

## **MINUTES FOR MARCH 2, 2021**

### **VALLEY TOWNSHIP BOARD OF SUPERVISORS**

The first monthly meeting of the Valley Township Board of Supervisors was held on Tuesday, March 2, 2021, via virtual meeting through *Go To Meeting*.

The Board of Supervisors meeting was called to order by Chairwoman Patrice Proctor at 7:54 p.m. Those participating in the meeting were Supervisors Kathy O'Doherty, Sharon Yates, Carmen Boyd, and Patrice Proctor. Also participating in the meeting were Amanda Sundquist, Esquire of Unruh, Turner, Burke & Frees (Township Solicitor); Michael J. Ellis, P.E., of Pennoni Associates, Inc. (Township Engineer); Scott T. Piersol, Township Manager, and Kris Lenhart, Township Roadmaster.

It was noted that the meeting was being conducted through *Go To Meeting* to comply with Governor Wolf's order that all individuals in Chester County stay home in an effort to slow the spread and minimize public exposure to COVID-19 and maintain social distancing.

#### **ANNOUNCEMENT OF MEETINGS/ACTIONS OF THE BOARD**

Ms. Proctor noted that the Board of Supervisors met in Executive Session on February 23, 2021, following the Special Meeting to discuss police personnel issues. Ms. Proctor also noted that the Board of Supervisors met in Executive Session prior to this evenings meeting at 6:30 p.m. relative to personnel.

#### **CITIZEN COMMENTS ON AGENDA ITEMS**

None.

#### **APPROVE MINUTES AS WRITTEN**

**Ms. Boyd made a motion, seconded by Ms. Yates, to approve the minutes of the February 16 and 23, 2021, Board of Supervisors Meetings.** The motion passed unanimously.

#### **APPROVE PAYMENT OF BILLS**

**Ms. Boyd made a motion, seconded Ms. Yates, to approve payment of bills as presented.** The motion passed unanimously.

#### **BOARD GENERAL COMMENTS**

Ms. Proctor noted that mattress and television collection will be held on March 29 for those that prepay. The Compost Site will be open on March 13, 2021.

## **EMERGENCY MANAGEMENT MONTHLY REPORT**

Emergency Management Report – Mr. Sciandra reviewed the February Emergency Management Report issued to the Board. He noted that there are 3,179 Valley subscribers with “readychesco.org” which is very good, but recommended for those who have not registered to do so in order to get emergency notifications for Valley Township. Mr. Sciandra reported that he is working on updates to the *Emergency Management Plan* and will be submitting an updated *Notification and Resource Manual* to the County. He noted that ten 800MHz radios were distributed to the public works department and were utilized during the last two snow storms.

Consideration to Ratify Emergency Declaration - **Ms. O’Doherty made a motion, seconded by Ms. Boyd, to ratify the Emergency Declaration for February 18, 2021 at midnight through 10:00 am on February 19, 2021.** The motion passed unanimously.

## **CITIZEN’S REQUEST TO BE ON THE AGENDA**

Marsha London/Toni Barber – Memorial Day Event – Ms. London reported that the Hayti Historical Society, in partnership with the New Evergreen Cemetery, is planning to honor more than 240 deceased military men and women in the New Evergreen Cemetery on Memorial Day, May 31. The event will also be part of the Chester County Juneteenth Celebration activities. They advised that they would like to assemble behind the former Township Building and parade, with masks and socially distancing, to the Cemetery. They would like consideration to close Front Street from Lincoln Highway to Cemetery Lane from approximately noon to 1:30 or the end of the parade, whichever comes first. They also would like Barber Avenue closed from 1:00 to 4:00 pm for the celebration which will also be seen virtually. They also asked for barricades to be placed at certain locations. Question arose regarding notifying those within the parade route; Ms. London stated that she will go to each home to let them know. Mr. Lenhart stated that whoever is in that day to do the pump station checks could set up the barricades. **Ms. O’Doherty made a motion, seconded by Ms. Boyd, to allow the closing of the roads as requested on May 31, 2021, from noon to 1:30 p.m. for the Memorial Day Parade.** The motion passed unanimously.

Toni Morton, HHS – Ms. Morton stated to keep the concept of a museum and community center at the former Passtown School at 890 West Lincoln Highway, she has asked to be placed on the agenda and plans to continue to do so. She inquired about operational costs for running the former township building to include electric, water, heat liability insurance, etc. Ms. Rambo noted that with regards to insurance, the Township’s liability for that building was included with all Township properties and would have included the adjoining park. She also noted that it would have been insured as a public building that also housed a 24/7 police department. Premium would also be based on amount of deductible, content cost, and other factors that may not pertain to the HHS’use of the building (such as reimbursement costs for relocation if an event occurred that the building was not able to be used for the Township business, etc.). Ms. Rambo stated that she would provide what the Township paid for electricity, heating oil, and building

repairs over the last 2-3 years. She noted that water supply is a well; sewer is public and would be subject to PAWC billing when the asset sale is complete.

Ms. Morton also inquired about the amount of capital that HHS needs to raise to satisfy the Township's request to provide them solvent. They noted their concern to go through the process, expend funds, and then not have ownership. The Board reviewed requirements needed to submit a land development/subdivision plan as soon as possible as noted in the Board's November 6, 2020 letter.

## **ENGINEER'S REPORT**

Discussion/consideration regarding Change Order #1 for Marino Corporation for Concord Street Project – Based on the recommendation of the Township Engineer, **Ms. O'Doherty made a motion, seconded by Ms. Yates, to approve Change Order #1 for a decrease of \$1,534.00 as a result of utility conflicts encountered during construction and removes unused items from the contract.** The motion passed unanimously.

Discussion/consideration regarding Change Order #2 for Marino Corporation for Concord Street Project – Based on the recommendation of the Township Engineer, **Ms. Yates made a motion, seconded by Ms. O'Doherty, to approve Change Order #2 in the amount not to exceed \$17,511.00 for additional costs associated with the work stoppage to allow for PAWC's water main replacement work to include remobilization costs and additional excavation and regarding curb installation.** The motion passed unanimously.

Discussion/consideration regarding match commitment letter for Millview Basin/359 East Glencrest Road – Mr. Ellis reported that there have been meetings with the City of Coatesville regarding the funds required for the Growing Greener grant. Mr. Ellis reported that additional grants will continue to be searched to assist in the additional amount required for the match for both Coatesville and Valley Township. After further discussion and review of the project, **Ms. Boyd made a motion, seconded by Ms. O'Doherty, to authorize a letter of commitment from Valley Township in the amount of \$73,207.50.** The motion passed unanimously.

Consideration to authorize Pennoni Associates to prepare the annual CCR reports at an estimated cost of \$4,000 – **Ms. Boyd made a motion, seconded by Ms. Yates, to authorize Pennoni Associates to prepare the annual CCR reports at an estimated cost of \$4,000.** The motion passed unanimously.

Mr. Ellis submitted the Engineer's Report which is on file in the Township Office. The following items from the report were reviewed:

- Valley Suburban Center– Mr. Ellis reported that the design consultant performed a survey along the common property line between the Valley Suburban Center and the Township Municipal Complex on February 25 in order to design the access drives and stormwater management drainage between the two parcels. We have also inquired with the about the developer's intended construction schedule once the HOPs are obtained from PennDOT and we are awaiting a response.

- Valley View Business Park Lot 8 – Mr. Ellis reported that the developer notified that Subdivision and Land Development Plans for Lot 8 will be submitted shortly.
- Micronic Manufacturing – A virtual meeting is scheduled for March 2 with the developer's design consultant to discuss alternatives for stormwater management on-site and off-site.
- Township Building Complex – Mr. Ellis reported that Gomez Excavating tentatively plans to construct the detention basin underdrain by the middle of March, weather permitting.

At this time, Mr. Ellis departed the meeting.

## **SOLICITOR'S REPORT**

No report.

## **MANAGER'S REPORT**

Mr. Piersol reported that the sale of assets of water and sewer is now scheduled to settle in November 2021 although there still is a chance it could still settle earlier. Mr. Piersol also reported that at the recent COG meeting, Greg Vietri was the speaker and was very complementary of Valley Township. He did note the COG will be having their first animal control officer subcommittee meeting. Mr. Piersol also reported that the PSATS annual conference has been canceled for in-person; however, a "power pass" for virtual seminars can be purchased for \$99.00. **Ms. O'Doherty made a motion, seconded by Ms. Yates, to authorize Mr. Piersol to purchase a virtual conference "Power Pass" in the amount of \$99.00.** The motion passed unanimously.

## **OLD BUSINESS**

Discussion/consideration remove William Kriston from probationary period that was extended to March 6, 2021 – **Ms. Boyd made a motion, seconded by Ms. Yates, to remove William Kriston from probationary period contingent that he satisfactorily pass the driver course test to be administered on March 4, 2021.** The motion passed unanimously.

Consideration to fill the vacant Supervisor Seat – The Board members reviewed the candidates that were interviewed at the Special Meeting of February 23, 2021. Ms. O'Doherty noted that there were excellent candidates. Ms. Proctor noted that there have been times in the past when there has been an opening that they could not get anyone to express an interest to fill the seat. After further discussion regarding the candidates interviewed, **Ms. Yates made a motion, seconded by Ms. Boyd, to appoint Casey Leidy to the vacant seat on the Board of Supervisors. Ms. Proctor called for Roll Call Vote: Ms. O'Doherty – yes; Ms. Yates – yes; Ms. Boyd – yes; Ms. Proctor – yes.** The motion passed unanimously. It was noted that the remaining two-years of this term will be on ballot this year.

At this time, Ms. Sundquist departed the meeting.

**NEW BUSINESS CONTINUED:**

Consideration to authorize payments for Township Building Construction – Ms. O’Doherty  
**made a motion, seconded by Ms. Yates, to authorize payment to:**

**Trefz Mechanical Inc. – Payment Application #19 – \$42,011.31**

**Trefz Mechanical Inc. – Payment Application #20/Final - \$8,268.83**

**Jay R. Reynolds – Payment Application #15/Final - \$23,359.72**

The motion passed unanimously.

Consideration to waive Valley Township real estate tax for Parcel 38-02-01290100 and Parcel 38-02-01380200 – Ms. O’Doherty  
**made a motion, seconded by Ms. Yates, to waive Valley Township real estate tax for Parcel 38-02-01290100 (water tower antenna) and Parcel 38-02-01380200 (London Tract Open Space). The motion passed unanimously.**

Consideration to increase hourly rate for Part-Time Police Officers – Ms. Boyd  
**made a motion, seconded by Ms. Yates, to increase the hourly rate for Jennifer Schreiber, Christopher Vaughn, and David Pomroy to \$21.50 effective March 8, 2021. The motion passed unanimously. Ms. Boyd further moved, seconded by Ms. Yates, to increase the hourly rate for Vernon Garner and Gregory Hines to \$22.50 effective March 8, 2021. The motion passed unanimously.**

**CITIZEN COMMENTS**

None

There being no further business to discuss, the meeting was properly adjourned at 10:08 p.m.

Janis A. Rambo  
Township Secretary