

MINUTES FOR FEBRUARY 2, 2016

The regular meeting of the Valley Township Board of Supervisors was held on Tuesday, February 2, 2016, at the Township Municipal Building, 890 West Lincoln Highway, Coatesville, PA.

The meeting was called to order at 7:40 p.m. by Chairwoman, Patrice Proctor. Those in attendance were supervisors Kathy O'Doherty and Arlin Yoder; Robert Glisson (Township Manager); Ed Rasiul of Pennoni Associates (engineer); and Alan Jarvis (solicitor). Supervisors Christopher Lehenky and Joe Sciandra were not present.

An executive session was held at 6:30 p.m. prior to the meeting to discuss personnel.

CITIZENS COMMENTS ON AGENDA ITEMS:

None

BOARD GENERAL COMMENTS

Ms. Proctor announced that the Route 30 Multimodal Transportation Study public meeting will be held on February 29, 2016 at the Wagontown Fire Company Banquet Hall from 5:00 – 7:00 p.m. The multi-municipal annual shredding event will be held on Saturday, April 9 at the Thorndale Kmart parking lot from 9:00 to noon. Mr. Yoder announced that movie tickets continue to be available from the administrative office for \$9.00 per ticket. Ms. Proctor advised that proceeds benefit the Parks and Recreation Authority. A zoning hearing will be held on February 3, 2016, at 7:00 p.m. to hear the application of John McAndrew for 957 West Lincoln Highway.

APPROVAL OF MINUTES:

Mr. Yoder made a motion to approve the minutes from the January 19, 2016 meeting. Ms. O'Doherty seconded the motion. Question: Ms. O'Doherty – yes; Mr. Yoder – yes; Ms. Proctor – yes.

CITIZEN'S COMMENTS:

None

SOLICITOR'S REPORT:

Attorney Jarvis reported on the following items:

- The Emergency Response Resolution was revised as noted at the January 19, 2016 meeting reflecting the addition of the Township Manager information.
- All easements have been secured for the Main Street Culvert project.
- Mr. Jarvis reported that he had discussed with the Board of Supervisors a recreation possibility with the Coatesville Area School District.
- Mr. Jarvis confirmed that his presence was not required at the zoning hearing scheduled for February 3, 2016, to hear the application of John McAndrew regarding 957 West Lincoln Highway.

ENGINEER'S REPORT:

Mr. Rasiul read and submitted the engineer's report.

Ms. Proctor noted that she has seen signage reflecting a new name for "Oakcrest II". Mr. Rasiul advised that recorded documents will still be under the Oakcrest name.

Ms. O'Doherty made a motion to add the appointment of Ashley Herzog as Assistant Secretary/Treasurer under Old Business. Mr. Yoder seconded the motion. Question: Ms. O'Doherty – yes; Mr. Yoder – yes; Ms. Proctor – yes.

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MANAGER'S REPORT:

Mr. Glisson provided a review of his report.

OLD BUSINESS:

Consideration/discussion regarding quote to install generator to traffic light at Airport Road as per Signal Service's quote in the amount of 1,200:

Mr. Yoder made a motion to accept Signal Service's quote in the amount of \$1,200 to install the generator previously acquired through a grant to the traffic light at Airport Road. Ms. O'Doherty seconded the motion. Question: Ms. O'Doherty – yes; Mr. Yoder – yes; Ms. Proctor – yes.

Consideration to ratify the *Snow Emergency Declaration* effective Friday, January 22 2016 7:00 p.m. through 7:00 a.m. Sunday, January 24, 2016:

Mr. Yoder made a motion to ratify *Snow Emergency Declaration* effective Friday, January 22 2016 7:00 p.m. through 7:00 a.m. Sunday, January 24, 2016. Ms. O'Doherty seconded the motion. Question: Ms. O'Doherty – yes; Mr. Yoder – yes; Ms. Proctor – yes.

Consideration/discussion regarding Code Secretary job description and posting/advertisement:

Ms. O'Doherty made a motion to approve the Code Secretary job description and to proceed to post and advertise for the position with the application deadline at the close of business on February 19, 2016. Mr. Yoder seconded the motion. Question: Ms. O'Doherty – yes; Mr. Yoder – yes; Ms. Proctor – yes.

Consideration/discussion regarding computers for administrative office:

After discussion, **Mr. Yoder made a motion to table any action on the purchase of computers for the administrative office as quotes were not available for the Board to review. Ms. O'Doherty seconded the motion.** Question: Ms. O'Doherty – yes; Mr. Yoder – yes; Ms. Proctor – yes.

Consideration/discussion to appoint an Assistant Secretary/Treasurer:

Mr. Yoder made a motion to appoint Ashley Herzog to the position of Assistant Secretary/Treasurer effective February 22, 2016. Ms. O'Doherty seconded the motion. Question: Ms. O'Doherty – yes; Mr. Yoder – yes; Ms. Proctor – yes.

NEW BUSINESS:

Consideration/discussion of a date for the 2016 Volunteer Luncheon:

Mr. Yoder made a motion to hold the 2016 Volunteer Luncheon on Saturday, April 23, 2016, at Dutchway Restaurant. Ms. O'Doherty seconded the motion. Question: Ms. O'Doherty – yes; Mr. Yoder – yes; Ms. Proctor – yes.

At this time, Mr. Rasiul and Mr. Jarvis departed the meeting.

Consideration/discussion to approve the Municipal Deposit Resolution for the First Niagara Accounts:

Mr. Yoder made a motion to adopt Resolution 2016-11 designating authorized signatories on the First Niagara Accounts. Ms. O'Doherty seconded the motion. Question: Ms. O'Doherty – yes; Mr. Yoder – yes; Ms. Proctor – yes.

Consideration to accept the resignation of Officer Anthony Duchnosky:

Mr. Yoder made a motion accept the resignation of Officer Anthony Duchnosky from the Valley Township Police Department. Ms. O'Doherty seconded the motion. Question: Ms. O'Doherty – yes; Mr. Yoder – yes; Ms. Proctor – yes.

Consideration/discussion of annual Employee Luncheon Meeting:

Mr. Yoder made a motion to set the date of the annual Employee Luncheon Meeting as March 1,

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2016. Ms. O'Doherty seconded the motion. Question: Ms. O'Doherty – yes; Mr. Yoder – yes; Ms. Proctor – yes.

Consideration to set the date for the 2016 Volunteer Committee get together with the Board of Supervisors:

Ms. O'Doherty made a motion to hold the annual get together with the Volunteer Committee members for February 22, 2016 at 7:00 p.m. at the Township Building. Mr. Yoder seconded the motion. Question: Ms. O'Doherty – yes; Mr. Yoder – yes; Ms. Proctor – yes.

Consideration/discussion for installation of two items at the water treatment plant consisting of a new chlorine analyzer and installation of a greensand filter for the analyzer feed line:

Mr. Glisson presented a quote from Martin Water Conditioning in the amount of \$4,731.50 for the chlorine analyzer and \$2,771.70 for installing a greensand filter to filter the water for the chlorine monitor.

Mr. Yoder made a motion to accept the quotes from Martin Water Conditioning for the chlorine analyzer and for the installation of a greensand filter for the analyzer feed line. Ms. O'Doherty seconded the motion. There was discussion regarding the data loggers for the current analyzer being compatible as well as the software for uploading the data. Question: Ms. O'Doherty – no; Mr. Yoder – no; Ms. Proctor – no. **Mr. Yoder made a motion to accept the quotes from Martin Water Conditioning for the chlorine analyzer and for the installation of a greensand filter for the analyzer feed line contingent upon the current data loggers and software being compatible. Ms. O'Doherty seconded the motion.** Question: Ms. O'Doherty – yes; Mr. Yoder – yes; Ms. Proctor – no

Consideration/discussion for approval of installation of two electric reversing switches for Roundhill Pump Station #1 and #2 at a cost of \$3,300 through Genn Electric Service Inc.

Mr. Yoder made a motion to approve the installation of two electric reversing switches for Roundhill Pump Station #1 and #2 at a cost of \$3,300 through Genn Electric Service Inc. Ms. O'Doherty seconded the motion. Question: Ms. O'Doherty – yes; Mr. Yoder – yes; Ms. Proctor – no.

DEPARTMENT REPORTS:

None

ADJOURNMENT:

Mr. Yoder made a motion to adjourn and Ms. O'Doherty seconded the motion. All affirmed. The meeting adjourned at 9:05 p.m.

Janis A. Rambo
Township Secretary