

VALLEY TOWNSHIP

ORGANIZATION MEETING – Monday, January 3, 2022 @ 7:00 p.m.

AGENDA

RULES & ORDER OF THE DAY (ROBERTS RULES)

Appoint Board member to open meeting

1. **OPEN MEETING**
 - a. Silent Moment
 - b. Flag Salute
2. **NOMINATIONS FOR CHAIRPERSON**
3. **NOMINATIONS FOR VICE-CHAIRPERSON**
4. **APPOINTMENTS** (*italic print represents 2021 year-end appointees*)
 - a. Manager (*Scott T. Piersol*)
 - b. Assistant Manager/Secretary (*Janis A. Rambo*)
 - c. Treasurer (*Peter Barsz*)
 - d. Chief of Police (*Glenn D. Eckman*)
 - e. Solicitor (*Unruh, Turner, Burke & Frees*)
 - f. Engineer (*Pennoni Associates, Inc.*)
 - g. Road Master (*Kris Lenhart*)
 - h. Building/Code/Zoning/Plumbing/Mechanical/Electrical Official (*LTL Consultants, Ltd*)
 - i. Assistant Zoning Officer (*Scott T. Piersol*)
5. **COMMISSION/BOARD/OTHER EXPIRATIONS/REAPPOINTMENTS**
 - a. Vacancy Board (*Abby Garzia*)
 - b. Animal Control Officer (*Chester County SPCA*)
 - c. Emergency Management Coordinator (*Joe Sciandra*)
 - d. Deputy Emergency Management Coordinators (*Scott Piersol & Amy Amer*)
 - e. Fire Marshal (*Mike McWilliams*)
 - f. Planning Commission (*Denny Bement – term expired 12/31/2021; four-year term*)
 - g. EAC (Environmental Advisory Council) – *Daniel Chaput's term expired 12/31/21; three-year term*
 - h. EAC (Environmental Advisory Council) – *Charles Bruce's term expired 12/31/21; three-year term*
 - i. Western Chester County of Governments delegate and alternate (WCOG) (*Kathy O'Doherty; Carmen Boyd backup*)
 - j. Parks & Recreation Authority:
 - o Vacant seat – term to expire 12/31/2024
 - o Charlsie Beattie – *term expired on 12/31/2021; four-year term*
 - k. Historic Committee:
 - o Crystal Middleton – *term expired 12/31/2021*
 - l. Delegate to the Central Chester County Recycle Authority (*currently Janis Rambo*)
 - m. Delegate and Alternate to the Chester County Tax Committee (*currently Janis Rambo, delegate, and Kathy O'Doherty, alternate*)
6. **APPOINTMENTS BY RESOLUTION**
 - a. Zoning Hearing Board (*Sheila Hamilton's term expired 12/31/21; three-year term*)
 - b. Auditor – appointed (BBD, LLP)

7. **BANK DEPOSITORIES** (*Coatesville Savings Bank, PLGIT, Key Bank*)
8. **CONSIDERATION TO SET AMOUNT OF TREASURER'S BOND** (*currently \$5 million*)
9. **SCHEDULE OF MEETINGS**
 - a. Regular Board of Supervisors meeting (*first & third Tuesday at 7:30 pm*)
May 17, 2022 (third Tuesday) is PA Primary Election Day
(November 8, 2022 (second Tuesday) is General Election Day – no conflict)
 - b. Planning Commission Meeting (*second Tuesday at 7:00 pm*)
 - c. Recreation (*fourth Tuesday at 6:30 pm*)
 - d. Environmental Advisory Council (*third Thursday of the month at 6:30 pm*)
 - e. Historic Committee – (*third Wednesday of the month at 6:30 p.m.*)
10. **CLOSE ORGANIZATION MEETING**



VALLEY TOWNSHIP

Regular Session – Monday, January 3, 2022
immediately following Organization Meeting

RULES & ORDER OF THE DAY (ROBERTS RULES)

1. **OPENING OF FIRST REGULAR MONTHLY MEETING**
2. **PUBLIC COMMENTS ON AGENDA ITEMS**
3. **ANNOUNCEMENTS OF THE BOARD**
4. **APPROVAL OF MINUTES** – December 21, 2021
5. **PAYMENT OF BILLS/TREASURER'S REPORT**
 - a. Ratification of year-end 2021 bills
 - b. Approval of 2022 bills presented for payment
 - c. Consideration to transfer \$375,328 from PLGIT for purchase of 2021 Cat Backhoe/Loader and payoff of 4 vehicle loans
 - d. Consideration regarding investment of funds
6. **CITIZENS REQUESTING TO BE ON AGENDA**
 - a. Crosby Wood – “Flats” property project
7. **SOLICITOR'S REPORT**
8. **ENGINEER'S REPORT**
 - a. Discussion of County Draft Model Stormwater Ordinance Update
 - b. Engineer's Report
9. **OLD BUSINESS**
10. **MANAGER'S REPORT**
11. **NEW BUSINESS**
 - a. Designation of Public Notices for 2022:
 1. Daily Local News
 2. Emergency announcements on KYW
 3. Township Bldg - Bulletin Board & Website
 4. readychesco.org
 - b. Authorization for PSATS Annual Conference attendance
 - c. Appointment of voting delegate for PSATS Annual Conference
 - d. Yearly resolutions
 - Police Pension Contribution Waiver
 - Non-Uniform Contribution Waiver
 - Resolution adopting the 2022 Engineering fees
 - Emergency Services Resolution
 - e. Consideration to adopt a Resolution setting the Permit Fee Schedule
 - f. Consideration to adopt a Resolution setting the Non-Permit Fee Schedule
 - g. Appointment of Safety Committee (2020 members: Joy Hurst (1 yr), Brian Myers (1 yr), John McNeil (1 yr), Kathy O'Doherty (6 yrs+), Sharon Yates (2 yrs))

10. **CITIZEN'S COMMENTS**

12. **ADJOURNMENT**

Meeting Format:

The Valley Township Board of Supervisors meeting is being conducted in person and with virtual participation via the *Go To Meeting* platform.

For those who wish to make a comment on any agenda item, that is done under Item 2, "Citizens Comment on Agenda Items". For those in attendance, please go to the microphone to be recognized by the Chair.

Before addressing the Board, whether in person or virtually, please provide your name and address for the record.

For those who have requested to be on the agenda, you will be recognized under Item 6 on the Agenda. All others who wish to address the Board on a non-agenda item, you will be recognized under Item 10 on the Agenda.

For those that are participating virtually, we ask that you keep your audio on mute and unmute at your designated time to speak or when called upon by the Board of Supervisors. With any disruption, we will provide a warning. If a second warning is issued, we reserve the right to disconnect and block the person from re-entering the call.

Upcoming Events/General Comments

- Masks are required to be worn at the Township Building (open 8:00 am – 4:00 pm)
- Christmas tree pickup in the Township – January 10 & 24
- Compost site open Saturday, January 8 (8:00 am – 2:00 pm) – 2240 Upper Gap Road
- Valley Township Office closed on Monday, January 17 (Monday's trash collected on Tuesday, January 18)
- Discount movie ticket sales are available for purchase for \$9.50 each (cash sales only)
- Mattress collection – January 31, 2022 – pre-paid fees apply