of bills as presented.** The motion passed unanimously.

#### **EMERGENCY MANAGEMENT MONTHLY REPORT**

Emergency Management Coordinator Joe Sciandra submitted a monthly report noting no activations during the month of May 2021.

## **CITIZEN'S REQUEST TO BE ON THE AGENDA**

None

## **SOLICITOR'S REPORT**

Ms. Sundquist did not have anything to report and departed the meeting at this time.

## **OLD BUSINESS**

Discussion/consideration to finalize West Lincoln Highway Corridor Task Force – The time commitment for the Task Force was reviewed noting by Mr. Ellis that it is anticipated that the project should be 10-12 months with 6-7 meetings, of which most should be able to be virtual. As the project should begin in the July/August time frame, it was requested that the Task Force be identified at the next meeting of June 15.

Discussion/consideration regarding Micronic Manufacturing USA's waiver request for an extension to review plans – **Ms. Yates made a motion, seconded by Ms. O'Doherty, to approve the extension of review time for the Micronic Manufacturing USA land development plan from June 10, 2021 to September 10, 2021.** The motion passed unanimously.

At this time, Mr. Barsz departed the meeting.

## **ENGINEER'S REPORT**

Discussion/consideration to approve Escrow Release #7 for Little Red Dog/Cigas Machine Shop in the amount of \$301,589.55– Based on the Township Engineer's recommendation, **Ms. O'Doherty made a motion, seconded by Ms. Yates, to Escrow Release #7 for Little Red Dog/Cigas Machine Shop in the amount of \$301,589.55.** The motion passed unanimously.

Mr. Ellis submitted the Engineer's Report which is on file in the Township Office. The following items from the report were reviewed:

- Highview Subdivision/Oakcrest 2 – Pennoni performed construction observation and engineering office assistance during the construction of infiltration ed 210, E&S corrective actions, and the open space regrading and swale behind Lot 115. He noted that Pennoni completed review of the as-built plans for Basins 1 and 2 and provided comments to the developer.
- Concord Street Reconstruction – Mr. Ellis reported that final payment is being received this week from the County.
- Wagontown Road Reconstruction – Pennoni is continuing to coordinate with DCD to evaluate potential funding alternatives in response to the CDBG matching funds denial by PennDOT.
- Westwood Park Drainage Improvements – Pennoni attended a site meeting with the

Township's Roadmaster and Township Manager to discuss the plans, PaDEP permit, and installation approach for the underdrain piping through the playground with the intention of the Road Crew performing construction later in the summer.

At this time, Mr. Ellis departed the meeting.

## **MANAGER'S REPORT**

Mr. Piersol noted that during the upcoming work at Westwood Park, the park will need to be closed during construction. He also had a resident contact him to donate some climbing equipment for the park. Ms. Piersol also noted the following:

- Sewer and water asset sale could possibly settle prior to November. There is a meeting tomorrow, June 2, to discuss several items related to the sale to include interim billing.
- Attended May 22, 2021, event at Evergreen Cemetery recognizing Civil War soldiers buried in the cemetery.
- Westwood Fire Company has donated 36 feet of four-inch pipe to the Township that will be cut and used for bollards on the Township Municipal Complex.
- Modena Borough will be holding their Centennial Celebration on June 19 from 12:30 to 5:30 p.m.
- The COG's "Animal Control Officer" Committee reported on the recent COG meeting the progress they have made on studying the feasibility of creating a regional Animal Control Officer (ACO). It is their belief that an ACO would cost \$40,000 a year based on a national average salary for ACOs. The COG has asked that each municipality provide a response on whether they wish to continue their participation to avoid doing additional work if the number of participants does not share the expense to make the project viable. It was questioned where animals would be housed. Mr. Piersol stated that Parkesburg Borough will consider adding a facility to modifications they are currently doing to their municipal complex. As there were additional questions regarding expenses in addition to an ACO, Board members were asked to send all additional questions and concerns to Mr. Piersol with a copy to all other Supervisors for him to generate a list of questions to pass on to the COG.

## **NEW BUSINESS**

Discussion/consideration to confirm to the Chester County Solid Waste Authority (CCSWA) the Township's intent to remain in the P&M contract for recyclables for the final one-year extension with J.P. Mascaro & Sons – **Ms. O'Doherty made a motion, seconded by Ms. Yates, to notify the CCSWA of the Township's intent to remain in the P&M contract for the processing of recyclable material for the final one-year extension with J.P. Mascaro & Sons for September 2021 – September 2022.** The motion passed unanimously.

Discussion/consideration to waive late fees for properties managed by PGM Real Estate for 116 Burgundy Lane and 1267 Valley Road – After review of the documents received, it was the consensus of the Board to not waive the late fees. It was noted that the past practice is not waive

late fees and further noted that it has been noted that we are not responsible for issues with the post office.

**CITIZEN COMMENTS**

None

There being no further business to discuss, the meeting was properly adjourned at 9:07 p.m.

Janis A. Rambo  
Township Secretary