

## MINUTES FOR MAY 17, 2016

The regular meeting of the Valley Township Board of Supervisors was held on Tuesday, May 17, 2016, at the Township Municipal Building, 890 West Lincoln Highway, Coatesville, PA.

The meeting was called to order at 7:45 p.m. by Chairwoman, Patrice Proctor. Those in attendance were supervisors Kathy O'Doherty, Arlin Yoder and Patrice Proctor. Also in attendance were Robert Glisson (Township Manager); Ed Rasiul of Pennoni Associates (engineer); and Alan Jarvis (solicitor). Supervisor Christopher Lehenky and Supervisor Joe Sciandra were absent.

An executive session was held at 6:30 p.m. prior to the meeting to discuss personnel issues and items on the agenda. Ms. Proctor announced the Board also met in executive session on May 15, 2016, to discuss personnel issues.

### **CITIZENS COMMENTS ON AGENDA ITEMS:**

None

**Ms. O'Doherty made a motion to take the agenda out of order. Ms. Yoder seconded the motion.**

Question: Ms. O'Doherty – yes; Mr. Yoder – yes; Ms. Proctor – yes.

### **BOARD GENERAL COMMENTS:**

Ms. Proctor noted the Compost Site would be open on Saturday, May 28 and Saturday, June 11. She also noted the next mattress and television collection would be on May 31. The Township office will be closed on Monday, May 30, and there will be no trash collection that day.

### **DEPARTMENT REPORTS:**

#### **POLICE REPORT:**

Chief Friel reported on the police department's activity for the month of April 2016. Total hours on duty were 1,107.75 and an estimated 5,606 miles were logged. Citations issued were: traffic – 54; parking – 0; warnings – 11; non-traffic – 7; criminal – 8; and complaints – 326. He noted that he gave a talk of scams to the Villages of Hillview on May 16. He will be doing a talk on bullying to Cedar Grove Presbyterian Church on May 21 as well as to the Concern Treatment Center students. He reported that he and representatives from the Public Works Department will be attending a seminar pertaining to pipeline safety on May 19. He and Judge Koon were guest referees for the Harlem Wizards basketball show on April 29. Town Watch will meet on May 25.

#### **FIRE/EMS:**

The Westwood Ambulance Division responded to 94 calls; 54 of which were in Valley Township. The Wagontown ambulance responded to 141 calls.

Chief McWilliams reported that Westwood Fire Company responded to 22 calls during the month of April; 9 of which were in Valley Township.

Chief McWilliams followed up with information regarding the Fire Company's grant for their sprinkler system installation which would include a new hydrant. He stated that Pennsylvania American Water confirmed that there would be a \$231.20 per month service line fee. There would only be a water usage bill when the hydrant is used. He confirmed there would be no meter charge or hydrant charge. He stated that the fire company does not have the funds for this monthly recurring cost. He stated that the Fire Company would be taking care of the cost to install the pit through their grant funds and from their Fireman's Relief Funds. Ms. Proctor inquired when the grant expired which could not be confirmed by anyone in attendance. The Board advised that they were not in a position to commit to any type of monetary commitment at this meeting without additional information and research.

## 2 Minutes of May 17, 2016

### **CITIZENS' COMMENTS:**

Laura Leary, Valley Crossing HOA – Ms. Leary and Jim Fisher, who does the lawn maintenance for the HOA, were present to discuss concerns regarding the storm drain on Cynthia Road. She noted that the drain is on the east side of the road. She stated that a few years ago there was an issue and the Association made a repair; however, after a bad rain this year, there has been a lot of run off again. She questioned who owns the property where the drain is – the Association, the Township, or the adjoining farm? Mr. Fisher stated that the drain is getting clogged and confirmed that the inlet appeared to be fine. Mr. Rasiul stated that the berm has no doubt eroded over the years. He noted that the runoff needs to be captured and that the basin should also be checked. With regards to the owner of the property, a survey would need to be done. Mr. Glisson stated, from maps that he has seen, he believes the property is the Homeowners' Association. Mr. Rasiul stated that a permanent fix should be considered such as a wall and possibly a "trash rack" may help. A block system "L" shaped wall could work without having to pour concrete. He also noted that the two inlets may not be big enough. He suggested running water through a pipe or garden hose and see if water comes out the other end and to see if water is getting over to the basin. Mr. Rasiul stressed the importance of maintenance. After additional discussion, the Board wished to discuss the issue when Supervisor Sciandra was present. The item will be placed back on the June 7 meeting when his attendance is confirmed.

Matt Egan, Hillview – Mr. Egan reported that the Hillview Community Association appeared in front of the Valley Township Zoning Hearing Board on May 11 and were successful in obtaining their variance to offer Hulnick Road, Dawman Road, and Dawson Lane for dedication to Valley Township. He advised that they will now proceed to file for a subdivision which will require requesting some waivers.

Ms. O'Doherty noted that she recently attended a meeting that was held in Hillview with representatives of the Homeowners' Association, the committee to beautify the basins, and Township personnel including Mr. Rasiul and Mr. Glisson. Ms. O'Doherty commended for Mr. Rasiul for his participation in the meeting.

Ms. O'Doherty also advised that she was asked if the Township had plans to spray for mosquitoes. Mr. Glisson stated that the County upon request would come out and test and if warranted would include the identified area in their annual spray program.

### **ENGINEER'S REPORT:**

Mr. Rasiul read and submitted the engineer's report which is on file at the Township Office.

### **SOLICITOR'S REPORT:**

Attorney Jarvis reported on the following items:

- Mr. Jarvis advised that he had received and reviewed the AIA Document from Kimmel Bogrette for architect services for the new Township Building. He stated that it incorporates the four issues found on his initial review and recommends that the Board of Supervisors add to their agenda under Old Business to consider the signing of the AIA Document.
- Mr. Jarvis reported that had received a phone call from the bank's attorney representing the London Tract/Pleasant Valley Subdivision with regards to dedication requirements. Mr. Jarvis stated that two outstanding issues are the non-compliance of a homeowners' association and outstanding professional fees. He stated that he contacted the Township Secretary/Treasurer who provided an estimated amount due and would be working on collecting professional fee invoices and finalizing the corresponding spreadsheet.
- Mr. Jarvis reported that he had conversations with the Board of Supervisors regarding the outstanding professional fees for Valley Farm.
- Mr. Jarvis reported that he had reviewed correspondence received regarding Valley View Lot 8/Hoffman Avenue regarding a proposed *Inter-Governmental Agreement*.

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Ms. O'Doherty inquired about the status of 957 West Lincoln Highway with regards to the lien. Mr. Jarvis reported that he has made it clear that the lien must be paid.

**Ms. O'Doherty made a motion to add under Old Business, Item #7, "Consideration to approve AIA Contract with Kimmel Bogrette for the new Township Building. Mr. Yoder seconded the motion.**

Question: Ms. O'Doherty – yes; Mr. Yoder – yes; Ms. Proctor – yes.

#### **OLD BUSINESS:**

Consideration/discussion to approve iconcontrol® Solutions Master Service Agreement for SCADA system and consideration/discussion to approve iconcontrol® Solutions "Schedule A" monthly subscription fee for \$90/month three-year contract – Mr. Rasiul advised that the service is required for the SCADA system and the requirement was noted when the contract was awarded. Mr. Rasiul further noted that the landline at the pump station could be eliminated. **Mr. Yoder made a motion to approve the iconcontrol® Solutions Master Service Agreement for the SCADA system and to approve the iconcontrol® Solutions "Schedule A" monthly subscription fee for \$90 for the first month and for a cost not to increase by 3% each year over the three-year contract. Ms. O'Doherty seconded the motion.** Question: Ms. O'Doherty – yes; Mr. Yoder – yes; Ms. Proctor – yes.

Discussion regarding Manor Road and Wagontown Road – The Board stressed the importance of issuing letters to other concerned parties and respective legislators regarding meetings to discuss the current situation with Wagontown Road as well as the condition of Manor Road. The Board also noted that East Glencrest Road should also be discussed with the City of Coatesville. Mr. Rasiul noted that with regards to Manor Road, an easement to discharge drainage through Coatesville is required as well some test pitting needs to be done. Mr. Jarvis also suggested copying PennDOT on the correspondence for Wagontown and Manor Roads. The Board directed Mr. Glisson to ensure that he sends out the letters as soon as possible.

Ms. Proctor also noted that she thought she saw a published article regarding the *Green Light Go* grant awards and did not see Valley Township's name included.

#### **NEW BUSINESS:**

Consideration/discussion regarding Financial Security Release #1 for Oakcrest Phase 2 in the amount of \$1,238,378.53 – **Mr. Yoder made a motion, based on the Engineer's recommendation, to approve the Financial Security Release #1 for Oakcrest Phase 2 (Highview at Brandywine) in the amount of \$1,238,378.53. Ms. O'Doherty seconded the motion.** Question: Ms. O'Doherty – yes; Mr. Yoder – yes; Ms. Proctor – yes.

#### **CONTINUATION OF OLD AND NEW BUSINESS ITEMS:**

Consideration/discussion regarding approval of AIA Contract with Kimmel Bogrette for services for the new Township Building – **Mr. Yoder made a motion to approve the AIA Contract with Kimmel Bogrette. Ms. O'Doherty seconded the motion.** Question: Ms. O'Doherty – yes; Mr. Yoder – yes; Ms. Proctor – yes. Three copies of the contract were signed and would be returned to Kimmel Bogrette by Solicitor Jarvis for their signature.

Consideration/discussion regarding request from West Caln Township to add 1.7 acres in Valley Township owned by Donald Hannum, 574 Wagontown Road, to the existing West Caln Township Agricultural Security Area – **Mr. Yoder made a motion to approve 1.7 acres of 574 Wagontown Road which is in Valley Township to be added to the existing West Caln Township Agricultural Security Area. Ms. O'Doherty seconded the motion.** Question: Ms. O'Doherty – yes; Mr. Yoder – yes; Ms. Proctor – yes.

Consideration to appoint Nicklous Giunta as a Laborer at \$17.91 per hour retroactive to May 16, 2016 – **Ms. O'Doherty made a motion to appoint Nicklous Giunta as a Laborer at an hourly rate of \$17.91**

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**retroactive to May 16, 2016. Mr. Yoder seconded the motion.** Question: Ms. O'Doherty – yes; Mr. Yoder – yes; Ms. Proctor – yes.

Consideration/discussion regarding maintenance of Hoffman Avenue with regards to Valley View Lot 8 – The Board reviewed correspondence that was forwarded from Pennoni which they received from Sadsbury Township's engineer. Clarification was requested regarding the maintenance of Hoffman Avenue. **Mr. Yoder made a motion to send a letter to Sadsbury Township clarifying that Sadsbury Township will only be responsible for snow removal on Hoffman Avenue and that Valley Township will accept responsibility for any maintenance of that portion of the road in Valley Township. Ms. O'Doherty seconded the motion.** Question: Ms. O'Doherty – yes; Mr. Yoder – yes; Ms. Proctor – yes.

Consideration/discussion regarding Tam Arte Studio's proposal for two signs at the Township Building – **Mr. Yoder made a motion to approve Tam Arte Studio's proposal dated May 10, 2016, in the amount of \$638.50 for two signs to be placed over the existing message board at the Township Building. Ms. O'Doherty seconded the motion.** Question: Ms. O'Doherty – yes; Mr. Yoder – yes; Ms. Proctor – yes.

#### **MANAGER'S REPORT:**

Mr. Glisson reported that he reviewed and submitted comments for the Route 30 Multimodal Transportation Study.

Mr. Glisson confirmed that the MS4 Progress Report for 2016 was submitted and received on time by DEP.

Mr. Glisson noted that he attended the pre-construction meeting with DCD and the contractor in West Chester regarding the Main Street Culvert project.

#### **APPROVAL OF MINUTES:**

**Mr. Yoder made a motion to approve the minutes from the May 3, 2016, Regular Monthly Meeting. Ms. O'Doherty seconded the motion.** Question: Ms. O'Doherty – yes; Mr. Yoder – yes; Ms. Proctor – yes.

#### **TREASURER'S REPORT:**

The Treasurer's Report was accepted as read.

#### **MOTION TO PAY BILLS:**

**Mr. Yoder made a motion to pay bills as presented. Ms. O'Doherty seconded the motion.** Question: Ms. O'Doherty – yes; Mr. Yoder – yes; Ms. Proctor – yes.

#### **PLANNING COMMISSION REPORT:**

No report.

#### **DEPARTMENT REPORTS:**

Solid Waste/Recycling/Roads/Sewer/Water – Monthly written report was distributed and is on file at the Township Office.

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**PUBLIC COMMENTS:**

Marjorie Runk, 385 Rockdale Drive – Ms. Runk advised that she had submitted a complaint some time ago regarding the condition of the house and barn on Rockdale Drive that is owned by the Airport Authority. Mr. Glisson advised that he would notify the Codes Officer.

**ADJOURNMENT:**

Mr. Yoder made a motion to adjourn and Ms. O’Doherty seconded the motion. All affirmed. The meeting adjourned at 10:05 p.m.

Janis A. Rambo  
Township Secretary