



# Valley Township

**BOARD OF SUPERVISORS**  
**1145 West Lincoln Highway**  
**Coatesville, PA 19320**  
**(610) 384-5751/FAX (610) 384-2746**

Board Members  
*Patrice Proctor, Chairwoman*  
*Kathy O'Doherty, Vice-Chairwoman*  
*Sharon Yates, Member*  
*Linda Baugher, Member*  
*Casey Leidy, Member*

## REQUEST TO DISCONTINUE TRASH SERVICE

OWNER: \_\_\_\_\_

MAILING

ADDRESS: \_\_\_\_\_

(Not property address)

Street Address or P.O. Box

\_\_\_\_\_  
City, State, Zip Code

PHONE: \_\_\_\_\_

PROPERTY ADDRESS: \_\_\_\_\_

The property located at the above address will be vacant for the period of:

From: \_\_\_\_\_ To: \_\_\_\_\_

*Billing for trash will be stopped from the date the Township receives this notice of vacancy, provided the Township is given a mailing address for any future billing or correspondence. Please call 610-384-5751, extension 103 when the property becomes occupied again.*

\_\_\_\_\_  
Owner Signature

\_\_\_\_\_  
Date

*If this is a rental unit, a Use & Occupancy inspection is required by the Township before the unit is occupied. If the property is for sale, inspection by the Township is required prior to settlement.*