

MINUTES FOR OCTOBER 2, 2018

The regular monthly meeting of the Valley Township Board of Supervisors was held on Tuesday, October 2, 2018, at 7:30 p.m. at the Township Municipal Building, 890 West Lincoln Highway, Coatesville, PA.

The meeting was called to order by Chairwoman Patrice Proctor at 7:55 p.m. Those in attendance were Supervisors Christopher Lehenky, Kathy O'Doherty, William Handy, Sr., Joe Sciandra, and Patrice Proctor. Also in attendance were Frank Williamson, Jr., Interim Township Manager (Arro Consulting); Edward F. Rasiul of Pennoni Associates, Inc. (Township Engineer) and Alan J. Jarvis, Esquire and Andrew D.H. Rau, Esquire, of Unruh, Turner, Burke & Frees (Township Solicitors). The Board of Supervisors met in executive session prior to this evening's meeting at 6:30 p.m. to discuss personnel issues and matters regarding litigation.

CITIZENS COMMENTS ON THE AGENDA:

None.

Ms. O'Doherty made a motion to take the agenda out of order. Mr. Lehenky seconded the motion. Question: Mr. Lehenky – yes; Ms. O'Doherty – yes; Mr. Handy – yes; Mr. Sciandra – yes; Ms. Proctor – yes.

Mr. Sciandra made a motion to add under the Engineer's Report, Item 2, "Hemlock Avenue Bridge Work". Mr. Lehenky seconded the motion. Question: Mr. Lehenky – yes; Ms. O'Doherty – yes; Mr. Handy – yes; Mr. Sciandra – yes; Ms. Proctor – yes.

Mr. Sciandra made a motion to add under New Business, Item 1, "Electrical Change Order #12". Mr. Handy seconded the motion. Question: Mr. Lehenky – yes; Ms. O'Doherty – yes; Mr. Handy – yes; Mr. Sciandra – yes; Ms. Proctor – yes.

SOLICITOR'S REPORT:

Attorney Rau reported on the following:

- Mr. Rau noted that he has reviewed the Zoning Hearing Board application from Ken's Towing LLC, 1120 Valley Road, for a special exception. Unless directed by the Board of Supervisors, he will not attend to enter a position on behalf of the Township.
- Mr. Rau reported that the Conditional Use Hearing for Pilquist Enterprises has been scheduled for October 16, 2018, at 6:30 p.m.
- Mr. Rau reported that his office is reviewing the Verizon lease for the water tower and will have comments to the Board of Supervisors shortly.
- Mr. Rau noted that he has been working with the Codes Office helping with active items.

Attorney Jarvis reported on the following:

- Mr. Jarvis reported he has reviewed the *Deed of Easements* and *Declaration of Community* for Valley Suburban Center. He noted that he called Mr. Lewis today

regarding some issues of the *Deed of Easements*. He also noted that in the *Declaration of Community*, the document noted that water is supplied by Aqua which should be noted as Valley Township as the water provider.

- Mr. Jarvis reported that he contacted the third party who handled the TMobile lease to provide copies of the signed agreement approved earlier this year to the Township office and Mr. Rau.

OLD BUSINESS:

Discussion/consideration to accept the time extension for the Valley Suburban Center final subdivision/land development plan to December 4, 2018 – **Mr. Handy made a motion to accept the extension of time for the Valley Suburban Center final subdivision/land development plan to December 4, 2018. Ms. O’Doherty seconded the motion.** Question: Mr. Lehenky – yes; Ms. O’Doherty – yes; Mr. Handy – yes; Mr. Sciandra – yes; Ms. Proctor – yes.

At this time, Mr. Jarvis and Mr. Rau departed the meeting.

ENGINEER’S REPORT:

Engineer’s Report - Mr. Rasiul reviewed and submitted the engineer report which is on file at the Township Office.

There was discussion regarding the Buckthorn Drive closure study. Mr. Rasiul stated that their initial recommendation is for a swing-gate concept. It was noted that perhaps there would be a swing gate at Oaklyn and Buckthorn and one at Tuxford and Buckthorn.

Dolly Ferebee, 859 West Chestnut Street, inquired about the water issues at Oakcrest. Mr. Rasiul stated that the Township has been working with the developer to stabilize. Mr. Sciandra noted that the ground is extremely saturated and the water table is high noting that there is just no where for the water to go.

Discussion/consideration to authorize Pennoni to begin design and permitting work relative to the Hemlock Avenue Bridge project – Mr. Rasiul noted that their office received verbal notification that the Township was awarded a 2019 Department of Community Development grant from Chester County for the Hemlock Avenue Bridge Rehabilitation. He noted that the timeframe is very tight, especially with getting the permitting required by DEP. Pennoni would like to set up a pre-application meeting with DEP and to begin the design work as soon as possible to keep the project on track for the work to be done in 2019. **Mr. Sciandra made a motion to authorize Pennoni Associates to proceed with design and permitting for the Hemlock Avenue Bridge Rehabilitation project contingent upon written confirmation of the grant award. Mr. Handy seconded the motion.** Question: Mr. Lehenky – yes; Ms. O’Doherty – yes; Mr. Handy – yes; Mr. Sciandra – yes; Ms. Proctor – yes.

At this time, Mr. Rasiul departed the meeting.

Ms. Ferebee, 859 West Chestnut Street, asked what the Township is or could do to extend public transportation to Coatesville. Mr. Sciandra advised that the Township has no jurisdiction over

public transportation. Ms. Proctor advised that the Township provides a monetary donation to TMACC. Ms. Ferebee stated that that she would like to see more public transportation to include increased schedules to and from Philadelphia. Secretary was asked to follow up with Ms. Ferebee with contact information for TMACC. Ms. O'Doherty also suggested that she contact Senator Dinniman who is active with regards to transportation.

OLD BUSINESS CONTINUED:

Park Street Pipe Replacement – Mr. Williamson reported that this project is completed.

Rainbow Road Sink Hole – Mr. Williamson reported that Pipe Data View is scheduled to televise the line by the end of the week.

New Building Weld Inspections – Mr. Williamson reported that the weld inspections are scheduled for this week.

MANAGER'S REPORT:

Consideration to ratify appointment of two public works laborers – **Mr. Sciandra made a motion to ratify the employment offer to Richard Butcher and Kyle Elliott as public works laborers to begin on October 8 and October 10, respectfully, at a starting rate of \$18.92 as outlined in the Non-Uniform Collective Bargaining Agreement. Ms. O'Doherty seconded the motion.** Question: Mr. Lehenky – yes; Ms. O'Doherty – yes; Mr. Handy – yes; Mr. Sciandra – yes; Ms. Proctor – yes.

Discussion/consideration to consider ComStar's proposals for the new Township Building – The Board of Supervisors reviewed the proposal from ComStar with regards to services for WiFi infrastructure, audio/visual equipment, and voice over IP telephone system. During the review, Mr. Lehenky stepped out of the meeting. **Mr. Sciandra made a motion to approve the ComStar proposal for the WiFi infrastructure for the township building as per their proposal at a CoStars price of \$8,061.00; the installation of the audio/visual equipment as per their proposal at a CoStars price of \$37,805.87; and to lease a voice over IP telephone system as per their proposal at a CoStars price of \$750.00 up front and a monthly cost of \$925. Ms. O'Doherty seconded the motion.** Question: Ms. O'Doherty – yes; Mr. Handy – yes; Mr. Sciandra – yes; Ms. Proctor – yes.

Following the vote, Mr. Lehenky rejoined the meeting.

Discussion/consideration regarding setting of budget meetings – The Board of Supervisors were requested to forward available dates for budget meetings to the Interim Township Manager by the close of business on Friday, October 5.

Mr. Williamson advised that he would not be able to attend the Board's next meeting of October 16 due to a scheduling conflict.

NEW BUSINESS:

Discussion/consideration regarding Change Order #12 for electrical construction – Mr. Sciandra presented proposed Change Order #12 for H.B. Frazer Company in the amount of \$1,638 to provide additional power/data receptacles in Rooms 101 and 102A. **Mr. Handy made a motion to approve Change Order #12 in the amount of \$1,638 for H. B. Frazer Company to provide additional power/data receptacles in rooms 101 and 102A. Ms. O’Doherty seconded the motion.** Question: Mr. Lehenky – yes; Ms. O’Doherty – yes; Mr. Handy – yes; Mr. Sciandra – yes; Ms. Proctor – yes.

APPROVAL OF MINUTES:

Mr. Sciandra made a motion to approve the minutes of the September 18, 2018, meeting. Mr. Handy seconded the motion. Question: Mr. Lehenky – abstain; Ms. O’Doherty – yes; Mr. Handy – yes; Mr. Sciandra – yes; Ms. Proctor – yes.

MOTION TO PAY BILLS:

Ms. O’Doherty made a motion to pay bills as presented. Mr. Lehenky seconded the motion. Question: Mr. Lehenky – yes; Ms. O’Doherty – yes; Mr. Handy – yes; Mr. Sciandra – yes; Ms. Proctor – yes.

OTHER BUSINESS/BOARD COMMENTS:

Valley Township Voting Districts – Ms. Proctor reported that there are efforts to increase the voting districts. The north prescient is being looked at to create two additional voting locations for a total of four districts in the township to begin in 2019. She noted that Valley Baptist Church has agreed to be a voting site. Ms. Proctor inquired about the use of the new Township Building as a possible voting site, in addition to Rainbow School for the North Side. Mr. Sciandra expressed concerns with parking for elections at the new building.

Valley Day – Ms. Proctor noted that Valley Day was a huge success based on community feedback. Mr. Sciandra stated that an estimated number of cars counted were 582 with an estimated amount of people who attended at 1,500. Ms. Proctor thanked all those that volunteered their time to make the event successful.

Stormwater Pipe Storage – Mr. Sciandra advised that with the deletion of the parking area near the Stoltzfus House not being done under the contract, there is stormwater pipe that is on site for that area that will now need to be stored. He noted that the contractor will move the pipe once to a location chosen by the Township. After discussion, it was resolved that feedback for storage will be obtained by the Public Works’ lead workers where to store the pipe.

CITIZENS COMMENTS:

None

There being no further business, the meeting was properly adjourned. The meeting adjourned at 9:38 p.m.

Janis A. Rambo
Township Secretary